

ACADEMIC PROGRAM REVIEW COMMITTEE

Solano Community College

Minutes – Monday April 27, 2015

2:30-4:00pm Room 445

Attendance: Amy Obegi, Joseph Conrad, Margaret Abel-Quintero, Kevin Anderson, Lue Cobene, Anne Bevilacqua, Tonmar Johnson, Curtiss Brown, Scott Parrish, Pei-lin Van't Hul,

1. Amy Obegi gave an update on programs undergoing review:
 - a. Interdisciplinary Studies – was submitted and analyzed by the APR committee. There was deemed insufficient analysis of data. The committee recognized the difficulty in analysis of data when there are multiple disciplines at play and multiple degree with no clear faculty oversight of the degrees. A meeting is to be held with VP Minor, AS President Michael Wyly, Steven Springer, Tonmar Johnson, Peter Cammish, and Amy Obegi to discuss how to better analyze this data. The meeting is scheduled for May 7th from 2-3pm.
 - b. Pre-Allied Health self-study was sent to VP Minor for review on April 16, 2015.
 - c. Non-Majors Biology has received initial feedback and will resubmit for review later this semester
 - d. Majors Biology has not yet submitted
 - e. Sociology will submit by the end of the semester
 - f. Political Science has requested some initial feedback; should be submitted by the end of the semester
 - g. Psychology has been reviewed by the APRC and the committee's feedback should be submitted back to Psychology faculty by early May
 - h. Chemistry feedback from the Academic Program Review Committee was returned on April 22nd, 2015. A discussion ensued about some Chemistry faculty's dissatisfaction with the feedback. The feedback was read to the committee and the email which was overwhelming complimentary to the Chemistry report. The discussion principally revolved around the statement "When analyzing the population served, consider suggesting ways to recruit males into the program. You may consider reviewing the college's student equity plan for ideas and overall college trends." Chemistry faculty felt they had little control over the gender of students coming to meet nursing requirements. While this is true, committee members thought that we still want to be aware of data on enrollment and see if there are any means of promoting access when there are inequities.
 - i. Physics feedback was compiled by Amy Obegi and is being reviewed by committee members. It will be sent back to Physics faculty by early next week
 - j. Kinesiology – Scott Parrish and Curtiss Brown reported that they are working on the Kinesiology program review and how to integrate the Dance PR with Kinesiology as a whole. They were advised that since it is near the end of the semester and there was little time to get dean feedback and then make it back to the committee, they could submit early in Fall semester.

- k. Sports Medicine – Amy Obegi has been working with Peter Cammish and Carica Macariola to get the data needed for analysis
- l. Nursing – Are to complete a report supplemental to BRN but haven't heard the status
- m. Geography's feedback from the APRC was submitted on March 12, 2015. We are awaiting their changes and then it will be forward to VP Minor.

2. CTE abridged program review changes approved by Academic Senate (see below)

2. Faculty committee members met to provide feedback on the CIS program review self-study. Feedback to be given back to CIS within a couple of weeks.

Upcoming meeting dates this semester:

May 11, 2015

Approved Changes to CTE abridged program reviews:

ABRIDGED 2 YEAR PROGRAM REVIEWS FOR CAREER TECHNICAL EDUCATION PROGRAMS

In addition to the regular five-year cycle of comprehensive self-studies, Career Technical Education Programs will be required to complete an abridged program review every two years to meet Ed Code and Perkins requirements. These abridged reviews should be submitted directly to the school dean, the Perkins coordinator (if not the same), and the Academic Program Review Faculty Coordinator by December 1st.

The abridged review should include:

Program Introduction – One or two paragraph introduction to the program including any significant programmatic changes that took place in the last two years

Enrollment – Number of sections offered and headcounts over the last two years. Explanation for any trends

Curriculum Analysis – Any changes to courses offerings (deletions, additions, prerequisite changes) and/or degrees or certificates over the last two years. Include any significant changes to course times, locations, and/or course modality.

Demonstrated Effectiveness – Report on the number of certificates and degrees awarded in the last two years. Assess whether students are gaining employment upon completion of coursework.

Labor Market Data – Report on labor market projections for occupations in discipline area

Advisory Meetings – Describe membership on the advisory committee and summarize recommendations from committee members. Attach minutes (2 meetings per year)

PLO/SLO Analysis (Optional) – Review status of program and student learning outcomes. Have there been any changes over the last two years, are assessments being completed, and have any of the findings led to programmatic and/or course level actions changes.

Duplication of Services – State if the program provides any unnecessary duplication of other state funded manpower training programs in the college’s service area

Perkins Funding – Provide a summary of how your program utilized Perkins funding over the last two years

Planned Actions – Include any short or long term goals based on current analysis of data, industry changes/recommendations, etc.