Tutoring Access

Free tutoring begins with TUTR 500, an open entry, open exit, no cost and no credit class. This class is used to track the numbers of students utilizing the centers, which influences funding decisions. All students must log in/out if they are using ASTC resources. The **TUTR 500 class must be added/taken** each semester to enable the student to electronically log in and out of the ASTC centers, and to access ASTC resources on-line (Canvas).

How to enroll in TUTR 500

Step 1

Go to Solano.edu and select "My Solano" icon (Figure 1).



Step 2

Login to My Solano account by entering User Name and Password (Figure 2).

	Sign in to	access	Figure
2.5	M	OI ANO	
SOLANO COMMUNITY COLLEGE	Jugo	AcademicWorks DegreeWorks Email	
gn in to your accoun			
bpitt (Haarmanna)		Sign In	
(Username) nd User Name/Reset Passw	(Password)	What's Inside	
	A	3	

The next screen will have a menu bar on the left side. Select "Student" (Figure 3).



Step 4

The next screen will have a white box in the center titled, "Registration" (Figure 4). About midway down the box you will see "Add or Drop Classes," select this option.

Campus Life	Registration	Luminis Announe Figure
Student	We want you with us next semester, so please pay your overdue fees.	Announcements
🚍 Financial Aid	If you need financial assistance help, you	
▲ Finance	may qualify for a fee waiver for next semester, and perhaps even some cash aid. Please stop by the Financial Aid office in the second floor of the 400	Show Hidden
Employee	building to see what help may be available for next semester.	
☆ SCC Applications		
	Re-apply for Admission	Student Grades
	Attend Orientation	
	Submit Transcripts	Pr
	Assessment Testing	The Beginning of Time
	Meet with Counselor	Spring 2020
	When Can I Register?	No Data Found
	Add or Drop Classes	
	View/Print Schedule and Bill	
	Student Detail Schedule	
	View Holds	My Account
	Academic Calendar/Dates and Deadlines	Wy Account

Step 5

The current term, should appear in the "Select a Term" box (Figure 5), or type in the correct term, then select "Submit".

Personal Information Student Employee Finance	Figure 5	
Search Go		
Registration Term		
Select a Term: Fall 2019 V		
Submit e		

Step 6

In the "Add Classes Worksheet" section (Figure 6b), type in the CRN for TUTR 500 in the box at the bottom of the page. **CRNs change each semester.** Type TUTR 500 in the Search box shown in Figure 6 to find the CRN. You may also go online to **ASTC webpage** to the "Sign Up" section for the current CRNs. After entering the CRN, select "Submit", in a few seconds, you will see TUTR 500 appear in the "Current Sched-ule" section (Figure 6b), confirming the successful addition of TUTR 500 to the schedule of classes.

	mployee Financial Ai	d							
Search (Go			RI	ETU	RN TO MENU	JS	SITE MAP	Figure 6a
Add or Drop Classes								1900Å	
To add a class, enter a class, use the option	the Course Re ns available in	feren the A	ce N Actio	um n p	ber ull-	in the Add down list.	Cla	sses secti	on. To drop
To finish registration, bottom of the page.	please click or	n the	'Cor	nple	ete	Registratio	n ar	nd Pay' op	tion at the
Use course informat by department, cour decisions (cost of te under the new HEOA	ion to look up rse and sectior xtbooks) wher A Textbook Rec	textb n num n sele quirer	ook ber. cting nent	req Th g co ts.	uire is is urs	ements on s to help stu ses for the s	the uder sem	SCC Book nts make ester. This	store site financial s is required
Current Schedule									Figure 6b
Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	
Web Registered on Apr 24, 2019	None	80611	BUS	181	0	Undergraduate 3	2 000	Standard	Title
	201 201 202				575	Undergraduate .	5.000	Letter	Title Business Mathematics
Web Registered on Jul 09, 2019	None	80974	TUTR	500	0	Undergraduate (0.000	Letter Non Graded Non-Credit Course	Title Business Mathematics Supervised Tutoring
Web Registered on Jul 09, 2019 Web Registered on Jul (9, 2019	None	80974 80993	TUTR MATH	500 505	0	Undergraduate (Undergraduate (0.000 0.000	Letter Non Graded Non-Credit Course Non Graded Non-Credit Course	Title Business Mathematics Supervised Tutoring Supplemental Instruction: Math
Web Registered on Jul 09, 2019 Web Registered on Jul 9, 2019 Add Classes Wor	None	80974 80993	TUTR MATH	500	0	Undergraduate (Undergraduate (0.000	Letter Non Graded Non-Credit Course Non Graded Non-Credit Course	Title Business Mathematics Supervised Tutoring Supplemental Instruction: Math
Web Registered on Jul 09, 2019 Web Registered on Jul 09, 2019 Add Classes Wor	None	80974	TUTR	500	0	Undergraduate (Undergraduate (0.000	Letter Non Graded Non-Credit Course Non Graded Non-Credit Course	Title Business Mathematics Supervised Tutoring Supplemental Instruction: Math
Web Registered on Jul 09, 2019 Web Registered on Jul 09, 2019 Add Classes Wor CRNs 80977	None	80974	TUTR	500	0	Undergraduate (Undergraduate (0.000	Letter Non Graded Non-Credit Course Non Graded Non-Credit Course	Title Business Mathematics Supervised Tutoring Supplemental Instruction: Math
Web Registered on Jul 09, 2019 Web Registered on Jul 09, 2019 Add Classes Wor CRNs 80977	None Class Search	80974 80993	MATH	500	0	Undergraduate (Undergraduate (0.000	Letter Non Graded Non-Credit Course Non Graded Non-Credit Course	Title Business Mathematics Supervised Tutoring Supplemental Instruction: Math