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SOLANO COMMUNITY COLLEGE

# Distance Educate Bulletin

**Greetings SCC Faculty:**

## **Course Shell Submission Deadline Dates**

The deadline for new online course shell submissions to teach a Summer 2017 class is **March 20, 2017**. The deadline for new online course shell submissions to teach a Fall 2017 class is **March 27, 2017**. For more information regarding the requirements to teach online, please refer to [http://www.solano.edu/online\\_classes/teach.php](http://www.solano.edu/online_classes/teach.php). Please send your request for a DE Committee shell review to [Carol.Zadnik@solano.edu](mailto:Carol.Zadnik@solano.edu).

## **Spring 2017 Course Shells**

The online course shells will be created in Canvas on November 8, 2016, for the Spring 2017 semester. The eCompanion course shells will be created in Canvas on December 16, 2016.

## **Office Mix Workshop**

Professional Development and Distance Education will host a workshop on Monday, October 31 from 2-3 p.m. in the Library in Room 103 on the main campus. Ferdinanda Florence, one of our talented art instructors, will demonstrate Office Mix. Space will be limited to 33 seats. Please RSVP with an email to [Carol.Zadnik@solano.edu](mailto:Carol.Zadnik@solano.edu) for confirmation of a reserved seat. Flex credit will be given to those who attend. Office Mix is a free PowerPoint add-in that you can use to create dynamic mixed presentations. Voice record over your PowerPoint slides one at a time and insert videos. When uploaded properly you can request closed captioning through the DECT Grant for your mixes.

## **Canvas Updates**

The following link provides an overview of Canvas updates for October: [October Canvas Updates](#)