Program Review/Follow-up Transmittal

General Information

The attached report is (check one): ☒ Program Review (published every 4th year)

☐ Program Review Follow-up (submitted annually)

The report is submitted for the Academic Year (select one): 2008-09

The report contains information on the follow unit(s) (enter names of all units/programs:

Counseling ,DSP, Puente, Transfer Cener, Career Center, CalWorks, EOPS/CARE

Report Abstract:

The Counseling, DSP, Puente, Transfer Center, Career Center, CalWorks and EOPS/CARE programs all completed program reviews for 2008-2009. A common thread was that the review process exposed success as well as areas where we need to improve. Data collection was probably the most significant area which needed improvement. SARS implementation and Banner improvements should assist all departments in improving data gathering.

Signature: _Mary Gumlia_ **Date:** 5/3/10

Faculty/Staff Representative

Signature: _Erin Vins_ **Date:** 5/3/10

Dean/Director

Signature: _____ **Date:** 5/7/10

President, Academic Senate

Signature: _____ **Date:** 5.13.10

Vice President

Signature: _____ **Date:** 07-13-10

Superintendent/President

Program Review & Analysis for Institutional Support Services

PUENTE PROGRAM

Part I   Outcomes

1. What are the Student Learning Outcomes (SLOs) and/or Service Area Outcomes (SAOs) for the unit? List each along with descriptions of the appropriate indicators of program success (i.e., measures of outcomes). Include both quantitative and qualitative measures.

Outcome(s)- SAO	Qualitative Measure(s)	Quantitative Measure(s)
1. Student will see the Puente counselor for individual appointments at least 2 times per semester.	Students will be familiar with all the ways to make a counseling appointment (walk-in, phone, online)	The number of appointments made by Puente students enrolled in the Puente learning community fall-spring. Survey (see attached)
2. Student will work with Puente counselor to develop an IEP for an AA degree and/or transfer plan (to 4 year university)	Students are familiar with the components of an IEP for an associate degree and/or transfer	Survey of students enrolled in Puente learning community Survey (see attached)
3. Puente students in Counseling 50 will identify their academic and career goals.	Students will complete self assessment and will learn how to complete a career autobiography	Survey of students enrolled in Puente learning community Survey (see attached)
4. Puente students will participate in the annual Puente motivational conference	Students will receive motivation and transfer information via participation in conference	Annual count of number of participants

2. The specific SCC Strategic Direction and Goal(s) supported by this program:

STRATEGIC GOAL #2: STUDENT ACCESS
Objective 2.2 Access and success of underserved populations
Objective 2.4 Student retention and persistence

Part II   Analysis

1. Identify and explain the trends in:

Enrollment –

Retention –

Fill Rate -

Outcome Data— Participation in the transfer motivational conference: 26 of 28 students participated.

Other Factors— # of Counseling appts for those enrolled in Puente

2. **How do the above trends relate to the factors and outcomes identified during the last review?** *(are things going way we want them to, what is data telling us, are we on right track?)*

> Demand for program has increased. Fall 2009, Puente was filled prior to first day of class. In the last few years, the program was still recruiting.

Part III   Conclusions and Recommendations

1. **What are the major accomplishments of the program during the past four years?**

    -   Recruited and Trained Ongoing Community and Campus Wide Mentors
    -   Coordinated ongoing Mentoring program providing a minimum of 18 hours of mentoring for Puente Students
    -   Held regular Mentor Student Dinners/Mixers and family nights for Puente Students and mentors, developed sense of community within Puente network.
    -   Held ongoing Mentor/Career Panel Nights for students and families
    -   Students attended annual Puente Fall Transfer Motivational Conference
    -   Students participated in Puente Fall Phase 1 Celebration
    -   Students participated in volunteer/outreach activities to help community.
    -   Students participated in career activities such as Career Fair and College/University Day.
    -   Coordinated ongoing Mentoring activities and contacts for students and mentors
    -   Students participated in annual Spring University Tour
    -   Provided ongoing Spring & Fall Cultural Activities
    -   Students created Puente Club
    -   Students participated in Spring Phase 2 Celebration
    -   Send at least two Puente students per year to annual Puente Statewide Leadership Conference
    -   Provided funds for English textbooks and necessary supplies to assist student success.
    -   Successfully solicited donations from Solano Bookstore and Solano Community to provide school supplies

2. **Based on the analysis above, are there any changes needed in order to meet program goals or to improve program effectiveness? Explain.**

    -   Increase Retention
    -   Improve Recruitment and Outreach for Puente
    -   Increase Participation in Mentoring Component from Solano County Community

    In order to increase retention, it is important to remember that Puente has many activities required outside of class. Based on this, the Counselor and instructor may want to screen

students more accurately and consider limiting enrollment to those that will benefit most from the program.

Counselor should advise counseling department of demands of program so they can direct appropriate students to program.

These students should include those that have time, willingness and commitment to participate in the required supplementary activities that Puente Program provides.

These activities include:

- Mentoring program
- Mentor student dinners
- Transfer Motivational Conference
- End of Phase 1 Celebration
- Spring Mentoring activity
- Spring University Tour
- Spring & Fall Cultural Activities
- End of Phase 2 Celebration
- Statewide Leadership Conference