



## **Citizens Bond Oversight Committee**

For Solano Community College District  
Measures G and Q Bonds

ADOPTED MINUTES  
Tuesday, October 13, 2015

### **1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Citizens' Bond Oversight Committee was called to order at 3:30 p.m., on Tuesday, October 13, 2015, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Chairman Dennis.

### **2. ROLL CALL**

#### Members Present

Lyman Dennis, Chair  
Hermie Sunga, Vice Chair  
Robert Charboneau\*  
Neil Ferguson  
David Fleming  
Ward Stewart

#### Members Absent

Angelo Cellini - Excused  
Vacant – Student Association

#### Other Present:

Stan R. Arterberry, Interim Superintendent-President  
Yulian Ligioso, Vice President, Finance & Administration  
Laura Convento, Business Operations Coordinator, SCCD  
Tom Beckett, Interim Executive Bonds Manager  
Pam Kinzie, Program Manager, Kitchell  
Sandy Su, Fiscal Controls Manager, Kitchell  
John Bilmont, Accounting Manager, Bond  
Renee Pegues, Business Operations Coordinator, SCCD

\*Arrived after Roll Call.

### **3. APPROVAL OF THE AGENDA**

Moved by Mr. Sunga and seconded by Mr. Fleming to approve the agenda as presented. The motion carried unanimously.

#### 4. COMMENTS FROM THE PUBLIC

No comments from the public at this time.

#### 5. REPORTS (NO ACTION REQUIRED)

##### a. Introductions of New Member and Interim Executive Bonds Manager

Chairman Dennis welcomed the newest CBOC member, Dr. Ward Stewart, Interim Executive Bonds Manager, Tom Beckett and Program Manager, Pam Kinzie to the meeting. Chairman Dennis asked if we could go around the table and introduce ourselves. He then asked our newest members to please tell us a little bit about their background.

Dr. Stewart (4:50) gave a brief summary of his background:

- Worked at UC Davis for 30 years.
- Math Instructor and Director of a department that provided academic support
- Retired in 2011 and started taking Horticulture classes at Solano Community College.
- Likes to travel and read.

Mr. Beckett (6:00) gave a brief summary of his background:

- President of an architectural firm for 10 years.
- Vice Chancellor of Construction Operations and Maintenance at Contra Costa Community College District.
- Oversaw two bond measures.

Ms. Kinzie (6:40) gave a brief summary of her background:

#### 6. ACTION ITEMS

- ##### a. Approval of Special Meeting Minutes on July 21, 2015 and Regular Meeting on August 11, 2015. – *Postponed until the next regular meeting.*

#### 7. INFORMATION ITEMS (NO ACTION REQUIRED)

##### a) General

11:00 General Questions regarding information sent out

11:16 – PIF

13:30 – Updated? Tom answered

Mr. Charboneau arrived at 3:45 .pm.

16:44 – Contingency? Tom answered

18:55 – Education Master Plan? Tom answered

21:18 – Lionakis question? Tom answered

22:15 – Biotech Swing Space

25:07 – Program Management?

26:05 - \$15,000 to Moodys and \$10,000 to Standards for bond rating.

27:08- Daily Republic - CEQA/Bidders/RFQ/RFP/NOCs

32:50 - Advertising

35:00 – FF Science Building – where is it?

36:46 – LEED not for certification; Emphasis on LEED;

39:05 – Pam LEED Title 24 State

40:00 – Strigent Field Act, peer review

Mr. Sunga thanked the staff for the all of the detailed information that was provided to the CBOC prior to the meeting.

43:29 – Staff costs?

## **8. ANNOUNCEMENTS**

Reminded everyone about the Groundbreaking for Building 1200, next Wednesday October 21, 2015 at 5:00 p.m.

## **9. ITEMS FOR THE NEXT MEETING**

- a) Follow-up Forensic Analysis – Financial
- b) Follow-up Cost-Saving Measures
- c) Initial Outline for CBOC Report

Mechanisms – what else we can do the think about. The usage of classroom space. Space utilization. Educational Plan? Efficiency?

District 5 year capitalization plan. Week schedule.

53:28 – BS Degree; Industry Needs;

Utilization Report – copy to CBOC

57:52 - Cap/Load – Right sizing.

Mr. Arterberry arrived at 4:21 p.m.

5 year prospective plan

State General Obligations Bond

Study of space/number of students' part of prop 39

Stan – general obligation bond

1:01 Understand the pros and cons of Library. Right size a library. Driven by enrollment. Capacity need

Workshop – November 3, Tuesday. 3:30-5:00 Meeting Room.

## **10. ADJOURNMENT**

Moved by Mr. Ferguson and Seconded by Mr. Charboneau to adjourn the meeting. There being no further business, the meeting was adjourned at 4:38 p.m.