

Become a Student Ambassador!

Being a Solano Student Ambassador is one of the best student employment positions on campus for meeting people, developing leadership skills and having fun!

Student Ambassadors make a big impression on new and prospective students and serve as a crucial point of contact for them through outreach events. As an ambassador, you will give campus tours which can play a major role in whether a prospective student decides to enroll in Solano. You will also visit high schools with counselors to recruit students, informing them of the benefits and advantages of attending Solano. Student Ambassadors also alleviate culture shock for new and international students during Welcome Week and other student service events making a new environment relatable and personable.

We cannot overstate the importance of the role of Student Ambassador. You will be the face of Solano College - promoting Solano, its history and what makes it unique - and in turn, you will help shape next year's class of Falcons. If your experience as ambassador becomes a rewarding and satisfying one, you may want to consider a career as a college admissions recruiter after you graduate.

Ambassadors are selected based on grades, personality, communication skills, character, and enthusiasm.

WHAT YOU'LL DO:

- ▶ Represent and promote Solano College to new and prospective students, their families, and other guests both on and off-campus.
- ▶ Conduct campus tours.
- ▶ Assist with special events such as high school recruitment, Welcome Week, orientations, college and career fairs, and community events.
- ▶ Welcome prospective students, families, alumni and special guests, and provide them information about programs and services offered at Solano.
- ▶ Be knowledgeable about Solano services and programs to provide referrals for new and prospective students.
- ▶ Serve as a peer advisor for fellow students.
- ▶ Assist prospective and new students with applying and enrolling in Solano, while striving to increase enrollment of underrepresented students.
- ▶ Attend orientations, trainings, and meetings for ambassadors.
- ▶ Assist in the Outreach Department, as needed, and perform other duties as assigned.

WHAT YOU NEED:

- ▶ Have a 2.5 GPA or better and maintain this while in the program.
- ▶ Must be enrolled in at least 6 units or more per semester.
- ▶ Commit to working as a Student Ambassador for a full academic year starting in summer.
- ▶ A current Solano Student ID card, and be in good academic, financial, and disciplinary standing.
- ▶ Interest in developing leadership, public speaking, and event coordination experience.
- ▶ Have strong interpersonal and organizational skills; the ability to listen, problem solve and react quickly.
- ▶ Dependable, flexible, punctual, and available to work occasionally on evenings and weekends, when needed.
- ▶ Strong written and oral communication skills, and the enthusiasm to positively represent Solano.
- ▶ Able to work independently, as well as with a team.
- ▶ Facilitate group discussions, presenting to both small and large groups of people within a diverse population.
- ▶ A desired, but not mandatory, quality is knowledge of Solano's history, academic programs, financial aid process, student organizations, extracurricular activities, and campus resources.
- ▶ Students who are bi-lingual in English and another language are strongly encouraged to apply.

WHAT YOU'LL RECEIVE:

- ▶ Salary of \$11 per hour worked, including all trainings. Most Student Ambassadors work approximately 10 hours per week with a maximum of 20 hours per week.
- ▶ Gained leadership, teamworking, communication and interpersonal skills.
- ▶ Leadership opportunities, professional development training, and visibility to employers.
- ▶ Résumé builder.
- ▶ Knowledge that you're helping others make important college and career decisions.
- ▶ Increasing your public speaking and customer service skills.
- ▶ Connections with people at Solano, in the community, and from around the world.

HOW TO APPLY:

Complete the Solano Community College Student Ambassador Application [www.solano.edu/AmbassadorApp]. You can obtain a paper application at the Admissions & Records Office, Building 400 at the Fairfield campus. Recruitment for Ambassadors takes place every summer. Students must be available to commit to a full academic year beginning in summer, going through Fall and Spring semesters.

Applications are accepted year-round. For the 2018-19 academic year, please **submit an application by 4pm, Monday, June 28, 2018.**

Application process consists of the following:

- ▶ Completed application [www.solano.edu/AmbassadorApp]
- ▶ Available for an interview the week of July 9, 2018
- ▶ Consideration of your availability and work plan

The role of Student Ambassador is not only an important one with exceptional responsibility, but it's also a way to meet new friends, make an impact on new and prospective students and add valued leadership experience to your résumé.

Contact us if you have any questions about the program or how to enroll. We look forward to meeting you!
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