

UNADOPTED MEETING MINUTES

Citizens Bond Oversight Committee

For Solano Community College District

Measure Q Bond

Meeting Agenda

Tuesday, August 9, 2022

3:30 p.m.

Due to social distancing guidelines, this meeting will be conducted via Zoom. Links, call in information and meeting ID number to join the Zoom meeting are below:

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/91308723135>

Or iPhone one-tap (US Toll): US: [+16699006833,91308723135#](tel:+16699006833,91308723135) or [+13462487799,91308723135#](tel:+13462487799,91308723135)

Or Telephone:

Dial: +1 669 900 6833
 +1 346 248 7799
 +1 253 215 8782
 +1 301 715 8592
 +1 312 626 6799
 +1 646 876 9923

Meeting ID: 913 0872 3135

Or Skype for Business (Lync): <https://cccconfer.zoom.us/skype/91308723135>

Please Note: Members of the public may address the CBOC on any item within the CBOC's jurisdiction. In order to ensure questions for the CBOC are addressed, please complete a blue card available at the press table and submit it to the Chair at the beginning of the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." The CBOC cannot take action on any items not on the agenda unless authorized by law. Matters brought before the CBOC that are not on the agenda may, at the CBOC's discretion, be placed on a future agenda. The CBOC Chair reserves the right to modify the order of business in the manner she/he deems appropriate. As a courtesy to others, please silence all electronic devices during the meeting.

1. CALL TO ORDER

A meeting of the Solano Community College District Citizens' Bond Oversight Committee (CBOC) was called to order at 3:31p.m., on Tuesday, August 9, 2022, by Priscilla Meckley-Archuleta, in the absence of a CBOC Chair.

2. ROLL CALL

Present

Dawn LaBar

Cary Leider

Tamuri Richardson

Andre Stewart

Ward ("Ace") Stewart

Absent

Glenn Loveall

Janet Roberts

Vacant, Senior Citizens' Organization

Vacant, Associated Students

3. APPROVAL OF AGENDA

It was moved by Dawn LaBar and seconded by Andre Stewart to approve the agenda. The motion was passed unanimously.

4. COMMENTS FROM MEMBERS OF THE PUBLIC

There were no comments from members of the public.

5. APPROVAL OF April 12, 2022 MEETING MINUTES

It was moved by Andre Stewart and seconded by Cary Leider to approve the meeting minutes from the CBOC meeting held on April 12, 2022. The motion was passed unanimously.

6. COMMITTEE MEMBERSHIP UPDATE and SELECTION OF NEW CBOC CHAIR AND VICE CHAIR (along with quick review of CBOC Bylaws)

An update on the status of CBOC vacancies was provided by Priscilla Meckley-Archuleta.

The Board adopted CBOC amended and restated Bylaws were reviewed focusing on specific highlighted sections related to duties/authorized activities, Conflicts of Interest, removal/vacancies, regular meetings, and officers. Priscilla Meckley-Archuleta will send the Ethics Policy Statement to all Committee members to sign and return for District records.

The Committee members discussed the responsibilities of the Chair with outgoing Chair Ward Stewart, who was present as a member of the public. After discussion, Tamuri Richardson made a motion to be elected Chair. This was seconded by Dawn LaBar. Following further discussion, the motion was approved unanimously. It was decided to postpone election of Vice Chair to the next meeting when the full Committee membership may be in attendance.

The meeting was turned over to Chair Richardson.

7. ANNUAL CBOC REPORT TO THE BOARD

A draft of the annual Report to the Board had been sent to Committee members for review prior to the meeting by outgoing Chair Ward Stewart. The Committee members reviewed the draft and provided comments and feedback. The revisions were noted and incorporated into the draft. It was moved by Andre Stewart and seconded by Dawn LaBar to approve the draft as revised. The motion passed unanimously.

It was agreed that Chair Tamuri Richardson will present the Report at the September 21, 2022 Board of Trustees meeting following an introduction by outgoing Chair Ward Stewart. Outgoing Chair Ward Stewart will provide Chair Tamuri Richardson with last year's annual report PowerPoint presentation as a template for this year's presentation to the Board. It is expected that this Board meeting will be via Zoom, and Priscilla Meckley-Archuleta and Lucky Lofton will coordinate getting this added to the Board agenda for the noted meeting and will ensure that information needed for participation will be sent to both outgoing Chair Ward Stewart and Chair Tamuri Richardson.

8. QUARTERLY PROGRESS REPORT

The Quarterly Progress Report dated June 15, 2022 was reviewed with the Committee members by Lucky Lofton. There was discussion about the typical review process and questions from CBOC members were answered. There was discussion about Change Orders and Amendments, as well as UPCCAA (Uniform Public Construction Cost

Accounting Act) and the District's SLDB (Small, Local, and Diverse Business) Program. Priscilla Meckley-Archuleta will send links and information on both Programs to the CBOC members.

9. PROJECT SUMMARY UPDATES

In conjunction with the review of the Quarterly Report, projects were discussed. Questions regarding the On-Campus Housing Project and the Autotech Security Project were answered by Lucky Lofton and Priscilla Meckley-Archuleta.

10. UPCOMING MEETING SCHEDULE

Members discussed scheduling the next CBOC meeting and agreed on November 1, 2022 at 3:30 PM.

11. ANNOUNCEMENTS

Thanks to outgoing Chair Ward Stewart and congratulations to new Chair Tamuri Richardson were shared, and there were no announcements.

12. ADJOURNMENT

It was moved by Tamuri Richardson and seconded by Dawn LaBar to adjourn the meeting. The motion was passed unanimously. Meeting was adjourned at 4:59 p.m.

Materials related to an item on this Agenda submitted to the CBOC after distribution of the agenda packet are available for public inspection in the Bond Business Operations Coordinator's Office in the Administration Building, 4000 Suisun Valley Road, Fairfield, California 94534. All meeting materials provided at time of publication are available on the Solano College Web site at www.solano.edu for public inspection.

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