

ACADEMIC PROGRAM REVIEW COMMITTEE
Solano Community College

Membership:

Ferdinanda Florence—Coordinator
Kevin Spoelstra—Applied Technology & Business
Nick Cittadino—Counseling
Vacant—Health Sciences
Chris McBride—Liberal Arts
Katherine (Kitty) Luce—Library
Dmitriy Zhiv—Math
Maureen Powers—Social & Behavioral Sciences

Ex Officio:

Damany Fisher—Research & Planning
David Williams—VPAA
Vacant—Dean

Minutes—Monday, Jan. 28, 2019
2:30-4:00 p.m., Room 902

Absent: Dmitriy, Maureen, Damany
Guest: Michael Wylie

1. Approval of Agenda (as amended)—1st Kitty, 2nd Nick
2. Public Comment—none
3. Approval of Minutes, 1/14/19—1st Nick, 2nd Chris
4. Update on eLumen presentation for committee and other interested parties—David informed the committee that the eLumen reps will give a teleconference presentation on Monday, Feb. 11 (replacing our regular meeting). The coordinator will book the Board Room and make sure IT is in place. David noted that the Chancellor’s office is considering contracting with eLumen for curriculum.
5. Update on Guided Pathways—Michael stated that he would present to different Schools/Divisions in their monthly meetings, some occurring this Friday. He provided a handout, reviewing the progress made by the GP workgroup, and noting that every aspect of their work is open for further discussion regarding content, wording, etc.: (1) the organization of programs into areas of emphasis; (2) the placement of each program, and the choice to place some programs in more than one area; (3) the use of “Holland type” questions to direct students to a program; and (4) the student’s experience with each step of the GP process.
 - a. Michael stated that currently, students must apply to the college first, before exploring their options; on a remodeled website, the student could explore first. The coordinator noted the importance of a smooth interface for students, and voiced concern about the college’s current technology limitations, particularly with regards to the website. Michael noted that the college has put the development of an online component out for bid, adding that the new library building will also provide a physical space to support students.
 - b. Nick noted that the information about course sequencing provided by faculty for their programs has already helped Counseling provide information to students.
 - c. Michael invited committee members to suggest questions that might spur useful discussion about the content, wording, and number of Emphasis Areas and “Holland type” questions, as well as the organization/placement of awards and the step-by-

step “student experience.” Following Michael’s presentation, Kevin noted that the Areas of Emphasis appear similar to the current organization of the college into Schools/Divisions, but the terminology differs (e.g., “Trades & Applied Technology” is an area of emphasis, while “Applied Technology and Business” is the School). There may be some confusion among faculty about the difference between Areas of Emphasis and Schools. The Coordinator agreed to share this issue with Michael, and invited committee members to share any other ideas that may occur to them with her, or directly with Michael via email.

6. Coordinator’s report and discussion
 - a. Review of template with clear, critical-thinking/discussion questions in parentheses: The committee reviewed the Program Review self-study report template, with the added critical-thinking questions in boldface, following each set of instructions whose wording was approved by the Senate in Dec. 2016. The committee discussed changing the font to italics, and moving to the start of the document the instructions to use and then delete the prompt questions. The Coordinator noted that the final table was also changed to reflect the discussions of the committee last year, adding anticipated funding type (none, one-time, or ongoing) and cost, as well as changing the priority from ranking number to either “urgent” or “important.” The Coordinator will share this draft with the Senate, asking for an OK to make further changes to the prompting questions, prior to sharing with the School of Social and Behavioral Science. The Coordinator will also ask the Senate to vote on the mandatory meeting requirement, if any programs in the School fail to meet the December 2019 deadline.
 - b. Review of handbook—the Coordinator noted that the handbook will again need to be updated, given changes to the Master Schedule.
7. Adjournment—1st Nick, 2nd Kitty