

VP Student Services

<u>Area</u>	<u>Manager</u>	<u>Last Program Review</u>	<u>Planned Activities</u>	<u>Completed Activities</u>	<u>Planned up to</u>
Admissions and Records	Gale Anderson	Fall 2014	79	33	Fall 2015
EOPS Program	Cynthia Simon	Fall 2014	76	42	Fall 2015
Student Equity Plan	Unknown	Fall 2014	46	15	Fall 2018
Financial Aid	Robin Darcangelo	Fall 2014	30	30	Summer 2015
Umoja	Karen McCord	Fall 2014	29	10	Fall 2018
Counseling	Jocelyn Mouton	Fall 2014	29	3	Spring 2015
Recruitment	Shemila Johnson	Fall 2014	26	16	Fall 2015
Transfer	Marcie McDaniels	Fall 2014	24	5	Spring 2016
Veterans Affairs Center	Amy Kennedy	Fall 2014	20	11	Spring 2015
Tutoring	Marie Mayne	Fall 2014	16	7	Fall 2016
CalWorks	Jocelyn Mouton	Fall 2014	12	0	Fall 2016
Marketing	Shemila Johnson	Fall 2014	10	3	Fall 2015
Puente	Jocelyn Mouton	Fall 2014	9	4	Fall 2016
Career Placement	Patricia Young	Fall 2014	8	5	Spring 2016
Student Life	Rischa Slade	Fall 2014	7	2	Summer 2015
DSP	Jocelyn Mouton	Never	7	1	Spring 2016
Articulation	Vacant	Fall 2014	6	2	Fall 2015
Student Health Center	Rischa Slade	Fall 2014	0	0	
3SP Plan	Jocelyn Mouton	Never			

Student Life

This area is managed by Rischa Slade. The last Program Review was: Fall 2014

Incomplete

2. Maximize Student Access and Success

Increase student involvement.

Fall 2014 to Summer 2015

3. Strengthen Community Connections

Reassess the Pepsi Contract

Fall 2014 to Spring 2015

Admissions and Records

This area is managed by Gale Anderson. The last Program Review was: Fall 2014

Incomplete

2. Maximize Student Access and Success

Database Management	Spring 2012	to	Fall 2012
Improved Efficiency		to	
Revenue		to	
Service to Students	Fall 2012	to	Fall 2014
Staff Training	Spring 2012	to	Fall 2014
Student Communications	Fall 2012	to	Fall 2012
DegreeWorks Implementation	Fall 2013	to	Fall 2015

EOPS Program

This area is managed by Cynthia Simon. The last Program Review was: Fall 2014

Incomplete

2. Maximize Student Access and Success

EOPS Recruitment Spring 2014	Fall 2013	to	Spring 2015
EOPS Program will continue to increase admission of Hispanic and African-American males	Fall 2013	to	Spring 2015
Increase the retention and persistence rates of continuing EOPS students	Fall 2013	to	Fall 2015
EOPS and CARE Program Marketing 2013-14	Fall 2013	to	Spring 2015
EOPS and CARE Data Collection	Summer 2014	to	Summer 2015
Reserved Textbooks for EOPS students in the EOPS Office and reserve books for the Prison Project	Fall 2013	to	Fall 2015
CARE Program	Spring 2014	to	Summer 2015
Community College Visits	Spring 2014	to	Spring 2015

CalWORKs

This area is managed by Jocelyn Mouton. The last Program Review was: Fall 2014

Incomplete

1. Foster Excellence in Learning

SCC CalWORKs training	Fall 2014	to	Fall 2014
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2. Maximize Student Access and Success

CalWORKs Stars Project Book	Fall 2014	to	Spring 2015
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CalWORKs Electronic filing system	Spring 2015	to	Fall 2016
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CalWORKs Student Club	Spring 2015	to	Spring 2015
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Transfer

This area is managed by Marcie McDaniels. The last Program Review was: Fall 2014

Complete

2. Maximize Student Access and Success

Update Transfer Center (TC) website	Spring 2014	to	Spring 2014
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Incomplete

2. Maximize Student Access and Success

Rehire-Articulation/Transfer Center (TC) Specialist	Spring 2014	to	Spring 2015
Transfer/Articulation Presentation to SCC Faculty	Spring 2015	to	Fall 2015
Transfer Student--Frequently Asked Questions (FAQ's)	Fall 2014	to	Spring 2015
Successfully Transitioning from Community College to University	Fall 2015	to	Spring 2016
Update Website 2014/2015	Fall 2014	to	Summer 2015
In class presentations and information	Spring 2015	to	Fall 2015

Career Placement

This area is managed by Patricia Young. The last Program Review was: Fall 2014

Complete

2. Maximize Student Access and Success

Creation and Heightened Use of Social Media Sites	Fall 2012	to	Spring 2013
Job Boards at the Centers	Fall 2013	to	Fall 2013

Incomplete

2. Maximize Student Access and Success

Improvement and Expansion of Career Exploration Page	Spring 2014	to	Spring 2015
Certification on MBTI and Strong's Test Administration and Evaluation	Fall 2015	to	Fall 2015

3. Strengthen Community Connections

NACE Membership	Fall 2014	to	Spring 2016
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Puente

This area is managed by Jocelyn Mouton. The last Program Review was: Fall 2014

Complete

2. Maximize Student Access and Success

Puente Motivational Conference	Fall 2014	to	Fall 2014
Puente Mentoring Component	Spring 2014	to	Spring 2014

Incomplete

2. Maximize Student Access and Success

Puente Clerical Support	Spring 2014	to	Spring 2014
Counseling 068: University Transfer Success Class	Fall 2014	to	Fall 2014
ECompanion for Puente Learning Community Courses	Spring 2014	to	Spring 2015
Add 2nd Puente Cohort	Fall 2016	to	Fall 2016
English 1 & 2 Spring 2015	Spring 2015	to	Spring 2015

Umoja

This area is managed by Karen McCord. The last Program Review was: Fall 2014

Incomplete

1. Foster Excellence in Learning

Curriculum Enhancement	Spring 2014	to	Spring 2015
Training and Development	Fall 2013	to	Fall 2018
Umoja Office Positions	Spring 2014	to	Spring 2016

2. Maximize Student Access and Success

Mentoring and Scholar Coaching	Spring 2014	to	Fall 2018
Outreach	Spring 2016	to	Summer 2016
Academic Support for Basis Skills and Transfer Courses	Fall 2014	to	Fall 2017
Program Expansion	Spring 2015	to	Spring 2016

Not Started

Umoja Staffing Analysis		to	
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Counseling

This area is managed by Jocelyn Mouton. The last Program Review was: Fall 2014

Incomplete

1. Foster Excellence in Learning

Online Access to Student Ed Plans	Fall 2013	to	Summer 2014
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2. Maximize Student Access and Success

Counselor Information Consistency	Fall 2013	to	Spring 2014
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Develop plan for addressing Ed Planning mandate of Student Success Initiative	Fall 2013	to	Fall 2014
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Mandatory COUN 101 Orientation for college success	Spring 2015	to	Spring 2015
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Degree Works	Fall 2014	to	Fall 2014
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Improve Counseling Department Image	Spring 2014	to	Fall 2014
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SCC Prison Project	Fall 2014	to	Spring 2015
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4. Optimize Resources

SSSP Implementation	Spring 2015	to	Spring 2015
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Financial Aid

This area is managed by Robin Darcangelo. The last Program Review was: Fall 2014

Awaiting Evaluation

2. Maximize Student Access and Success

FA Supervisor/ALG position and additional staff to serve students	Summer 2014	to	Summer 2015
Financial Aid Orientation	Fall 2013	to	Summer 2014
Policies & Procedures Manual	Spring 2015	to	Spring 2015

4. Optimize Resources

Better Security for Higher One ATM Machines	Spring 2014	to	Spring 2014
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Complete

2. Maximize Student Access and Success

SAP 101	Summer 2012	to	Spring 2014
FA-TV for Mobil Devices	Fall 2012	to	Fall 2012
CCC Apply BOGG	Fall 2012	to	Spring 2014
Merge Financial Aid & EOPS/CARE and Marketing strategies	Summer 2014	to	Summer 2015

4. Optimize Resources

Direct Loans	Spring 2012	to	Fall 2014
Cohort Default Prevention (CDR) Plan Implementation	Fall 2013	to	Spring 2014

Recruitment

This area is managed by Shemila Johnson. The last Program Review was: Fall 2014

Complete

2. Maximize Student Access and Success

International web page creation	Spring 2013	to	Summer 2013
Update Recruitment Materials	Summer 2014	to	Summer 2014
School Housing	Spring 2014	to	Spring 2014

3. Strengthen Community Connections

Outreach Events	Spring 2012	to	Summer 2012
Increase Social Media Presence	Summer 2013	to	Fall 2013
Increase outreach efforts by 10%	Fall 2014	to	Fall 2014

Incomplete

2. Maximize Student Access and Success

Use Technology in Outreach	Spring 2015	to	Fall 2015
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4. Optimize Resources

Create outreach web page	Fall 2013	to	Summer 2015
assess staffing needs	Fall 2014	to	Spring 2015

Tutoring

This area is managed by Marie Mayne. The last Program Review was: Fall 2014

Awaiting Evaluation

2. Maximize Student Access and Success

Expanded Tutoring at the Centers	Fall 2013	to	Fall 2013
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Complete

2. Maximize Student Access and Success

Tutor Training Series 2013	Fall 2013	to	Spring 2014
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Incomplete

1. Foster Excellence in Learning

High Need Courses	Fall 2014	to	Fall 2016
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2. Maximize Student Access and Success

Tutor Training	Fall 2012	to	Fall 2014
Instructional Equipment Upgrade	Spring 2013	to	Fall 2014
Tutor Training Series 2014	Fall 2014	to	Fall 2014

Veterans Affairs Center

This area is managed by Amy Kennedy. The last Program Review was: Fall 2014

Complete

2. Maximize Student Access and Success

Faculty & Staff Training on Veteran Issues	Summer 2012	to	Summer 2012
Vet Calendar on Website	Fall 2013	to	Spring 2014

Incomplete

2. Maximize Student Access and Success

Three Year Plan - Provide Skype Education Plan Appointments	Fall 2013	to	Spring 2015
Three year plan - Newly Employed Faculty and Staf Training on Student Veterans	Spring 2015	to	Spring 2015
Three Year Plan - Veteran Resource Center	Fall 2013	to	Fall 2014
Veteran Mandatory Orientation	Spring 2014	to	Spring 2015

Not Started

3. Strengthen Community Connections

Three Year Plan - Additional Veterans Counselor		to	
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DSP

This area is managed by Jocelyn Mouton. The last Program Review was: Never

Incomplete

1. Foster Excellence in Learning

Upgrade to Universal license for Kurzweil and Zoom Text	Spring 2015	to	Spring 2015
New Adaptive Computer Software Application Course	Spring 2015	to	Spring 2015
Hire a DSP Counselor/LD Specialist	Spring 2016	to	Spring 2016
Hire Alt Media Specialist	Spring 2015	to	Spring 2015

2. Maximize Student Access and Success

Online Appointments	Spring 2015	to	Spring 2015
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Student Health Center

This area is managed by Rischa Slade. The last Program Review was: Fall 2014

Not Started

1. Foster Excellence in Learning

Mental Health Awareness

to

Articulation

This area is managed by Vacant. The last Program Review was: Fall 2014

Incomplete

2. Maximize Student Access and Success

Articulation Database

Summer 2014 to Fall 2015

Student Equity Plan

This area is managed by Unknown. The last Program Review was: Fall 2014

Complete

1. Foster Excellence in Learning

Implement Student Success Initiative	Fall 2013	to	Fall 2014
Develop Declaration of Major Requirement	Spring 2014	to	Spring 2014
Promote Degree Completion	Fall 2014	to	Fall 2014
Implement Student Education Plan Requirement	Spring 2014	to	Spring 2014

2. Maximize Student Access and Success

Sustain Community Outreach	Spring 2014	to	Spring 2015
Enhance Student Success and Support	Fall 2014	to	Fall 2014
Implement Basic Skills and ESL Initiative	Spring 2014	to	Fall 2014

Incomplete

1. Foster Excellence in Learning

Support for Retention Programs	Fall 2018	to	Fall 2018
Enhance Staff and Faculty Development	Fall 2018	to	Fall 2018
Conduct Degree Audits	Fall 2015	to	Fall 2015
Student Equity Plan 2014-17: COURSE COMPLETION	Spring 2015	to	Spring 2017
Student Equity Plan 2014-17: DEGREE AND CERTIFICATE COMPLETION	Spring 2015	to	Spring 2017

2. Maximize Student Access and Success

Strengthen High School Partnerships & College Readiness	Spring 2015	to	Spring 2015
Increase Transfer Rates	Fall 2018	to	Fall 2018
Student Equity Plan 2014-2017: ACCESS	Spring 2015	to	Summer 2017
Student Equity Plan 2014-17: ESL and Basic Skills Completion	Spring 2016	to	Spring 2017
Student Equity Plan 2014-17: TRANSFER	Spring 2015	to	Spring 2017

Marketing

This area is managed by Shemila Johnson. The last Program Review was: Fall 2014

Incomplete

3. Strengthen Community Connections

Implement Branding and Image Campaign	Summer 2014	to	Spring 2015
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4. Optimize Resources

Develop a Marketing Plan	Summer 2014	to	Fall 2015
Research Marketing Departments Staff Size of Other Community Colleges	Fall 2014	to	Summer 2015
Write a Style Guide	Spring 2015	to	Spring 2015

3SP Plan

This area is managed by Jocelyn Mouton. The last Program Review was: Never

to