

## VPAA Suggested Revisions / Additions: Program Review Handbook and Self-Study Template

p. 4 – Second paragraph: “The Vice President of Academic Affairs (VPAA) will review the self-study, the findings of the Academic Program Review Committee, and the Dean’s narrative. The VPAA will comment on the thoroughness of the document, including any remaining fact-based errors or issues with content not voluntarily changed by the department and make recommendations for further department consideration. The VPAA will also comment on the program’s strengths and areas of needed support. The VPAA will return the comments on the self-study to the Academic Program Review Faculty Coordinator within 45 days.”

Additional paragraph after the second paragraph: The VPAA will also create a Program Review Executive Summary for Academic Affairs to submit to the College Governance Council. The summary report will provide information regarding Academic Affairs as a whole in the following areas:

Attainment of Strategic Goals and Directions

Curriculum Development

Program Learning Outcome Assessment Data and Action Plans

Student Equity and Success

Program Resources

Human Resources

Equipment

Facilities

Budget / Fiscal Profile

In order to for a program’s progress and needs to be included in the Program Review Executive Summary: Academic Affairs, its program review must be received by the Academic Program Review Committee by the first week in February.

**Vice President of Academic Affairs Program Review Comment Sheet**

Program / Discipline:

Date:

***Comments on the Self-Study***

Thoroughness of Document

Summary of Dean and Academic Program Review Feedback

Remaining Issues

***Comments on Program***

Programmatic Strengths

Programmatic Area of Needed Support

***Overall Comments***

## **Program Review Executive Summary: Academic Affairs**

Programs:

Fiscal Year:

### ***Attainment of Strategic Goals and Directions***

#### ***Curriculum Development***

#### ***Program Learning Outcome Assessment Data and Action Plans***

#### ***Student Equity and Success***

#### ***Program Resources***

Human Resources

Equipment

Facilities

Budget / Fiscal Profile

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