



Academic Program Review Committee

Minutes

September 28, 2020

<https://cccconfer.zoom.us/j/7075323837>

2:30 pm – 4:00 pm

1. Call to order	Coordinator called the meeting to order at 2:35 p.m.
2. Roll Call	<p>Committee Members: Ferdinanda Florence (Coordinator), Nick Cittadino (Counseling/Library), Curtiss Brown (Health Science), Dmitriy Zhiv (Math & Science); Ex Officio: Sandy Lamba (Dean, Social & Behavioral Science)</p> <p>Absent: Vacant Position (Applied Technology & Business), Chris McBride (Liberal Arts), Rachel Purdie (Social & Behavioral Science)</p>
3. Agenda approval	Dmitriy Zhiv motioned to approve the agenda of September 28, 2020. It was seconded by Nick Cittadino. The motion passed unanimously.
4. Approval of Minutes	Nick Cittadino motioned to approve the minutes of September 14, 2020. The motion was seconded by Dmitriy Zhiv. The motion passed with Curtiss Brown abstaining.
5. Comments from Public	None.
6. Program Review Coordinator Update and Discussion/Information Items	<p>Coordinator summarized feedback shared by School of Social & Behavioral Sciences in their latest School meeting regarding their experiences with the Program Review template. No specific feedback was given regarding the new, streamlined template in draft form. The consensus, however, is that providing data to faculty for expected responses is both appreciated and essential to ensure timely completion of reports. In future templates, the committee will recommend that faculty be invited but not required to seek additional data beyond what is supplied in the template (for example, by using the interactive Online Factbook on the Research and Planning page).</p> <p>The committee discussed how the Coordinator’s ability to provide data to faculty is affected by multiple factors, including eLumen’s limited capacity in providing auto-generated data; the Coordinator’s limited release time to gather and package data in an accessible, user-friendly format; and Research and Planning staff’s limited ability to generate massive, wide-ranging data on a regular basis for Coordinator’s use. Therefore, decisions about which prompts in the streamlined template to modify or eliminate will be based on what can be readily provided to faculty.</p>
6.1 Review of SBS feedback and streamlined template	

The committee further discussed the **purview of the program review process**, and to what extent certain data analysis would be **better addressed in other committees and/or by other processes**. For example, **a school dean might be in a better position to discuss student success variances across sections of a single course**, especially considering the evaluative aspects of such an analysis.

6.2 Suggestions for soliciting more specific feedback beyond Committee

Committee decided to finalize revisions to template and send to Senate to discuss and revise further, if desired.

7. Action Items

None.

8. Upcoming Items

8.1 Finalization of streamlined 6-year template for presentation to Senate

8.2 Discussion of 2-year template

8.3 Assignment and review of remaining SBS reports

9. Adjournment

10. Review of Report

Curtiss Brown and Nicholas Cittadino reviewed Psychology Program Report with Coordinator.