



ACADEMIC SENATE

AGENDA

August 29, 2016

Board Room

3:00pm – 5:00pm

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda – August 29, 2016**
- 4. Approval of Minutes – 5.2.16, 5.9.16**
- 5. Comments from the Public (3-minute limit per person)**
- 6. Academic Senate President Report (15 minutes)**
 - 6.1 Updates on Brown Act and 10+1 Trainings
 - 6.2 Administrative Assistant to the Academic Senate, Update
 - 6.3 BDP Conference 2016 and Substantive Change
 - 6.4 Hiring Updates, DE Coordinator and Articulation Officer
 - 6.5 Policy and Procedures at SCC, Forthcoming Updates, AA and HR
 - 6.5.1 Revisions to District Mission Statement, BP 1003, as presented to CGC on 8.24.16
 - 6.6 Enrollment Update Summary, as presented to CGC on 8.24.16
 - 6.7 Peer Review Process, Update
 - 6.8 Senate President, Appointee to ASCCC Curriculum Committee
- 7. Superintendent/President Report (10 minutes)**
 - 7.1 College Promise
- 8. Vice President of Academic Affairs Report/ Vice President of Student Services Report (10 minutes)**
 - 8.1 IEPI Update and Site Visit – Leslie Minor
- 9. Action Items**
- 10. Information/Discussion Items**
 - 10.1 Board Policy [BP] and Administrative Procedures [AP], Updates and Periodic Review
 - 10.1.1 BP and AP 6020, Open Enrollment in Courses. BP is revised; AP is new.
 - 10.1.2 BP 6030, Required Instructional and Other Materials. BP is revised; AP not needed.
 - 10.1.3 BP and AP 6040, Credit by Exam. BP is revised; AP is new.
 - 10.1.4 BP 6070, Final Examinations. BP is revised; AP not needed.
 - 10.1.5 AP 6115, Distance Education. BP not required. AP is new, and will point to BP 6100, Program, Curriculum and Course Development.
 - 10.1.6 BP 6120, Weekend Classes. No changes to BP; AP is not needed.

- 10.1.7 BP 6130, Instructional Program Advisory Committees. No changes to BP; AP is not needed.
- 10.1.8 BP 6203, Honorary Degrees. BP is revised; AP not needed.
- 10.1.9 BP 6210, Catalogue Rights. No changes to BP; AP not needed.
- 10.1.10 BP 6220, Standards of Scholarship. BP is new; AP is not required.
- 10.1.11 BP and AP 6400, Field Trips and Excursions. BP is revised; AP is new.
- 10.1.12 BP 6410, Grading and Academic Record Symbols. AP is not required.
- 10.1.13 BP and AP 6411. BP and AP are revised.
- 10.1.14 BP 6412, Grading Record Retention. No changes to BP. AP not required.
- 10.1.15 BP 6420, College Catalogue. No changes to BP. AP is not required.
- 10.1.16 BP 6430, Academic Freedom. BP is revised. From Academic Affairs: “AP is not required as long as the BP complies with Title 5 and accreditation standards.”
- 10.1.17 BP 6510, Athletics. BP is revised; AP is not required.
- 10.1.18 BP 6515, Library and Learning Support Services. BP revised. AP is optional; SCC does not have procedures.
- 10.2 Adjunct Parity, Proposed Poll for Adjunct Faculty – Michael Wyly, Andrew Wesley, Narisa Orosco-Woolworth
- 10.3 Curriculum Approval Process, Approved Changes in Class Size and Workload Committee
 - 10.3.1 Section 19.402 of the CBA reads: Faculty within the discipline shall recommend the class maximum for a new course or changes to the maximum for an existing course to the Curriculum Committee. The Curriculum Committee will then forward its recommendation(s) to the Workload Committee comprised of three (3) Association members appointed by the Association President with approval of the Executive Board and three (3) administrators appointed by the Superintendent-President. A majority vote of the Workload Committee shall be required to approve any change in class size. If there is a tie vote within the Workload Committee, the Executive Vice President of Academic Affairs and the President of the Association will make the final decision.
- 10.4 Flex Cal Plan Development (& Faculty Development) – LaNae Jaimez
- 10.5 Planning for Area B Meeting, 10.14.16
- 10.6 ASCCC Events and Attendance, Update and Solicitation
- 10.7 SCC Budget Update – Yulian Ligioso (4:30 PM, 20 minutes plus 5 minutes for questions)

11. Reports

- 11.1 Subcommittees (3 minutes each)
 - ~~11.1.1 Basic Skills – Joshua Scott (1st meeting of the month)~~
 - ~~11.1.2 Curriculum – Curtiss Brown (1st meeting of the month)~~
 - ~~11.1.3 Faculty Development/Flex Cal – LaNae Jaimez (1st meeting of the month)~~
 - 11.1.4 Assessment – Amy Obegi (2nd meeting of the month)
 - 11.1.5 Program Review – Amy Obegi (2nd meeting of the month)
 - 11.1.6 Distance Ed – TBD (interim: Michael Wyly) (2nd meeting of the month)
- 11.2 Other Committees
 - ~~11.2.1 Accreditation Self Study Updates – Melissa Reeve with Leslie Minor (2nd meeting of the month, beginning on 9.12)~~

12. Upcoming Items and/or Action Reminders

- 12.1 Teaching and Learning Conditions: State of Classrooms, Classroom Assignments, Classroom Access, incl. keys, equipment, desks, and other, including FA faculty survey results – Erin Farmer and Michael Wyly, September 12
- 12.2 Student Equity report, scheduled for September 12, Greg Brown
- 12.3 Review Questions for Poll of Adjunct Faculty, September 12
- 12.4 SSSP report, scheduled for September 19, Jocelyn Mouton
- 12.5 AB 288, scheduled for October 3 or 17, Kelly Penwell and Leslie Minor

12.6 Accreditation Self-Study Updates, scheduled for 9.19, 10.17, 11.14 and 12.12, Melissa Reeve

13.

14. Announcements

14.1 Scheduled Academic Senate meetings for AY 2015-16

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED

August 11, 2016 (optional flex-day), 9 AM – 12 PM and 1:30 PM – 4:30 PM
August 29, 2016
September 12, 2016
September 19, 2016
October 3, 2016
October 17, 2016
November 7, 2016
November 14, 2016
December 5, 2016
December 12, 2016
January 12, 2017 (optional flex-day), 9 AM – 12 PM and 1:30 PM – 4:30 PM
January 30, 2017
February 6, 2017
February 27, 2017
March 6, 2017
March 20, 2017
April 3, 2017
April 17, 2017
May 1, 2017
May 15, 2017

15. Adjournment