



Spring 2017  
Optional Flex-Cal Days  
Schedule  
Tuesday, March 14, 2017  
Wednesday, March 15, 2017

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**FAIRFIELD CAMPUS**  
4000 Suisun Valley Road  
Fairfield, CA 94534  
707.864.7000  
*(Location for all events, unless otherwise noted)*

***What is Flex-Cal? Who Participates?***

**Full-Time Faculty Participation**

Faculty may use up to six hours on Optional Flex-Cal Days to work on curricular activities.

**Adjunct Faculty Participation**

Adjunct Faculty may participate in on- and off-campus, in-service activities with approval of immediate supervisor for the number of hours equal to their weekly assigned hours for the semester and will be reimbursed for their participation at their hourly rate of pay. Hours owed are based upon the hours taught in a full-semester class.

**Staff Participation**

Classified and Management Staff are strongly encouraged to attend flex workshops and staff development activities. Participation should be arranged with the immediate supervisor.

## TUESDAY, MARCH 14, 2017

<p>9:00-10:20 A.M. ROOM 801</p>	<p><b><u>PERKINS 2017-2018 PLANNING PROCESS</u></b></p> <p style="text-align: center;"><b>PRESENTER: MAIRE MORINEC</b></p> <p>Presentation will cover the requirements for submitting a Perkins Proposal for 2017-18 funding requests. Attendance at one of the sessions being held this spring is required for CTE Programs seeking funding next year. (Additional sessions will be held at a later date.)</p>
<p>9:00-10:20 A.M. ROOM 503</p>	<p><b><u>PREPARE YOUR ONLINE COURSE SHELL FOR THE ACCREDITATION EVALUATION TEAM VISIT</u></b></p> <p style="text-align: center;"><b>PRESENTERS: ERICA BEAM, SARAH NORDIN, GLENN KEYSER, LAURA MAGHONEY, WINIFRED HUNTON-CHAN, LAUREN TAYLOR-HILL, AND CAROL ZADNIK</b></p> <p>In preparation for our Accreditation Evaluation Team Visit in October, the DE Committee welcomes all faculty to prepare. Come hear what the Team will be looking for, meet your DE Committee, and receive one-to-one help in making your course the best version possible!</p>
<p>9:00-10:20 A.M. ROOM 506</p>	<p><b><u>RECRUITMENT, HIRING, AND COMMITTEES: WHAT YOU SHOULD KNOW ABOUT PARTICIPATING ON A HIRING COMMITTEE</u></b></p> <p style="text-align: center;"><b>PRESENTER: MARY JONES</b></p> <p>This workshop will focus on practices and procedures to ensure effective screening and interviewing for all positions. Topics of discussion will include: screening for a diverse and qualified applicant pool, developing effective interview questions, responsibilities of the committee chair and co-chair, and how to ensure equity throughout the hiring process.</p>
<p>10:30 A.M.-12:00 P.M. ROOM 806</p>	<p><b><u>LESSONS FROM THE 2016 ONLINE TEACHING CONFERENCE</u></b></p> <p style="text-align: center;"><b>PRESENTER: LAUREN TAYLOR-HILL</b></p> <p>Join Lauren Taylor-Hill (Anthropology) as she presents some of the information she learned at the June 2016 Online Teaching Conference in San Diego. Topics discussed will include: humanized online learning, Proctorio (online test proctoring), and self-assessment/self-reflection. If time permits, there will also be a discussion of Best Online Teaching Practices. So please bring your ideas to share and questions to ask.</p>
<p>10:30 A.M.-12:00 P.M.</p>	<p><b><u>SCHOOL MEETINGS</u></b></p> <ul style="list-style-type: none"> <li>▪ Applied Technology and Business_Room 503</li> <li>▪ Liberal Arts_Room 1301</li> <li>▪ Math and Science_Room 1530</li> </ul>

## TUESDAY, MARCH 14, 2017 (continued)

<p>12:00-3:00 P.M. ROOM 1526</p>	<p><b><u>DON'T BE IRRATIONAL — CELEBRATE "PI" DAY AND LEARN ABOUT CULTIVATING COMPASSION IN YOUR TEACHING</u></b></p> <p><b>PRESENTERS: <i>BSI COMMITTEE</i></b></p> <p>Through a TED talk, activities, and a student panel, this session aims to help instructors and staff learn more about how compassion can strengthen your role as an educator. Lunch will be provided, and in honor of “Pi” Day, 03.14, pie will be served! RSVP when you receive the Outlook Calendar invite. And if you’d like to help by bringing a pie, please email Corrine Kirkbride, <a href="mailto:corrine.kirkbride@solano.edu">corrine.kirkbride@solano.edu</a>.</p>
<p>1:00-2:30 P.M. ROOM 501</p>	<p><b><u>LET'S GET THEM DONE! TIME TO COMPLETE ANY OUTSTANDING SLO ASSESSMENTS</u></b></p> <p><b>PRESENTER: <i>AMY OBEGI</i></b></p> <p>In this open session, you will have time to work on any outstanding SLO assessments you haven't yet had time to complete. The Assessment Coordinator will be available if you have any questions, and samples of completed assessments will be available. Be sure to bring the data you are reporting on!</p>

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## WEDNESDAY, MARCH 15, 2017

<p>9:00-10:20 A.M. ROOM 506</p>	<p><b><u>GETTING READY FOR THE CURRICUNET ASSESSMENT MODULE — SLOS</u></b></p> <p><b>PRESENTER: <i>AMY OBEGI</i></b></p> <p>As we get ready to go live with the CurricUNET Assessment Module, we want to make sure the SLOs in CurricUNET are accurate for your program. Come to this workshop to review the SLOs in CurricUNET and the SLO database to make sure they match. This is also a great time to consider SLO revisions if desired. We will provide guidance for writing quality SLOs and considerations for embedding SLOs meaningfully into your teaching, your program, and into institutional outcomes.</p>
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## WEDNESDAY, MARCH 15, 2017 (continued)

<p>9:00-11:00 A.M. ROOM 1877</p>	<p><b><u>ACTIVE SHOOTER PREPAREDNESS FOR SCHOOL CAMPUSES</u></b></p> <p><b>PRESENTERS: <i>LT. BRIAN TRAVIS AND FTO ADRIAN GARCIA</i></b></p> <p>The Campus Sheriff's Office will offer a presentation on Active Shooter/Killer preparedness for school campuses. The information presented will be from the ALICE Training Institute. ALICE (Alert, Lock Down, Inform, Counter, and Evacuate), developed after Columbine, teaches strategies to survive a life-threatening event. Supported by educators and law enforcement organizations nationwide, from the White House to state houses around our country, ALICE is becoming the new standard of care across the nation. Below are topics that will be presented during this presentation.</p> <ul style="list-style-type: none"><li>▪ Introduction to A.L.I.C.E. (Alert, Lock Down, Inform, Counter, Evacuate)</li><li>▪ Past Lock-Down Practices</li><li>▪ Current Lock-Down Procedures</li><li>▪ Mass Notification System — Regroup</li><li>▪ Current School Violence Trends by FBI Special Agent Kevin Sherburne</li><li>▪ Questions and Comments</li></ul>
<p>10:00-11:00 A.M. ROOM 444</p>	<p><b><u>CUSTOMER SERVICE WITH A SMILE</u></b></p> <p><b>PRESENTERS: <i>TINA AND SAL ABBATE</i></b></p> <p>Building on what Jeff Duncan-Andrade, Ph.D. stated: How we treat each other will determine the climate of our campus and how students view us. Please join us as we discuss internal and external customer service — how incorporating smiles and humanity paired with examples from leading companies can change the culture you work in and the students we serve.</p>
<p>10:00 A.M.-12:00 P.M. ROOM 1526</p>	<p><b><u>MATH DEPARTMENT MATH 112 (INTERMEDIATE ALGEBRA FOR LIBERAL ARTS)</u></b></p> <p><b>PRESENTERS: <i>BARBARA VILLATORO, GENELE RHOADS AND CARLOS ESTEVE</i></b></p> <p>The Math Department will meet to discuss the Math 112 Course. The course was recently modified with the changes taking effect this semester. We will discuss the course content and the goals of the course. We will also look over some of the material used in the course. We are seeking input from the math faculty as we plan for the future of this course.</p>

## WEDNESDAY, MARCH 15, 2017 (continued)

<p>10:00 A.M.-2:00 P.M. LIBRARY 103</p>	<p><b><u>POLARIS TRAINING AND LIBRARIAN/LIBRARY STAFF MEETING</u></b></p> <p style="text-align: center;"><b>PRESENTERS: <i>RUTH FULLER, RASHMI BAINS, ERIN DUANE, AND CARLA MAGUIRE</i></b></p> <p>Two hours training librarians on back-end use of new catalog. Two hours discussing collection management, SLOs, and information competency instruction.</p>
<p>10:30 A.M.-12:00 P.M. ROOM 713</p>	<p><b><u>SLO SUCCESS CRITERIA RUBRICS — THE HOW AND WHY</u></b></p> <p style="text-align: center;"><b>PRESENTER: <i>AMY OBEGI</i></b></p> <p>Come learn more about the development of success criteria rubrics. Why is the college asking you to create them? What benefit do they have to faculty and students? Bring your colleagues to think about what the "success bar" looks like and spend some time working on the creation of rubrics.</p>
<p>12:00-12:50 P.M. ROOM 445</p>	<p><b><u>FERPA (FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT)</u></b></p> <p style="text-align: center;"><b>PRESENTER: <i>SHANNON BECKHAM</i></b></p> <p>Learn about “The Family Educational Rights and Privacy Act”! FERPA is the Federal Law that protects the privacy of student education records.</p>
<p>1:00-1:50 P.M. ROOM 804</p>	<p><b><u>ACCREDITATION</u></b></p> <p style="text-align: center;"><b>PRESENTERS: <i>SAKI CABRERA AND MELISSA REEVE</i></b></p> <p>An update on the current process, progress, and timeline of our Self- Study will be provided.</p>
<p>1:00-2:00 P.M. ROOM 305</p>	<p><b><u>A COMMON EXPERIENCE: BUILDING MOBILES</u></b></p> <p style="text-align: center;"><b>PRESENTERS: <i>MICHELLE SMITH AND CRISTINA YOUNG</i></b></p> <p>This will be a shared activity to guide conversations regarding issues in education and will include strategies to promote student success.</p>
<p>2:00-4:00 P.M. ROOM 308</p>	<p><b><u>CONTINUED CONVERSATION REGARDING EQUITY AND INCLUSION</u></b></p> <p style="text-align: center;"><b>PRESENTERS: <i>JOEL POWELL AND LAUREN TAYLOR-HILL</i></b></p> <p>Please join us for a viewing of the PBS Documentary, “<i>Not on Our Campus</i>,” followed by a discussion led by Joel Powell (Political Science) and Lauren Taylor-Hill (Anthropology).</p>

## PDFC SPONSORS NUTSHELLS

APRIL 19 12:00-1:00 P.M. FACULTY / STAFF LOUNGE ROOM 1401A	<u><b>ART AND POLITICS IN A NUTSHELL</b></u>  <b>PRESENTER: <i>MARC LANCET</i></b>
APRIL 28 12:00-1:00 P.M. FACULTY / STAFF LOUNGE ROOM 1401A	<u><b>TROPICAL RAINFOREST IN VERACRUZ: EXPERIENCES WITH MEXICO'S BIOCULTURAL DIVERSITY IN A NUTSHELL</b></u>  <b>PRESENTER: <i>PAM MUICK</i></b>
MAY 12 12:00-1:00 P.M. FACULTY / STAFF LOUNGE ROOM 1401A	<u><b>SCC BIOTECHNOLOGY BACCALAUREATE IN A NUTSHELL</b></u>  <b>PRESENTER: <i>JAMES DEKLOE</i></b>

## SENATE BROWN BAG

APRIL 21 12:00-1:00 P.M. THE BOARDROOM	<u><b>THE HUMAN QUILT</b></u>  <b>PRESENTER: <i>PATRICIA ITAYA</i></b>
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## PDFC SPECIAL EVENT — THE SCIENCE OF BURNOUT

APRIL 29 9:00 A.M.-4:30 P.M. FACULTY / STAFF LOUNGE ROOM 1401A CAPACITY 20	<p><b>HOST: <i>PDFC COMMITTEE</i></b></p> <p>Please join us for a live screening of the webinar, "<a href="#">The Science of Burnout: What is it, why it happens, and how to avoid it</a>" by the <a href="#">Greater Good Science Center</a>:</p> <p>At this day-long seminar, led by GGSC Science Director <b>Emiliana Simon-Thomas, Ph.D.</b> — with special guests celebrated compassion teacher <b>Joan Halifax, Ph.D.</b>, burnout expert <b>Christina Maslach, Ph.D.</b>, and UCLA psychiatrist <b>Elizabeth Bromley, M.D., Ph.D.</b> — you'll explore the characteristics of burnout, its negative consequences, and the individual and organizational factors that make it more or less likely. Attendees will learn about the biological and psychological consequences of burnout — and differentiate it from related concepts like chronic stress, depression, and so-called "compassion fatigue."</p> <p>Light lunch and snacks provided. RSVP to the Professional Development / Flex Committee (<a href="mailto:pdfc@solano.edu">pdfc@solano.edu</a>) by Friday, March 31, to save your spot!</p>
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## UPCOMING CSEA BROWN BAGS

APRIL 28 12:00-1:00 P.M. ROOM 443	<u><b>INCLUSION AND ACCEPTANCE</b></u> <b>PRESENTER: <i>GEORGE OLGIN</i></b>
JUNE 23 12:00-1:00 P.M. FACULTY / STAFF LOUNGE ROOM 1401A	<u><b>MANAGING WORKPLACE RELATIONSHIPS</b></u> <b>PRESENTER: <i>CSEA REPRESENTATIVE</i></b>
JULY 28 12:00-2:00 P.M. FACULTY / STAFF LOUNGE ROOM 1401A	<u><b>KNOW YOUR NEW CONTRACT</b></u> <b>PRESENTER: <i>CSEA REPRESENTATIVE</i></b>
SEPTEMBER 22 12:00-1:00 P.M. FACULTY / STAFF LOUNGE ROOM 1401A	<u><b>RETIREMENT PLANNING</b></u> <b>PRESENTER: <i>CSEA REPRESENTATIVE</i></b>