

Tutoring Access

Free tutoring begins with TUTR 500, an open entry, open exit, no cost and no credit class. This class is used to track the numbers of students utilizing the centers, which influences funding decisions. All students must log in/out if they are using ASTC resources. The **TUTR 500 class must be added/taken each semester** to enable the student to **electronically log in and out of the ASTC centers, and to access ASTC resources on-line (Canvas)**.

How to enroll in TUTR 500

Step 1

Go to Solano.edu and select “My Solano” icon (Figure 1).

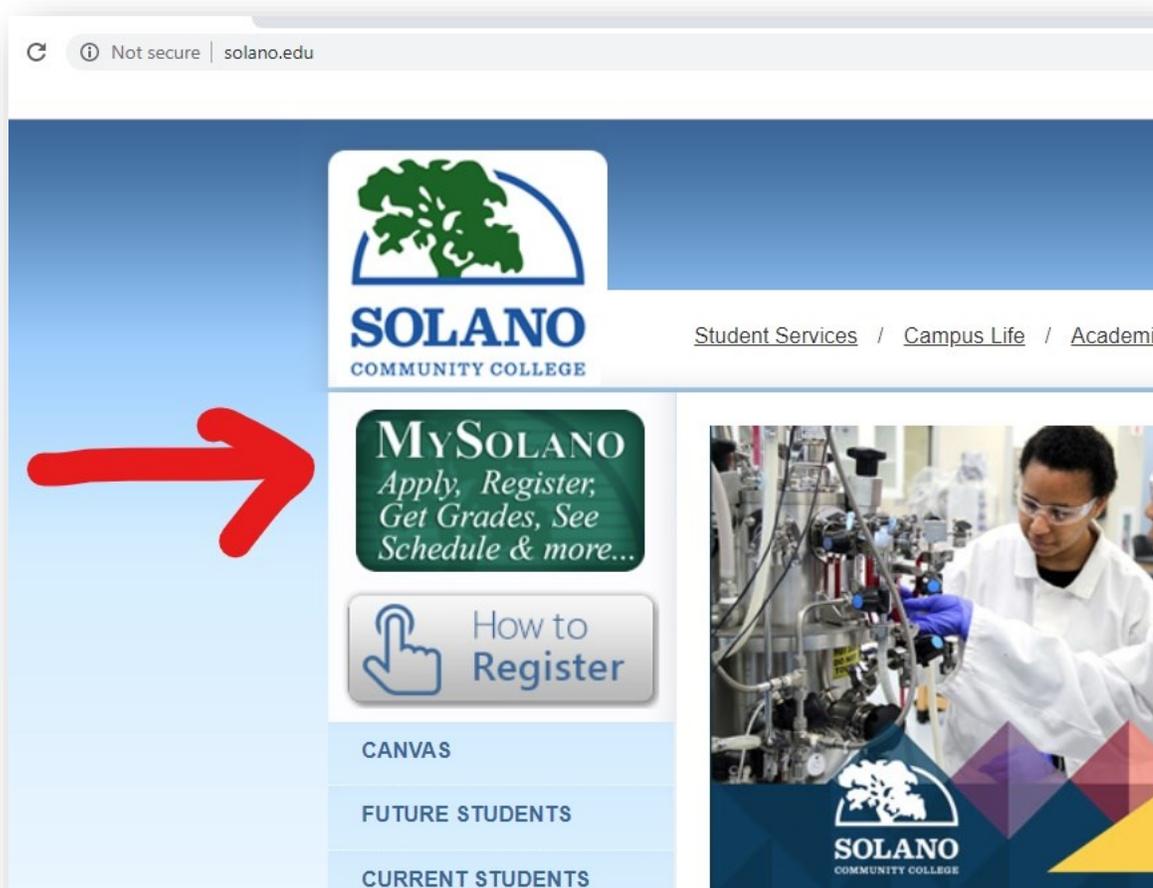


Figure 1

Step 2

Login to My Solano account by entering User Name and Password (Figure 2).

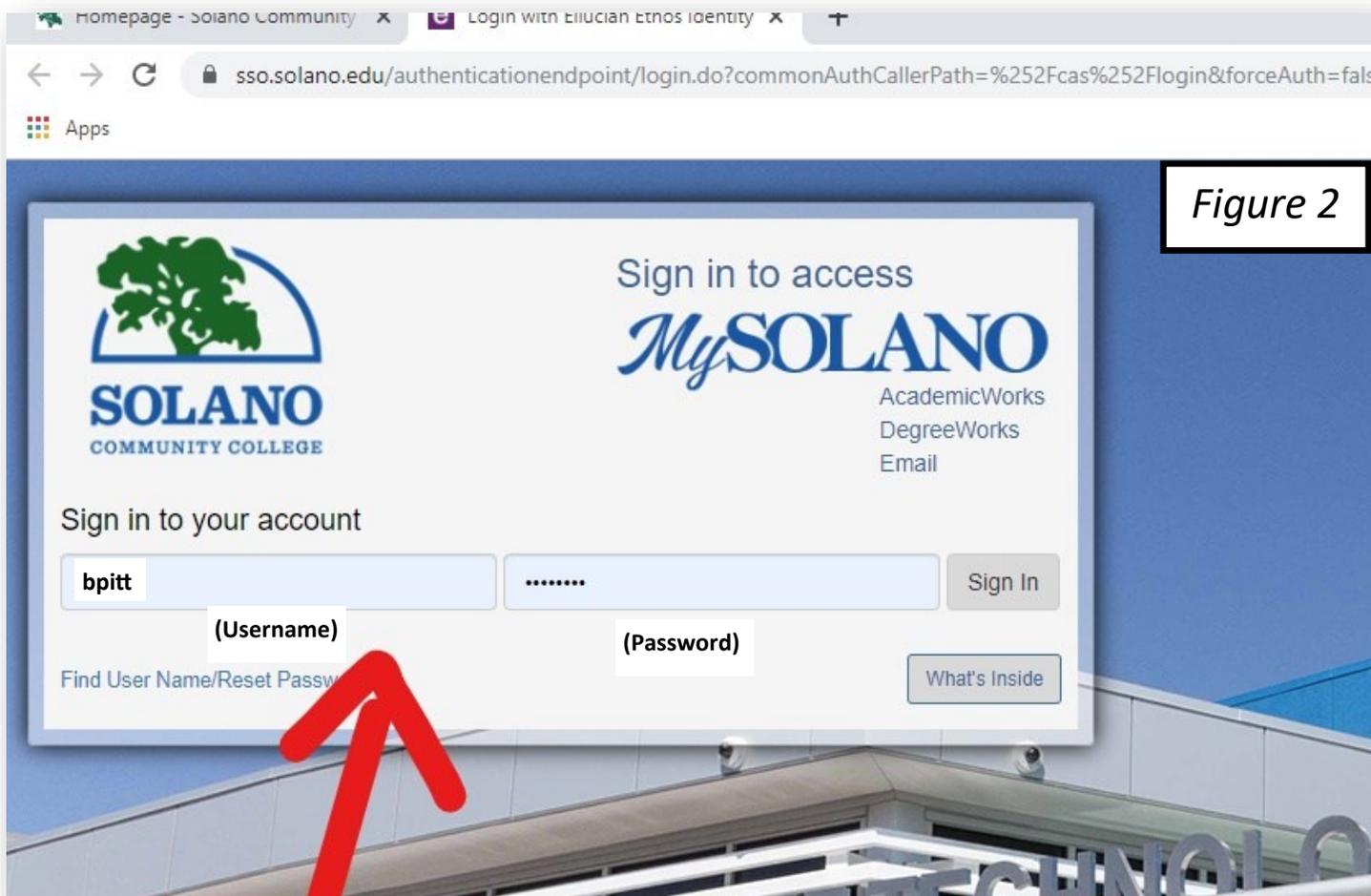


Figure 2

Step 3

The next screen will have a menu bar on the left side. Select "Student" (Figure 3).

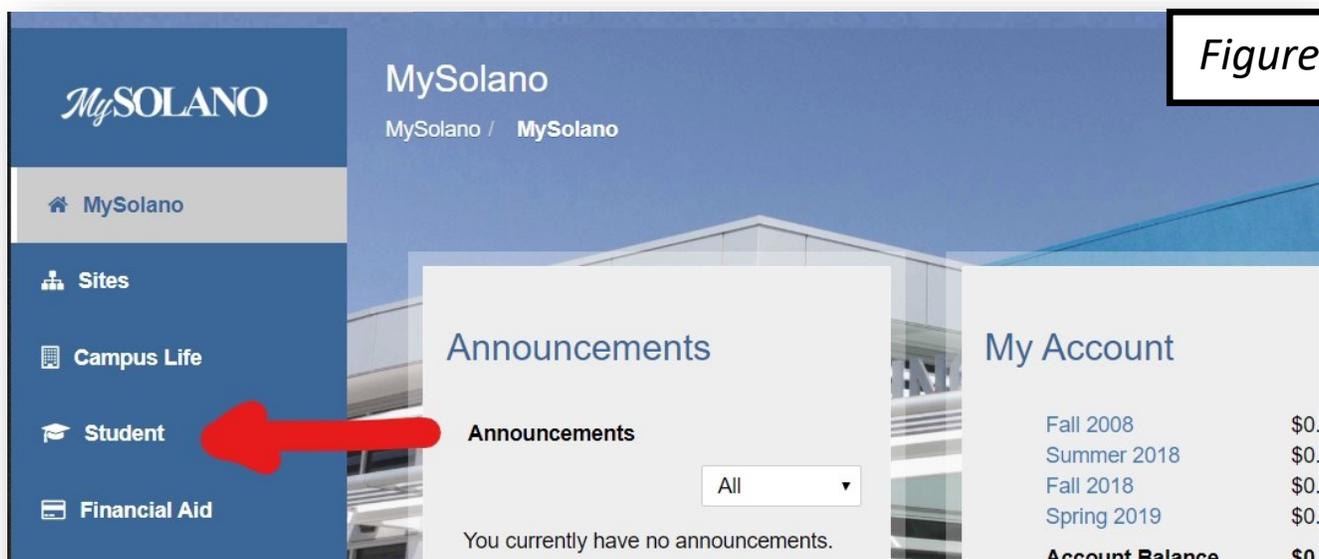


Figure 3

Step 4

The next screen will have a white box in the center titled, “Registration” (Figure 4). About midway down the box you will see “Add or Drop Classes,” select this option.

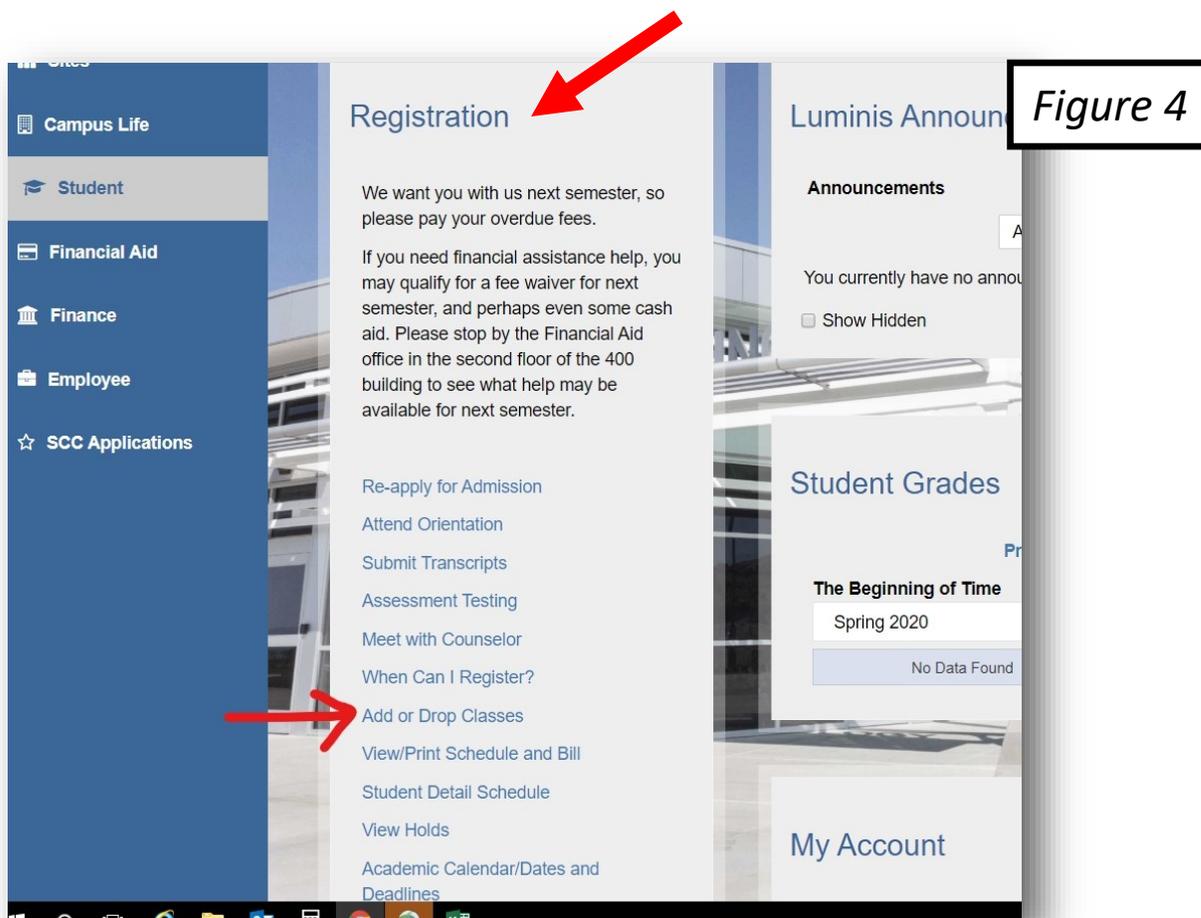


Figure 4

Step 5

The current term, should appear in the “Select a Term” box (Figure 5), or type in the correct term, then select “Submit”.



Figure 5

Step 6

In the “Add Classes Worksheet” section (Figure 6b), type in the CRN for TUTOR 500 in the box at the bottom of the page. **CRNs change each semester.** Type TUTOR 500 in the Search box shown in Figure 6 to find the CRN. You may also go online to [ASTC webpage](#) to the “Sign Up” section for the current CRNs. After entering the CRN, select “Submit”, in a few seconds, you will see TUTOR 500 appear in the “Current Schedule” section (Figure 6b), confirming the successful addition of TUTOR 500 to the schedule of classes.

Personal Information **Student** Employee Financial Aid

Search

[RETURN TO MENU](#) [SITE MAP](#)

Figure 6a

Add or Drop Classes

To add a class, enter the Course Reference Number in the Add Classes section. To drop a class, use the options available in the Action pull-down list.

To finish registration, please click on the 'Complete Registration and Pay' option at the bottom of the page.

Use course information to look up textbook requirements on the [SCC Bookstore site](#) by department, course and section number. This is to help students make financial decisions (cost of textbooks) when selecting courses for the semester. This is required under the new HEOA Textbook Requirements.

Current Schedule

Figure 6b

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
Web Registered on Apr 24, 2019	None	80611	BUS	181	0	Undergraduate	3.000	Standard Letter		Business Mathematics
Web Registered on Jul 09, 2019	None	80974	TUTOR	500	0	Undergraduate	0.000	Non Graded Non-Credit Course		Supervised Tutoring
Web Registered on Jul 09, 2019	None	80993	MATH	505	0	Undergraduate	0.000	Non Graded Non-Credit Course		Supplemental Instruction: Math

Add Classes Worksheet

CRNs