



# Academic Program Review Committee

## Minutes

September 14, 2020

<https://cccconfer.zoom.us/j/7075323837>

2:30 pm – 3:30 pm

1. Call to order	Coordinator called the meeting to order at 2:30 p.m.
2. Roll Call	<p><b>Committee Members:</b> Ferdinanda Florence (Coordinator), Nick Cittadino (Counseling/Library), Chris McBride (Liberal Arts), Dmitriy Zhiv (Math &amp; Science), Rachel Purdie (Social &amp; Behavioral Science); Ex Officio: Sandy Lamba (Dean, Social &amp; Behavioral Science)</p> <p>Absent: Vacant Position (Applied Technology &amp; Business), Curtiss Brown (Health Science)</p>
3. Agenda approval	Rachel Purdie motioned to approve the agenda of September 14, 2020, as amended. It was seconded by Dmitriy Zhiv. The motion passed unanimously.
4. Approval of Minutes	Chris McBride motioned to approve the minutes of March 9, 2020. The motion was seconded by Rachel Purdie. The motion passed unanimously.
5. Comments from Public	None.
<b>6. Program Review Coordinator Update and Discussion/Information Items</b>	
6.1 Review of Goals for Fall 2020;	Committee discussed list of goals for the semester, to be presented later in the afternoon in the Coordinator’s Report to the Academic Senate
6.2 Review of streamlined template;	<p>Coordinator noted that the Program Review template was designed as a broad blueprint to guide future planning as outlined in the Master Schedule, including Curriculum Review and Program Learning Outcomes Review. The report is meant to identify needs that would lead to later action in the appropriate venue (for example, in Curriculum Committee, or in submitting a hiring request).</p> <p>However, this design makes the report weighty, its scope broad and overlapping with other committees. The Committee discussed ways to streamline the report while ensuring it remains worthwhile (not simply an exercise).</p> <p>The Coordinator noted that, given the reduced release time of the Coordinator position, it would be best if the bulk of the data provided to faculty in the eLumen module were auto-generated, and that questions that depended on Research and Planning data might be omitted and/or left to other committees specifically tasked in those areas. Rachel Purdie suggested that the Student Equity Committee might be a more appropriate venue for examining,</p>

disseminating, and applying equity data, as an example. The Coordinator further noted that the student survey data provides vital information to faculty that Research and Planning cannot offer, and the report could be streamlined to prioritize survey-driven questions.

6.3 Planned meeting with eLumen re: current capabilities;

VP Williams will set up a meeting with eLumen to assess current capabilities regarding auto-generated data.

6.4 Plan for late Social & Behavioral Sciences program reports;

Coordinator will assist SBS faculty in completing remaining reports, and the Committee will review any submitted reports this semester.

**7. Action Items**

None.

**8. Adjournment**

Nick Cittadino motioned to adjourn; the motion was seconded by Dmitriy Zhiv. The motion passed unanimously. Meeting adjourned at 3:30.