

ACADEMIC PROGRAM REVIEW COMMITTEE

Solano Community College

Minutes – Monday March 10, 2014, 2:30-4:00pm Room 444

Attendance: Amy Obegi (Faculty coordinator), Kevin Anderson, Lue Cobene, Joseph Conrad, Ferdinanda Florence, Tonmar Johnson, Steven Springer

1. Issue of reassigned time was brought up for faculty coordinator and for the program review committee members. Members stated that self-study reviews take between 1.5-3 hours each plus time for committee meetings. In “full” months, committee participation takes approximately 9 hours. Some self-studies are more labor intensive than others. Also, members stated that there is an advantage to not having high turnover on the committee, as there is a learning curve to get familiar with rubrics and to get familiar with formulating meaningful feedback. If there was compensation for the work it may incentivize committee members to continue to participate.

2. Committee members discussed whether we thought we would be able to adjust the timeline for self-studies, so that every program would have completed a review by the next accreditation self-study. This would require moving all of the school of Liberal Arts into the 2015-2016 cycle (minus those CTE programs who have already completed a self-study). The committee thought additional committee members and/or compensation for time might be necessary.

3. Updates on self-studies under review: Film, Cosmetology, and Criminal Justice were sent to VP of Academic Affairs for review. Auto body will be receiving extra support to help complete their program review (an adjunct faculty member will be hired to help write it).

4. Committee discussed general education courses and how they might be reviewed. It was discussed whether these would be reviewed as part of disciplines (including but not limited to University and Interdisciplinary Studies degrees), or if they should be reviewed as a collective whole. If they are reviewed as a collective whole, who would be in charge of this review? It was suggested we talk with institutional research and planning to “crunch” the numbers to see how many courses we are talking about and enrollment in each. It was also suggested we talk with Academic Senate for even more guidance.

5. Committee members broke into groups to review the following self-studies: Fire, Welding and Aeronautics