



Academic Program Review Committee

Minutes

January 27, 2020

Room 902 Conference Room

2:30 pm – 4:00 pm

1. Call to order	Coordinator Ferdinanda Florence called the meeting to order at 2:35 p.m.
2. Roll Call	<p>Committee Members: Ferdinanda Florence (Coordinator), Nick Cittadino (Counseling), Curtiss Brown (Health Science), Chris McBride (Liberal Arts), Rachel Purdie (Social & Behavioral Science); Ex Officio: Sandy Lamba (Dean, Social & Behavioral Science)</p> <p>Absent: Vacant Position (Library); Kevin Spoelstra (Applied Technology & Business); Dmitriy Zhiv (Math & Science)</p>
3. Agenda approval	Chris McBride motioned to approve the agenda of January 27, 2020, as amended. It was seconded by Nick Cittadino. The motion passed unanimously.
4. Approval of Minutes	Nick Cittadino motioned to approve the minutes of November 25, 2019. The motion was seconded by Rachel Purdie. The motion passed unanimously.
5. Comments from the Public	
6. Coordinator Update and Discussion/Information Items	
6.1 Review of APRC website	Coordinator presented Academic Program Review Committee website, reorganized by School/Division, with links to all completed Program Review Self-Study Reports. Coordinator noted that the Committee is required to hold a vote, verifying the publication of these reports, and thereby verifying that the Program Review process is complete for those programs. The Committee discussed the page, and Rachel Purdie noted a typo in one of the links. The Committee will vote to verify the programs' completion of the process at the next meeting (February 10, 2020).
6.2 Final changes to survey	On December 12, 2019, the Academic Senate approved the standardized student survey to be used by Health Sciences faculty, with one amendment. The Coordinator noted the change, which will allow students to select preferred times for class from an hourly list, rather than from a range of times.
6.3 Elumen module finalized wording of Template	Coordinator presented the eLumen module with the finalized wording, as approved by the Senate on January 9, 2020. The Senate authorized the Committee to make further, non-substantive changes, as needed. The coordinator is waiting to receive

<p>6.4 Program Review Abridged Template</p>	<p>updated data from Research and Planning, in order to provide the needed information, organized into files and folders, in eLumen for Health Sciences faculty.</p> <p>Coordinator will meet with the new Dean of Career Technical Education (CTE) to review and update the abridged template, and discuss which programs in departments outside the CTE School must complete the two-year report.</p>
<p>6.5 Assignment of Anthropology report</p>	<p>Rachel Purdie and Dmitriy Zhiv agreed to review the Anthropology report for the next meeting (February 10, 2020).</p>
<p>6.6 Committee Goals</p>	<p>The Committee reviewed the goals list for the remainder of the academic year. The list will be shared with the Senate.</p>
<p>7. Action Items</p>	<p>None.</p>
<p>8. Adjournment</p>	<p>Chris McBride motioned to adjourn; the motion was seconded by Curtiss Brown. The motion passed unanimously.</p>