College Governance Council
March 8, 2017
Minutes

Present

Celia Esposito-Noy, Ed.D., Gregory Brown, Neil Glines, Peter Cammish, Michael Wyly, John Seifert, Anna Castro, Sal Abbate, Devin Cabillo (new ASSC representative replacing Radmehr Nowroozi), Maire Morinec, Erin Farmer, David Williams, Ph.D., Richard Crapuchettes, Irene Camins (substituting for Jeff Lehfeldt), Kevin Anderson

Absent

Jeff Lehfeldt, Tonmar Johnson

Call to Order

The meeting was called to order at 2:05 p.m. by Superintendent-President Celia Esposito-Noy, Ed.D.

Approval of Agenda

It was moved by Maire Morinec and seconded by Michael Wyly to approve the agenda as presented.

The motion passed unanimously.

Approval of Minutes

It was moved by Michael Wyly and seconded by Neil Glines to approve the Minutes of February 22, 2017.

The motion passed.

Public Comments

There were no public comments.

1

Institutional Set Standards and ACCJC Scorecard

At the January 25, 2017 College Governance Council meeting, Peter Cammish, Dean of Research and Planning, presented proposed Institutional Set Standards for the College that will be submitted to ACCJC at the end of March, 2017. The proposal was taken back to constituents for discussion and review and was brought back to this meeting for approval by the Council.

Michael Wyly reported that the Senate completed their review and are making the following recommendations for the Set Standards:

- Successful Student Course Completion: 67%
- Headcount for Degrees, Certificates and Total Awards:
    - Associate Degrees: 718
    - Certificates: 180
    - Total Awards: 854
- Transfers to Four Year Institutions: 819
- CTE Employment Rate: The Academic Senate was unable to set a number. Their recommendation is to take these numbers and compare with next year's numbers to see if there is a trend.

Next Steps:
1. Josh Scott, Basic Skills Coordinator, will be invited to an upcoming College Governance Council meeting to give an update on Basic Skills
2. Superintendent-President, Dr. Celia Esposito-Noy and Dean Peter Cammish will review success rates.
3. Review and consider the set standards when reviewing IEPI.

Release of Student Information-Good Practices/FERPA

Superintendent-President, Dr. Celia Esposito-Noy distributed FERPA information from Dean Shannon Beckham. Dean Beckham will be giving a presentation during Flex-Cal on March 15 that will cover the Solomon Amendment and regulations when releasing student information.

Governing Board Policies, Series 5000

Superintendent-President Dr. Celia Esposito-Noy reviewed updates that have been made to Board Policies Series 5000. Dr. Esposito-Noy noted that for Policy 5365, there has been a proposal to change the name of the *Disabled Students Program* to *Disabled Support Programs and Services*. This will be discussed with DSP faculty and staff. There was a question regarding counseling services for high school students attending the College. Student Services Vice President, Gregory Brown, will review the 3SP requirements for high school students and fold the requirements into the procedures.

It was suggested that the policies and procedures contain general terms for positions, i.e. the use of Chief Student Services Officer (CSSO) and Chief Instructional Officer (CIO) instead of titles that are specific to the College and sometimes change.

Academic Senate President Michael Wyly will take the policies back to the Senate for review and will try to have the review completed prior to the March 22, 2017 College Governance Council meeting.

Other

- The Academic Senate is currently in the process of assessing General Education Learning Outcomes and Institutional Learning Outcomes. After the Senate has completed their assessment, the outcomes will come to College Governance Council for review.

- March 14 and 15, 2017 will be optional Flex-Cal Days. Faculty and staff are encouraged to attend.

- Future Agenda Item: Email protocols

Adjournment

There being no further business, the meeting was adjourned at 3:27 p.m.

Respectfully submitted by Laurie Gorman, Executive Coordinator, Academic Affairs

CGC Minutes 3 8 17