


ADDENDUM TO REQUEST FOR QUALIFICATIONS DOCUMENTS

	ADDENDUM #01
	Project: Solano Community College District Renewable Energy Consultant Services Pool RFQ #21-003
	Date: January 18 th , 2021

Addendum # 01 – The following clarifications are provided based on questions received and must be added/considered when completing your submittal: Acknowledgement of receipt of this **ADDENDUM #01** is required in the proposal’s cover letter of introduction. Please clearly note the addendum date and number.

ITEM NO. 1 – RESPONSES TO QUESTIONS SUBMITTED:

A. Question No. 01

- Question: Can a subcontractor be a subcontractor on two different proposals/projects, but have the same role & responsibilities?
- *Response: Yes, subconsultants (subcontractors) can be reused on multiple proposals/ projects.*

B. Question No. 02

- Question: Additionally, it was either you or Lucky who mentioned during the Q&A session that only the selected interviewees will be eligible to bid on the RFP's which might be on a per project basis and per site. The question that we have is: If the selected interviewee/applicant is not interested in pursuing a specific RFP, but it's subcontractor is interested pursuing, will SCCD allow the subcontractor to submit their bid separately? For example:
 - SCCD releases an RFP for the RFP Development through construction management oversight phase
 - Interviewee/applicant decides not to pursue
 - Can the subcontractor submit their bid separately since they were part of the proposal?
- *Response: Only consultants that submit Statements of Qualifications and are accepted into the Consultant Pool will be eligible to submit on future Request for Proposals. Subconsultants (subcontractors) are not eligible to submit independently.*

C. Question No. 03

- Question: Can you give us an idea of the estimated project and construction costs have been planned/budgeted for each campus?
- *Response: An anticipated project list is currently under development and a complete list is not currently available for distribution.*

D. Question No. 04

- Question: RFQ File Size (Section VII,1 – Submittal Format) – Is there a limit for file sizes when submitting our RFQ package? I ask because sometimes a recipient's may have file size limitations and an require multiple emails on the approved file size.
- *Response: The attachment size limit for Office 365 emails is 25MB, with a total message size limit of 36MB. Emails that are close to this size or over should be sent with a download link for the Statement of Qualifications.*

E. Question No. 05

- Question: Sample Agreement (Section VII,1 - Submittal Format) – If the bidder's take issue with the sample agreement, how do we call those out and are we still required to provide the statement on page 4? Please provide clarification as our legal team is currently in the process of reviewing the Sample Agreement.
- *Response: The Sample Agreement attached to the Request for Qualifications (RFQ) includes the District's standard language. As agreements are awarded for specific projects, firms may request modifications during the negotiation process for the District's consideration, though submitters to this RFQ should be willing to accept the standard language as provided.*

F. Question No. 06

- Question: Relevant Firm Qualifications (Section VII,2 - Submittal Format) – Our firm is planning on submitting an RFQ package as it relates to commissioning only. Since Commissioning (Cx) is prescriptive in nature, do prospective Cx bidders need to address the following questions since this isn't within the typically what we have control over within our SOW.
 - Describe your firm's experience with utility companies and government utility programs within the State of California.
 - Describe your firm's experience with alternative project delivery methods and approach for identifying the best fit for a given project.
- *Response: This Request for Qualifications is for Renewable Energy Consultant Services, not for Commissioning Services. The District currently has a pool of approved Commissioning Firms, which was Board Approved on 02/17/16.*

G. Question No. 07

- Question: K-12 Experience (Section VII,2 - Submittal Format) – Is there a reason why the district is calling out K-12 cost and project experience for this RFQ? Does the district have partnerships with the local K-12 districts?
- *Response: This section is requesting project information on three school projects (K-12, or Community College, or University). K-12 Project experience is listed due to its similarity to Community College projects. Both K-12 and Community College Projects are under the oversight of the Division of the State Architect.*

H. Question No. 08

- Question: Fee Schedule (Section VII, 3 - Submittal Format) – How many years would you like prospective bidders to include in the fee schedule?
- *Response: Provide a current hourly fee schedule as noted in the RFQ (2021 Fees).*

I. Question No. 09

- Question: Project References (Section VII, 4 - Submittal Format) – What if the project reference is no longer working for or involved with identified project, can bidders still utilize that project? Does the district prefer references to go along with the projects to show one's experience?
- *Response: All listed projects in this section should include a current Owner's Contact Person that can be contacted as a reference to the submitters experience.*

J. Question No. 10

- Question: Litigation History (Section VII, 5 - Submittal Format) – If there is no litigation history within the 5-year period, what is the district's preference for stating such? Will a simple statement suffice or is there specific documentation / statement the district is seeking? Please provide clarification.
- *Response: If the Consultant does not have any litigation history for the last 5 years please include a statement stating such in this section.*

K. Question No. 11

- Question: Resumes (Section VII, 6 - Submittal Format) – Under Section VII, 6 is there a page limit for key individuals resumes?
- *Response: All information included in section 6. Appendix, does not count towards the page limit.*

L. Question No. 12

- Question: Additional Information (Section VII, 6 - Submittal Format) – Under Section VII, 6 is there a page limit for additional pertinent information?
- *Response: All information included in section 6. Appendix, does not count towards the page limit.*

M. Question No. 13

- Question: Commissioning Guideline / Standards (Slide 8) – What standards does the district utilize follow for commissioning projects?
- *Response: The District's Design Standards do not include specific information on commissioning requirements.*

N. Question No. 14

- Question: 3rd Party Commissioning (Slide 8) – Do prospective Cx firms need to partner with an Architect / Engineer / Contractor (A/E/C) or is it the district's preference to have 3rd Party Commissioning and have the Cx Authority independent of the A/E/C teams?
- *Response: It is anticipated that the Cx firms would contract directly with the District.*

O. Question No. 15

- Question: Cx Authority Involvement (Slide 8) – At what point in the project will the Cx Authority be involved with the project from the district's point-of-view? From the conversations during the Pre-Bid meeting for the upcoming project(s), it is recommended that the Cx Authority be involved at the Design Review phase and stay on until Project Closeout.
- *Response: It is anticipated that Cx firms would be brought onboard for each project during the design stage of the project and remain through project closeout.*

P. Question No. 16

- Question: District Experience (Slide 8) – What has the district's experience been with Cx Authority's in the past? If there are any experiences the district would like to share, we would greatly appreciate it.
- *Response: Cx Authorities are typically utilized on all projects that include design or redesign of complex systems that require development of specifications and verification of operation for the best interest of the District. In general, a successful Cx Authority understands the goals of the District and will act as an advocate to ensure Owner's Project Requirements are met.*

Q. Question No. 17

- Question: Can you please clarify "alternative project delivery methods" – are you referring to delivery of construction and ownership of projects that result?; or to the delivery of professional & technical services needed for procurement?
- *Response: The term "Delivery Methods", as used in this Request for Qualifications, is in reference to the Construction Delivery Methods used for completing construction projects (i.e. Design-Build, Design-Bid-Build, etc.).*

List of Attachments: None

END OF DOCUMENT