



ACADEMIC SENATE

Notes

September 18, 2017

Honeychurch Boardroom

3:00 pm – 5:00 pm

This information will be included into the minutes of September 25, 2017.

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| 1. Call to order | At 3:15 pm, President Wyly announced that the Academic Senate meeting would not convene due to lack of quorum. In adherence with Brown Act, discussion pertaining to items on the agenda will not be permitted; instead, President Wyly invited announcements to the attending members. Content would be recorded to be shared and entered into the minutes at the next meeting of the Academic Senate. |
| 2. Roll Call | <p>Academic Senate: Michael Wyly (President), LaNae Jaimez (Vice President), Erin Duane, Cristina Young, Terri Pearson-Bloom, Janene Whitesell, Margherita Molnar, and Rachel Purdie.</p> <p>Guests: Celia Esposito-Noy (Superintendent-President), David Williams (Vice President of Academic Affairs), Erica Beam, Neil Glines, Peter Cammish, and Josh Scott.</p> <p>Absent: Nick Cittadino, Rusty Mayes, Lue Cobene, Joel Powell, Scott Parish, Andrew Wesley, LaVonne Slaton, Anne Niffenegger, Saki Cabrera, Jim DeKloe, Ferdinanda Florence, and Amy Obegi.</p> |
| 3. Agenda approval | There were no actions taken on the agenda of September 18, 2017. |
| 4. Approval of Minutes | There were no actions taken on the minutes of September 11, 2017. |
| 5. Comments from the Public | There were no comments from the public. |
| 6. AS President Update
6.1 Meeting Update with 25 th Hour Communications | <p>Academic Senate President Report (15 minutes).</p> <p>President Wyly arranged a meeting with 25th Hour Communication. He was able to communicate current challenges and highlighted programs that AS had participated in.</p> |
| 6.2 College Governance Meeting Update | College Governance had accepted AS recommended modifications on BP 2005, "Primarily Rely." The document had been submitted to the Superintendent-President's office to be forwarded to the Governing Board subcommittee on board policy. |

6.3 Hiring Committee Appointments for the School of Math and Science:

Appointments for the School of Math and Science hiring committee, which will consist of five faculty members, will be completed by the end of business day.

6.4 2017-19 Integrated Plan Update: Basic Skills Initiative, Student Equity, and Student Success and Support Program.

President Wyly presented, "2017-19 Integrated Plan: Basic Skills Initiative, Student Equity, and Student Success and Support Program," (see attached document) published by the Chancellor's Office. Copies will be provided to all senators prior to any agendaized discussion. It outlined the committee's deadlines, goals and planning, and an application form sample. He encouraged the senators to review this document, which will be included on the Oct 2nd AS meeting agenda. This consolidation plan will require an Academic Senate President signature. President Wyly had a meeting scheduled with Dwayne Hunt to discuss this process.

6.5 ADT in Social Justice

President Wyly stated that he had invited Maria Isip-Bautista to attend AS meeting in October. This will be a great opportunity to find out more information about ADT in Social Justice.

**7. Superintendent-
President Report**

On September 13th, S/P Celia Esposito-Noy, David Williams, Dr. Goldsmith, and Cindy Luna had convened to discuss the accreditation site visit scheduled in two weeks. The accreditation team will be meeting with specific committees/departments and as a result S/P Celia Esposito-Noy had asked faculty and staff to be flexible with their schedules during the those times. There will be two open forums on Wednesday, October 4th, (12pm-1pm and 6pm-7pm) at SCC theater and students, staff, faculty, and community will be invited to attend. On October 5th, the accreditation team will disclose site visit summary and recommendations from 12p-1pm at SCC theater. S/P Celia Esposito-Noy provided hiring updates for VP of Finance and VP of Human Resources. There might be a deadline extension for VP of HR due to small number of qualified candidates. Also, 24th Hour Communication will design SCC packets that would be utilized during school outreach opportunities. A Banner Technical Support representative had been employed to assist with on-boarding new employees and will be a resource to staff and faculty requiring assistance in Banner.

**8. VP of Academic Affairs
Report**

Vice President of Academic Affairs David Williams stated that the accreditation team had expressed interest in meeting with Assessment and Program Review committees. The accreditation team will be attending the Oct 2nd Academic Senate meeting to observe. A Q&A forum will follow thereafter. There will be fifteen online courses that the accreditation team will be reviewing and instructors of those courses had been notified. There will be three pre-accreditation visit meetings scheduled: (1) Sept 20th from 12 pm – 1 pm at Honeychurch

boardroom, (2) Sept 25th from 6 pm -7 pm at cafeteria, and (3) Sept 28th from 12 pm – 1 pm at Honeychurch boardroom.

9. Consent Agenda – Action Item

There were no action or discussion as the meeting could not take place.

9.1 Peer Review Team for the School of Math and Science:

Faculty Candidate	Reviewer One	Reviewer Two
Jim Long	Cristina Young	Renee Moore
Gulnur Sanden	Ed Re	James DeKloe
Mike Silva	Brad Pascal	James DeKloe

9.2 Peer Review Team for the School of Applied Technology and Business:

Faculty Candidate	Reviewer One	Reviewer Two
Doug Green	Michael Goodwin	Debra Berrett
Andrew McGee	Paul Hidy	Michael Goodwin
Brain Preciado	John Urrutia	Kevin Spoelstra
Erica Beam	Kevin Anderson	Laura Maghoney
Dawn Carpenter	Debra Berrett	Adrienne Cary
Ricky Marshall	Paul Hidy	Kevin Spoelstra
Rusty Mayes	Kevin Spoelstra	John Urrutia
Lavonne Slaton	Kevin Anderson	Laura Maghoney

10. Action Items, Including Items Removed from Consent

There were no action or discussion as the meeting could not take place.
 10.1 Discussion of Procedural Language to Address the District’s Desire to Develop a Procedure for Faculty Who Possess FSAs in Multiple Disciplines where the District is Unable to Provide Sufficient Load Per Faculty Contract – Michael Wylly (30 minutes).

10.2 Peer Review Team for the School of Social and Behavioral Sciences:

Faculty Candidate	Reviewer One	Reviewer Two
Anthony Ayala	Tasha Smith	Amy Obegi
Leslie Minor	LaNae Jaimez	Tonmar Johnson

11. Information/Discussion Items

There were no action or discussion as the meeting could not take place.
 11.1 Adjunct Parity and Outreach: Proposed Survey to Full-Time Faculty, Review of Survey To Part-Time Faculty, and Next Steps – Joel Powell, Andrew Wesley, and Michael Wylly (10 minutes).

11.3 Cal State Drops Intermediate Algebra as Requirement to Take Some College-Level Math Courses and Potential Implications for SCC

11.4 Faculty Hiring Timeline

11.2 Accreditation Visiting Team, Preparing as an Academic Senate – Michael Wyly (10 minutes).

As an announcement, President Wyly stated that this will affect non-STEM degree and transition will occur as early as next semester. This will modify GE patterns and affect SCC ADT. The Academic Senate and Curriculum committee will need to discuss the implications of this change at some future meeting.

Academic Affairs Vice President Williams had started the process for faculty hiring for 2018-19 academic year. President Wyly encouraged senators to inform their constituents of the process.

SUGGESTED TIMELINE OF ACTIVITIES (2016-17)	
August:	Vice President of Academic Affairs with the Academic Senate President to determine semester-specific deadlines to best conform to this timeline.
August – September:	Deans confer with school faculty, including a school meeting, to solicit proposals, using the latest version of the “Faculty Staffing Request,” form.
October:	“Faculty Staffing Request,” form completed by the Academic Deans in consultation with discipline faculty, and are submitted to the office at Academic Affairs. Request not received by the posted deadline will not be considered.
November:	<ul style="list-style-type: none"> The Office of Academic Affairs will arrange for hard copies of each proposal to be provided to the Body. At the joint meeting, deans are to present to the body the individual cases for each position. Deans are not to rank positions within their respective School; they are instead to speak to the merits of each position. Deans are strongly encouraged to consult with discipline faculty prior to presenting to identify key/compelling talking points, as only the dean will present the position at the meeting. (While discipline faculty and/or members of the public are encouraged to attend the meeting and observe the proceedings, only the dean will be recognized by the Chair to present, and only the dean will be permitted to speak to the merits of the position.) Once all positions are presented to the Body, ranking sheets are provided to sitting senators and academic deans. In addition, a deadline and drop-off location for the ranking sheets will be identified by the Senate President in cooperation with the VPAA. The VPAA and the Senate President will be non-voting parties and will be charged with collecting and tabulating the results of the rankings prior to the next meeting of the Academic Senate.
November – December:	At the next meeting of the Academic Senate, the Senate President and the Vice-President of Academic Affairs will present to the Senate the results of the rankings for the approval of the Body. These results will be forwarded to the Office of the Superintendent-President as advisory for the determination and funding of hiring priorities for the College.
December:	SP presents his recommendations to the Academic Senate along with his rationale for any changes.
December – January:	FT hiring processes begin in accordance with this hiring manual and Policy 4005.
January-February:	Requests for hiring committee recruitment sent out, hiring committees are formed, and the current job descriptions are sent out to deans, and the hiring process commences.

11.5 ASCCC Equity and Diversity Regional Conference at SCC Planning and Participation – Michael Wyly (10 minutes).

12. Reports

12.1 Distance Education

Distance Education Coordinator Erica Beam provided the following updates: (a) OEI Courses will be completed soon, (b) Accessibility courses will begin on Monday September 25th, (c) Canvas link had been

included on SCC home page, (d) collaboration between DE and 24th Hour Communication had started to assist the committee with local announcements, (e) sessions on Rubrics had been completed with low attendance rate, and (f) there will an executive meeting (October 10th-11th) with Canvas regarding Banner and they will be able to provide information on SCC data usage and demonstration on Bridge.

12.2 Assessment Committee

Assessment Committee Coordinator Amy Obegi was not able to attend. Please review the committee's September 13th newsletter for information (see attached document).

13. Other Committee

There were no items on this section.

14. Upcoming Items and/or Action Reminder

14.1 Curriculum – Jim DeKloe (1st meeting of the month – 5 minutes).
14.2 Basic Skills – Joshua Scott (1st meeting of the month – 5 minutes).
14.3 Faculty Development/Flex Cal – LaNae Jaimez (1st meeting of the month- 5 minutes).
14.4 Academic Program Review – Ferdinanda Florence (2nd meeting of the month - 5 minutes).

15. Adjournment

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED:

September 18, 2017
September 25, 2017 (Special Meeting)
October 2, 2017 (Accreditation Site Visit)
October 16, 2017
October 30, 2017 (Tentative Special Meeting)
November 6, 2017
November 13, 2017
November 27, 2017 (Tentative Special Meeting)
December 4, 2017
December 11, 2017
January 11, 2018
January 22, 2018
February 5, 2018
February 26, 2018
March 5, 2018
March 19, 2018
April 9, 2018
April 23, 2018
May 7, 2018

May 14, 2018

Documents Reviewed:

1. 2017-19 Integrated Plan: Basic Skills Initiative, Student Equity, and Student Success and Support Program.
2. Cal State Drops Intermediate Algebra as Requirement to Take Some College-Level Math Courses.
3. September 13th Assessment Newsletter