



# Academic Program Review Committee

## Approved Minutes

March 9, 2020

Room 902 Conference Room

2:30 pm – 4:00 pm

1. <b>Call to order</b>	Coordinator called the meeting to order at 2:30 p.m.
2. <b>Roll Call</b>	<p><b>Committee Members:</b> Ferdinanda Florence (Coordinator), Kevin Spoelstra (Applied Technology &amp; Business), Nick Cittadino (Counseling), Curtiss Brown (Health Science), Dmitriy Zhiv (Math &amp; Science), Rachel Purdie (Social &amp; Behavioral Science); Ex Officio: Sandy Lamba (Dean, Social &amp; Behavioral Science)</p> <p><b>Absent:</b> Vacant Position (Library), Chris McBride (Liberal Arts)</p>
3. <b>Agenda approval</b>	Dmitriy Zhiv motioned to approve the agenda of March 9, 2020, as amended. It was seconded by Nick Cittadino. The motion passed unanimously.
4. <b>Approval of Minutes</b>	Nick Cittadino motioned to approve the minutes of February 24, 2020. The motion was seconded by Rachel Purdie. The motion passed with Curtiss Brown abstaining.
5. <b>Comments from the Public</b>	None.
6. <b>Coordinator Update and Discussion/Information Items</b>	
6.1 Summary of Coordinator’s report to Academic Senate	<p>The Coordinator reviewed the topics covered in the Coordinator’s report to the Academic Senate at the March 2, 2020 meeting.</p> <p>Topics included the proposed new committee membership, which will be an action item for the Senate’s vote at their next meeting; the abridged program review template for CTE programs, modified in consultation with Dean Lisa Neeley, which will be discussed by the Senate at their next meeting; and the planned survey to be sent to School of Social and Behavioral Sciences faculty after their report has gone through the whole program review process.</p>
6.2 CTE Dean’s feedback on abridged template and timeline for CTE programs	The Coordinator met with Dean Lisa Neeley to discuss modification to the abridged template. The Dean expressed interest in getting all programs to complete an abridged review, regardless of whether the program receives Perkins or other special funding. She also noted that Economics has not yet completed any review, as it is a new program.

6.3 Status report for Social and Behavioral Sciences; Assign Human Services report

Programs having submitted reports include Anthropology, Child Development and Family Studies (CDFFS), Political Science, and Human Services. The report for the History program is complete and ready for submission. The reports for Sociology, Psychology, and Social Justice are in progress; lacking faculty to take the lead, the report for Ethnic Studies is will not be completed.

Rachel Purdie and Curtiss Brown will review the Human Services report for the March 23 meeting.

6.4 Equity and facilities

The Coordinator noted that, while some programs are enjoying new facilities and custom-built buildings, other programs—particularly those that attract chiefly female students, such as CDFFS and Cosmetology—languish in poorly maintained and unhealthy facilities. Several program review reports have identified inadequate facilities as impediments to student learning. Rachel Purdie noted that most of the 600 building is in disrepair, with broken desks, spiders and other pests, dirt, and inoperable equipment; she identified room 1646 as representative of the building's overall poor condition. The Coordinator will advocate for the Senate to discuss this matter further.

**7. Action Items**

The committee entertained a vote to approve the finalized survey for Social and Behavioral Sciences faculty to reflect on their experiences with the program review process. Dmitriy Zhiv motioned to approve the survey, and Kevin Spoelstra seconded the motion. The motion passed unanimously.

**8. Adjournment**

Nick Cittadino motioned to adjourn; the motion was seconded by Dmitriy Zhiv. The motion passed unanimously. Meeting adjourned at 3:30.

**9. Report Discussion**

Kevin Spoelstra, Curtiss Brown, and Dmitriy Zhiv reviewed the CDFFS report with the Coordinator.