

ACADEMIC PROGRAM REVIEW COMMITTEE

Solano Community College

Minutes – Wednesday, December 7, 2016

3:00-4:30pm Room 611

Special Meeting

In Attendance: Amy Obegi, Vitalis Enemmuo, Ferdinanda Florence, Ruth Fuller, Maureen Powers, Robert Gabriel, Virginia Guleff, and Pei-lin Van't Hul.

Approval of Agenda, 1st F. Florence, 2nd V. Enemmuo and it was approved unanimously.

Public Comment: None

Discussion/Information Items:

1. Program Review Template and Handbook was passed by Academic Senate on Monday 12/5/16.
2. New Assessment Calendar was passed by Academic Senate on Monday 12/5/16
3. Program Review Faculty Coordinator position closes December 9, 2016. As of now, there is one candidate (F. Florence) who has served on the program review committee for several years.
4. Program Review Module on CurricUNET with demonstration from Governet. In a conference call, Nancy Howard and her team from Governet shared with the committee information about how their program review module works. They described that both large scale and smaller scale reviews can be done with the module. The bulk of the discussion was spent talking about Solano's current program review template (that was just passed by the AS Senate) to see if they would be able to replicate our template for both the six year program reviews and the abridged program reviews. We also wanted to be sure the yearly goals could be created in a way where we would be able to extract the data to use in our integrated planning process. The CurricUNET developers said they would be able to do these things and said they would be able to mock up a "sandbox" for us to use once the college purchased the platform. They also said we will be able to "pull" some information over from the curriculum and assessment modules when working on the document, such as the approved program learning outcomes. Governet did say that you cannot easily use tables in the body of the work, but there could be attachments.

V. Guleff said there is institutional improvement funding that could be used for the purchase. There was not time for the committee to share our feedback after the presentation, so a special meeting was to be set for a future date to vote on recommendation to purchase the module.

Meetings next semester planned for:

January 23
February 13
February 27
March 13
March 27
April 24
May 8

Room and Faculty Coordinator TBD