

# ACADEMIC PROGRAM REVIEW COMMITTEE

Solano Community College

Minutes – Monday March 9, 2015

2:30-4:00pm Room 445

Attendance: Amy Obegi, Ferdinanda Florence, Joe Conrad, Lue Cobene, Kevin Anderson, Tonmar Johnson, Peter Cammish, Zhiang Yu, Margaret Abel-Quintero

Agenda approved; minutes for 2-9-15 tabled until next meeting

## 3. Program Review Information/Discussion Items:

- a. APRC Feedback Provided was provided to Pre-Allied Health & Geography
- b. A question was brought to the committee by Dean Yu about the dean's signature. Specifically does the signature mean the dean agrees with everything in the report? The APRC committee thought that a statement could be added that the dean's signature means they have read the report. This way a report wouldn't be delayed due to philosophical differences between faculty and deans.
- c. APR Board Presentation made on March 4, 2015. Amy Obegi gave a brief PowerPoint Presentation on the PR cycle and progress made to date, particularly in relation to the CTE pilot. Summaries of the completed CTE reviews were provided to the Board Members. The board thanked the APRC for their work and Dr. Laguerre praised the progress that had been made.
- d. Website Updates – the website has been updated so that Program Review is on the A-Z menu under "P" and links between the Program Review template and completed reports under the Research and Planning page and the Academic Senate page where agendas and minutes are posted.
- e. Course and Program Level Reports updated by Institutional Research and Planning – Peter showed us new information available for analysis under the Program Review reports including transfer data. It was asked whether it is possible to see who was eligible to transfer to CSU or UC. Peter said that would be difficult until we have DegreeWorks.
- f. CTE abridged program reviews for Perkins requirements – The committee discussed the timeline for when CTE abridged program reviews would be due. Is it two years from the date of completion of the 5 year self-study (when it was turned in) or is everyone on the same schedule? The initial thought was when it was turned in, but agreed to consult with the CTE deans and VP Minor. Also, changes to the abridged program reviews were considered – specifically, a change to the due date (December instead of October). Joe Conrad said he look into the requirements of Title 5 and Ed code related to the frequency and requirements of CTE program reviews.
- g. Amy Obegi reported meeting with Robert Harris, Sociology instructor about statistical analysis for program reviews. Harris used SPSS which the committee felt would be unfamiliar to many

instructors. The committee felt analysis could be done adequately without introducing this statistical analysis software.

4. The committee reviewed the Anthropology self-study. The feedback will be written up by Amy Obegi and then sent to committee members for approval. Discipline faculty should receive their feedback within a few weeks.

Upcoming meeting dates:

March 9, 2015

March 23, 2015

April 13, 2015

April 27, 2015

May 11, 2015

Program Review Office Hours Room 503:

March 10 2-3pm

April 20 2-3pm