



ACADEMIC SENATE

Approved Minutes

August 21, 2017

Honeychurch Board Room

3:00 pm – 5:00 pm

1. Call to order	Vice President Jaimez called the meeting to order at 3 pm.
2. Roll Call	<p>Academic Senate: LaNae Jaimez (Vice President), Erin Duane, Nick Cittadino, Rusty Mayes, Cristina Young, Terri Pearson-Bloom, Lue Cobene, Joel Powell, Scott Parish, Andrew Wesley, Janene Whitesell, LaVonne Slaton, Anne Niffenegger, Saki Cabrera, and Rachel Purdie.</p> <p>Guests: Celia Esposito-Noy (Superintendent-President), David Williams (Vice President of Academic Affairs), Dwayne Hunt, Ferdinanda Florence, Erica Beam, and Amy Obegi.</p> <p>Absent: Michael Wyly (President) and Margherita Molnar.</p>
3. Agenda Approval	Senator Cittadino motioned to approve the agenda. It was seconded by Senator Wesley. The agenda was approved unanimously.
4. Approval of Minutes	Vice President Jaimez motioned to combine approval of the May 15, 2017 and August 8, 2017 minutes. Senator Pearson-Bloom motioned to approve both minutes mentioned. It was seconded by Senator Young. The minutes were approved unanimously.
5. Comments from the Public	There were no comments from the public.
6. AS President Update	In President Wyly’s absence, Vice President Jaimez will be facilitating the meeting and will provide updates.
6.1 Plenary Reminder	State Academic Senate Plenary will be held at the Marriott Hotel in Irvine, California from November 2-4, 2017. If interested, Senators were encouraged to contact President Wyly by August 25 th .
6.2 Flex Cal	Vice President Jaimez commended everyone who participated and contributed to SCC 2017 Fall Flex Cal.
6.3 Distinguished Faculty Committee	Vice President Jaimez stated that this will be Ken Williams’ last year participating in the Distinguished Faculty committee. The committee will convene in Spring 2018 and will need a new committee chair.

6.4 BP 2005 College Governance Council

Vice President Jaimez shared that BP 2005 (mutually agree vs primarily rely upon) and 6030 (Advanced Placement, see item 10.2) will be presented to College Governance Council this Wednesday, August 23rd.

6.5 Student Success and Equity Council

Solano Community College will be in the process of appointing representatives to the Student Success and Equity Council. The expectation at the state level will be for colleges to have an integrated plan (student success, equity and basic skills) in place. We will be reviewing/developing materials related to the development of this plan. This will be a joint effort of the Senate and administration to develop a process by which the plan will be designed. This process will also a part of our integrated planning process and will be important for college planning as well as accreditation.

6.6 Accreditation reminder

Vice President Jaimez reminded everyone of Accreditation site visit, which will be on October 2nd -5th.

7. Superintendent-President Report

S/P Esposito-Noy was delighted to announce the college's enrollment numbers had increased tremendously compared to the first week of class. There were 9,891 enrolled students this year compared to 9,948 last year. She commended faculty staff for their contributions to this success. SCC's FTEs was lower compared to last year, which was consistent statewide. S/P Esposito-Noy encouraged Senators to review and provide her feedback regarding, "Inmate Education Program Question and Answer," (please see attached document). This document will help address any concerns or confusions about teaching at CSP Solano. Sacramento State will be visiting CSP Solano and would like to see SCC offer one or more ADT. Also, S/P Esposito-Noy announced that there will be a state wide effort for a Medical School Pathway. She believed that this will be great opportunity to diversify SCC's pipeline. She will be meeting with Senator Young to discuss this opportunity in detail and how SCC could be a potential leader in this effort.

8. VP of Academic Affairs Report

Vice President David Williams emphasized the importance of "keeping" the students enrolled at SCC. A census will be taken the following week. He encouraged the Senators to communicate to their respective disciplines the importance of retaining students. David Williams will provide more information during items 11.2-11.7

9. Consent Agenda – Action Item

There were no items on this section.

10. Action Items, Including Items Removed from Consent

10.1 Academic Senate Priorities for 2017-18 Academic

Vice President Jaimez presented, Senate Priorities for 2017-18 Academic Year (please see attached document). In interest of time, Senator Wesley motioned to continue reviewing this document at the following meeting. It was seconded by Senator Cittadino. The motion to postpone reviewing this document was approved unanimously. Below is the list of Academic Senate Priorities this academic year:

1. Planning for CID and ADT Compliance, including BSI CIDs and UC Pathways where relevant.	8. Support for BSI, including multiple measures and placement, as well as support for Math (See also IEPI).	15. Adjunct Parity and Outreach
2. IEPI Planning.	9. Accreditation and Support Self-Study, including standing reports from Accreditation Committee.	16. Support for Programs to Serve Our Incarcerated Students
3. Support of the Revision and Development of the Education Master Plan in collaboration with the Office of the S-P.	10. Committee Appointments, Brown Act Updates, and Senate Appointees, to include Self-Assessment/Unit Review of Committee Work	17. Promotion of Civility in the Workplace
4. Development/implementation of IPP (per planning summit). Add for S 17 reference to IPP and Assessment Outcomes.	11. Program Discontinuance Policy and the Completion Agenda	18. Support for the ASTC
5. To support PD committee in the assessment and improvement of current PD process.	12. Peer Review Pilot and Assessment	19. Support of the Assessment committee in the review and development of a course-embedded approach to ILO/GELO assessment, including new version of Curricunet.
6. Work with PD committee and other partners, including administration, to compose, enact and evaluate a Flexible Calendar Plan for SCC.	13. Hiring Priorities for AY 16-17 and Subsequent Years	20. Dual Enrollment, Implementation and Evaluation of Pilot.
7. To vet and support the timely submission of Student Equity and SSSP plans.	14. High School Outreach, including on-going faculty appointments and support for articulation agreements.	21. Support for the BS Program

10.2 BP/AP 6030
Advance Placement

Vice President Jaimez stated that AP/BP Advance Placement 6030 (please see document attached) was presented to Academic Senate last meeting. Senator Pearson-Bloom motioned to approved AP/BP Advance Placement 6030. It was seconded by Senator Wesley. The motion to approve these documents passed unanimously.

11. Information/Discussion Items

11.1 SSEIP (Student Success and Equity Integrated Planning) Proposal, Rubric, and

Dean Dwayne Hunt presented Student Success and Equity Integrated Plan (SSEIP). SCC will be combining three different plans under this group: (a) Equity Plan, (b) Student Success and Support Program Plan (SSSP), and (c) Basic Skills and ESL. SSEIP will be focusing on long term (2-3 years) projects that will help close completion gap, increase student success rate, and work on persistence number. The administration will determine project approval.

Information Forms for Distribution to Faculty

Project funding will be available as early as Spring 2018. Dwayne Hunt asked Senators to review the document and provide him feedback.

11.2 AP 6200 Graduation Requirements for Associate Degree and Certificate (New)
11.3 AP 6045 Career and Technical Education Program
11.4 AP 6205 Philosophy and Criteria for Associate Degree and General Education
11.5 AP 6210 Catalog Rights
11.6 AP 6411 Grades Changes
11.7 BP 6110/ AP 6100 Contract

11.2 – 11.7 Vice President of Academic Affairs David Williams presented AP 6200, AP 6045, AP6205, AP 6210, AP 6411, and BP 6110/AP6100 (please see attached documents). After reviewing these documents, Senators requested more information to be verified/included. These items will be presented in the near future once it's been updated.

12. Reports

12.1 Assessment Committee

Assessment Committee Chairperson Amy Obegi shared that her team had been focused in providing support for Curricunet META for both Curriculum and Assessment. She had been working with Senator Pearson-Bloom to schedule a once a week lab for faculty who required help. One of their goals was to organize SLP course outline by the end of Fall semester. During discussion, it was clarified that an active Adjunct faculty could provide up to 7 hours of support per SLO. Also, Amy Obegi will be able to approve, "SLO changes only." Updates will be included on the committee's weekly newsletter.

12.2 Academic Program Review

Program Review Chairperson Ferdinanda Florence stated that the PR evaluation form will be included at their next meeting for approval and will then be presented to Academic Senate. In light of the Applied Technology update, PR template will be modified. She will also be attending dean's meetings to provide each discipline an update.

12.3 Distance Education

Distance Education Chairperson Erica Beam stated that she had sent an email regarding reviewing OEI Course Design Rubric, which will have four parts: (1) Content Presentation, (2) Interaction, (3) Assessment, and (4) Review Process. The first session will be held this Friday, August 25th and at this time there were 13 attendees. Erica Beam encouraged Senators to utilize the new Teacher App and provide her feedback. Senator Pearson-Bloom commented on the importance of enrolling to this course in order, for

faculty who had never taught in this modality, to facilitate a class by Summer/Spring 2018.

13. Other Committees

There were no items on this committee.

**14. Upcoming Items
and/or Action
Reminder**

- 14.1 Curriculum – Jim Dekloe (1st meeting of the month – 5 minutes)
- 14.2 Basic Skills – Joshua Scott (1st meeting of the month – 5 minutes)
- 14.3 Faculty Development/Flex Cal – LaNae Jaimez (1st meeting of the month- 5 minutes)
- 14.4 AP 6000 Series
- 14.5 Strong Workforce
- 14.6 Constitution and ByLaws

15. Adjournment

Senator Pearson-Bloom motioned to adjourn the meeting. It was seconded by Senator Whitesell. The motion was approved unanimously. The meeting was adjourned at 4:58 pm.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED:

- August 21, 2017
- September 11, 2017
- September 18, 2017
- October 2, 2017 (Accreditation Site Visit)
- October 16, 2017
- October 30, 2017 (Tentative Special Meeting)
- November 6, 2017
- November 13, 2017
- November 27, 2017 (Tentative Special Meeting)
- December 4, 2017
- December 11, 2017
- January 11, 2018
- January 22, 2018
- February 5, 2018
- February 26, 2018
- March 5, 2018
- March 19, 2018
- April 9, 2018
- April 23, 2018
- May 7, 2018
- May 14, 2018

Attached Documents:

1. Q&A Teaching Incarcerated Students (get actual name/file from Celia)
2. Academic Senate Priorities for 2017-18 Academic Year

3. AP 6030 Advanced Placement
4. BP 6030 Advanced Placement
5. Student Success and Equity Integrated Planning
6. AP 6045 Career and Technical Ed Programs
7. AP 6200 Graduation Requirements for AS Degree and Certificate
8. AP 6210 Catalog Rights
9. AP 6205 Philosophy and Criteria for AS Degree and General Ed
10. AP 6411 Grades Changes
11. BP 6110 Contract Ed
12. Inmate Education Program Q&A