

ACADEMIC PROGRAM REVIEW COMMITTEE

Solano Community College

Minutes – Monday February 8, 2016

2:30-4:00pm Room 446

In attendance: Amy Obegi, Chair, Lue Cobene, Joseph Conrad, Vitalis Enemmuo, Ferdinanda Florence, Brenda Tucker

Approval of Agenda, 1st B. Tucker, 2nd J. Conrad, approved unanimously

Approval of Minutes for 12-07-2015, 1st J. Conrad, 2nd L. Cobene, approved unaimously

Action Items:

1. Biology non-majors has gone through the program review process and the report is ready to be published and passed on to the governing board. J. Conrad motioned, B. Tucker 2nd, approved unanimously
2. Changes to the APR template to reflect the baccalaureate program: The committee discussed the request by Senate President Michael Wyly to review the APR handbook and template and make any necessary changes to verbiage/substance to make the process applicable to baccalaureate programs (since Solano has been approved to pilot a BS in Biomanufacturing). The changes would be included in the college's substantive change report and would demonstrate the college's commitment to integrating the bachelor's program into the college's assessment and integrated planning processes.

The committee decided the bulk of the program review process would work equally well for a 2 or 4 year degree, but included some additions to a few sections of the template. Specifically, an update to the mission (1.2) to reflect approved changes by Academic Senate, and to sections 1.3 and 2.8 to ensure upper division general education courses are included with the analysis. Section 3.3 was altered so that transfer to graduate-level programs is considered. The efficacy of recruitment/placement processes was also included in section 1.3. It was decided to not include any changes to Table 1, since these are board approved goals, and to not extend the scope of the changes beyond those focusing on the bachelor's program. The APRC will be doing a comprehensive self-study in the 2016-2017 academic year. At that time more substantive changes to the template can be addressed based on feedback from the different constituency groups. Changes approved unanimously.

Discussion/Information Items:

1. Status of programs under review: it was reported where various programs are in the APR process. The official due date for the 2nd half of math/sciences and liberal arts was February 1st though many programs will take longer to complete.
2. Assignment of self-studies for next meeting: Nursing, Sports Medicine
3. Goals for the semester – Tabled for next meeting
 - a. Revisit database/Curricunet

Self-Study Reviews: A subset of the committee met to discuss feedback on the CIS and Business/Marketing/Management program review. The feedback will be compiled by the APRC faculty coordinator and passed back to faculty in the coming weeks. It was decided to arrange a meeting with Business faculty to discuss some of the APRC feedback.

Upcoming Meetings:

February 29, 2016

March 14, 2016

April 11, 2016

April 25, 2016