

ACADEMIC PROGRAM REVIEW COMMITTEE
Solano Community College

Membership:

Ferdinanda Florence—Coordinator
Chris McBride—School of Liberal Arts
TBD—Health Sciences
Katherine (Kitty) Luce—Library/Counseling
Maureen Powers—Social & Behavioral Sciences
Kevin Spoelstra—Applied Technology & Business
Dmitriy Zhiv—Math

Ex Officio:

Damany Fisher—Research & Planning
David Williams—VPAA

Absent: Chris, David

Minutes—Monday, Oct. 8, 2018
2:30-4:00 p.m., Room 902

1. Approval of Agenda, as amended—1st Dmitriy, 2nd Kevin
2. Public Comment –none
3. Approval of Minutes, 9/24/18—delayed to November 26th meeting
4. Coordinator’s report and discussion items
 - a. **Guided Pathways:** The coordinator noted that Michael Wylie would like to address the committee at a future date, as he is coordinating the Guided Pathways effort and would like to discuss how the committee might support this initiative. The committee talked about the nature and scope of Guided Pathways, both at Solano and at the state and national level.
 - i. Committee members discussed the advantages and possible drawbacks of Guided Pathways, depending on how it is approached and implemented. As the student body is diverse, with different goals and needs, concerns must be balanced; while some students are floundering for years at the community college level, taking unneeded courses, others are working steadily toward CTE certificates and degrees and might be distracted or misinformed by a transfer-focused push. Some students are lifelong learners, who have been increasingly left out of the statewide dialogue regarding the community colleges’ mission.
 - ii. The committee further questioned to what extent Guided Pathways is a pilot program, at it appears to be a broad-based effort to catch up rather than a gradual effort to start in one division/school or block of programs.
 - iii. Committee members noted that Guided Pathways presents yet another reason to have Department Chairs, to carry the responsibility and workload that a massive, college-wide effort requires.
 - b. **Status report for remaining AT&B programs:** Coordinator noted that the self-study report for the Accounting Program is near completion and should be ready for review before the end of the semester. The two-year Horticulture report is also almost complete, but two-year reports do not require committee review. There is no

anticipated date for the submission of the remaining AT&B reports (Drafting, Welding).

- c. **Senate revision of assessment schedule, and possibility of simplifying the Program Review schedule:** Coordinator met with Senate President and other coordinators on Sept. 28 to discuss needed revisions to the schedule, and reported to the Senate on Oct. 1. At both meetings, the Coordinator presented the committee's recommendation to eliminate the yearly update and make a two-year/abridged review mandatory for all programs. Program faculty could update their reviews more often, if desired, just as they might modify a course or program in CurricUNET. The Coordinator further emphasized at both meetings that the implementation the two-year review would depend not only on the creation of an online Program Review module, but also integration with at least one component of college-wide planning—for example, hiring priorities.
 - d. **Posting yearly updates online and reorganizing the Program Review webpage for clarity:** The committee looked at the current contents of the Program Review webpage, and reviewed a sample page, showing how the webpage might be reorganized. Committee members noted that the description of Program Review needs to be updated, and that “academic” should be placed in the vicinity of “Program Review,” if/when service-area program reviews become systematically implemented at the college (to avoid future confusion). Committee members agreed that components of the current description are aspirational, but opted to leave that language as a reminder of the integral role Program Review should play in integrated planning and resource allocation. The coordinator will contact the college's webmaster (Scott Ota) about reorganizing the page and updated the description.
 - e. **CurricUNET module update:** Limited progress since last meeting. Committee members discussed concerns, particularly raised by the Assessment Coordinator, regarding the proper protocol for pursuing alternate software/systems. The Dean of Research and Planning addressed the need, moving forward, for input and consultation by Coordinators and their respective committees.
5. Adjournment—1st Dmitriy, 2nd Kitty