



Associated Students of Solano College  
**Special Meeting Minutes**  
 January 23, 2018  
 12:30 - 3:30 pm

Solano Community College  
 ASSC Conference Room, 1421  
 4000 Suisun Valley Rd  
 Fairfield, California

**I. CALL TO ORDER**

The meeting was called to order by President Potts at 12:32 pm.

**II. OFFICIAL ROLL CALL**

Position	Present	Absent	Arrival Time/Time Departed
President Potts	x		
Vice President - <i>Vacant</i>	-		
Secretary Rayfield	x		
Legislative Advocate Chau	x		
Student Trustee Hinkle	x		
Treasurer Lopez		x	
Public Relations Officer Lanni-Credit		x	
Governing Board Senator Chapa	x		Departed at 2:01
Vocational Curriculum - <i>Vacant</i>	-		
Business Services Senator Soto	x		
Diversity Affairs Senator Siaosi	x		Departed at 1:50
Academic Curriculum Senator D. Potts	x		
Student Services Senator Requeijo-Boylan	x		Departed at 2:20
Business Senator Strain	x		Departed at 2:10
Fine & Applied Arts - <i>Vacant</i>	-		
Health and Kinesiology Senator Tapia	x		
Career Technology Education Senator Ahmad	x		
Humanities Senator Jones	x		

Math and Science Senator Schmidt	x		
Social and Behavioral Science - <i>Vacant</i>	-		

10/10 Senators at first roll call. | **Quorum Met**

III. APPROVAL OF AGENDA

A. **January 23, 2018**

- a. Senator Potts moved to approve the Agenda for January 23rd, 2018 with all necessary corrections. Senator Requeijo seconded. There was no discussion. There were no objections. The motion passed.

IV. APPROVAL OF MINUTES

A. **December 5th, 2017**

- a. Senator Strain moved to approve the Minutes for December 5th, 2017 with all necessary corrections. Senator Potts seconded. There was no discussion nor objections. Motion passed.

V. PUBLIC FORUM

- A. Terry - Former ASSC President came in to welcome and congratulate the new group. Will be there for questions, from anyone that has needs guidance or advice. Spoke about how it's more difficult to get students involved with student government or anything else on campus, and that students already involved should work to get other students involved.

VI. ADVISOR'S REPORT

(10:00 Minutes)

Dr. Slade:

[Report included.](#)

Vice President Brown:

SDF is the approving agency for any expenditures. Gave out the original plan (included), which would be the possible location and idea for where the library would be. Since the plan was already given, it was from SDF'S perspective, definitive. What they felt was a concept idea, would now be the only way that the plans could go. They wanted to make a change (300 sq ft), but the department of finance would still not fund it. Unless they abide it, they will lose the funding. The flexibility they thought they had, just simply is not there due to it.

They also looked into 'blobs' of stuff- how everything would fit into the new building. They then looked into what needed to be close to each other, how students would move through the building, etc.. They have conceptualized the first and second floors already (diagrams will be included). Went over what was shown in the diagrams.

Senator Requeijo asked if the team had any idea of when the final draft would be finished, Vice President Brown stated it would be some time in later Spring.

Senator Ahmad asked whether Graphics would stay in the library, Vice President Brown informed her that Graphics would have to move. She then asked how many trees would be lost, and although there is no definite number, though all trees in that area will have to be removed. The unused portables will also be demolished in the process. She also asked in regards to the demolition of the current library, and what plans there are for it. So far, they've clarified that the new building will be built first, then the old building will be demolished. There is an idea that this will take place in the Summer. Senator Ahmad then asked if there are any plans to reproduce the trees that we are losing.

Senator Jones stated information given to her previously, which was that the portables would be used for the theatre department. Although there are definite plans for it, it is apart of the master plan.

Senator Requeijo asked if there is a way that we could stay in contact with Vice President Brown in order to be aware of changes that would be made on campus. Vice President Brown stated that he is available to work with us and alert us about the process. He is willing to do a monthly update, or any other ways that we would feel informed.

Associate Johnston asked if there would be a lot of natural lighting, which Vice President Brown proceeded to inform us that some of the walls would be mainly windows- so we are able to let in such light. They will have to discuss about solar heating and cooling issues that would come with this. Associate Johnston then asked if it would be included in the main heating and cooling process we have on campus, VP Brown informed him that it would independent from that for emergency purposes. Associate Johnston then asked if there was any way we could make the rooftop into an urban greenspace. Vice President Brown doesn't hold out a lot of promise with that, and that it is unlikely due to how the building will be built.

Senator Requeijo then asked if the dedicated bench that is out in the greenspace will be moved, and if it will be saved in the process. Vice President Brown answered that there will definitely be discussion on where they would move it that would still be honorable.

Senator Strain asked where we have a new greenspace since we do hold events on it. VP Brown then reiterated that the location of the old library could possibly be used for a new one, though there is still a lot of planning that has to go into it.

Student Trustee Hinkle asked then if there was any planning for the furniture in the new building. They must abide by the standards for the college, though there is a level of flexibility since they want to be able to move things around in the new building.

A member of the public then asked why Vice President Brown hadn't explained the other half of Prop 51 to inform the students. He then proceeded to do so for the public, as well as explain the procedure that they went through.

---

**VII. ACTION ITEMS** (5:00 Minute per item)

---

- A. Swear in Senators sponsored by President Potts.
  - a. No senators to swear in.
- B. Vice President Nominations sponsored by President Potts.
  - a. Senator Requeijo, Senator Chapa, Senator Strain, and Andrew Segovia were nominated.
  - b. Senator Chapa respectfully declined.
  - c. The nominees gave their speeches in order of Senator Requeijo, Senator Strain, and then Andrew Segovia.
  - d. Senator Requeijo received the most votes at 12/14. Andrew Segovia received 1 vote, and Senator Strain received 1 vote as well.
- C. Appoint Representatives to Food Pantry Steering Committee sponsored by President Potts.
  - a. Gave the description of what the representative of this Committee would have to do, as well as what the Committee will be doing in general.
  - b. Many people volunteered including Senator Strain, Associate Sakina (In?), others (GET LIST FROM LAUREL).

---

**I. INFORMATIONAL ACTION ITEMS** (5:00 Minutes per item)

---

- A. Revision of the 2017-2018 Budget sponsored by President Potts.
  - a. Vote on the increase of ASSC Emergency Book Loan.
  - b. Senator Potts moved to approve the Emergency Book Loan, Senator Strain seconded. There was then a roll call vote. Motion passed 6-0-1.
- B. Retreat Information sponsored by President Potts.
  - a. Showed [Senate Bill #32](#).
  - b. Senator Potts moved to approve Senate Bill #32, Senator Tapia seconds. Motion passed 6-0-0.
  - c. Menu Suggestions.

- i. It will be a potluck since we don't have the funds as we did last semester.
  - d. Vote on Budget for Retreat.
- C. Create Student Concerns Committee sponsored by Secretary Rayfield.
  - a. Secretary Rayfield clarified why we would dissolve the Faculty Accountability Committee and create the Students Concern Committee in order to encompass all issues rather than compartmentalize the issues on campus.
  - b. Senator Potts moved to separate motion, Senator Jones seconds.
  - c. Senator Potts moved to dissolve, Senator Jones seconds.
  - d. Senator Jones moved to create, Senator Potts seconds.
- D. Create RFP Committee sponsored by Senator Schmidt.
  - a. Spoke about the RFP process that we started last semester, and how we need to continue this process as well as create a Committee to
  - b. Senator Ahmad moved to create the RFP Committee, Senator Jones seconded. There was no discussion not objections. The movement passed.

---

II. INFORMATION ITEMS (5:00 Minutes per item)

---

- A. Update on RFP sponsored by President Potts.
- B. Welcome Back Week sponsored by Senator Requeijo.
  - a. Flyer included. Club Promo Day will be occurring on February 7th.
- C. Black History Month sponsored by Student Trustee Hinkle.
  - a. Dr. Smith already contacted the NAACP to get a Voter Registration event held. It's unclear on how much space they needed so she asked if the Fishbowl is available to be used to host it there.
- D. Women's History Month sponsored by Secretary Rayfield.
  - a. There will be a meeting in the Fishbowl on this Thursday following the ICC meeting with Prof. Purdie. Anyone interested in attending is welcomed. So far many of the ideas are still up in the air.
- E. Discuss possible renovations for the 1400 building sponsored by President Potts.
  - a. Moved to the next Agenda (1/30).

---

VIII. Committee Reports (5:00 Minutes per item)

---

- A. **Political Activities** / Nothing to report.
- B. **Sports Promotion** / Nothing to report.
- C. **Inter-Club Council** / Last meeting on Thursday.
- D. **Club Funding** / Nothing to report.
- E. **Activities** / Nothing to report
- F. **Procedural Review** / Nothing to report.
- G. **Outreach** / Nothing to report.
- H. **Safety** / Nothing to report.
- I. **Faculty Accountability** / Has been dissolved as of this meeting.
- J. **Social Justice** / Nothing to report.

---

IX. EXECUTIVE BOARD REPORTS (3:00 Minutes per item)

---

1. President Potts: Crab Feed will be on March 3rd at 6:00pm. We will need volunteers that are 21+ for those that are volunteering to be servers. She has just created a new timesheet for people to record their time in which they are working with the ASSC, they will be left in the cubbies. Lastly, she requested that senators please keep up with their bulletin boards.
2. Vice President Requeijo: Already left.
3. Secretary Rayfield: Nothing to report.
4. Legislative Advocate Chau: Nothing to report.
5. Student Trustee Hinkle: Report Included. Recommended that students read the Agendas for the

Governing Board meetings, as well as come to the meetings if they so do desire. Also requested that students send him their questions for the meetings.

- 6. Treasurer Lopez: Absent.
- 7. Public Relations Officer Lanni-Credit: Absent.

**X. DIVISION REPORTS (3:00 Minutes per item)**

- A. Governing Board, Chapa: Nothing to report.
- B. Vocational Curriculum: *Vacant*.
- C. Business Services, Soto: Nothing to report.
- D. Diversity Affairs, Siaoosi: Nothing to report.
- E. Academic Curriculum, Potts: First meeting will be on the 30th, 1:30-3:00pm.
- F. Student Services: *Vacant*
- G. Business, Strain: Nothing to report.
- H. Fine and Applied Arts: *Vacant*.
- I. Health and Kinesiology, Tapia: Nothing to report.
- J. Humanities, Jones: Nothing to report.
- K. Career Technology Education, Ahmad: Nothing to report.
- L. Math and Science, Schmidt: Nothing to report.
- M. Social and Behavioral Science: *Vacant*.

**XI. ANNOUNCEMENTS/OPEN DISCUSSION**

- A. Nick Johnston: Wanted to announce that he interested in the seat of Business Senator.

**XII. UPCOMING AGENDA**

- A. Request For Student Life Office Aide
- B. Discuss possible renovations for the 1400 building sponsored by President Potts.

**XIII. ADJOURNMENT**

Senator Ahmad moved to adjourn the meeting at 2:45 pm on January 23rd, 2018. Senator Jones seconded the motion. The meeting was adjourned at 2:45 pm, with no objections or discussions.

Executive Board	Name	Administrative Senators & Associates	Name	Academic Senators & Associates	Name
<i>President</i>	Laurel Potts	<i>Governing Board</i>	S: Micaela Chapa A: Gigi Benipal	<i>Business</i>	S: Franziska Strain A: Gerardo Reynoso
<i>Vice President</i>	<i>Vacant</i>	<i>Diversity Affairs</i>	S: Julia Siaoosi A: Geremiah Lago	<i>Career Technical Education</i>	S: Shereen Ahmad A: Aria Mahmondieh

<i>Secretary</i>	Adarine Rayfield	<i>Vocational Curriculum</i>	S : Vacant A: Jasmine Cano	<i>Fine and Applied Arts</i>	S: Vacant A: Vacant
<i>Legislative Advocate</i>	Hien Chau	<i>Academic Curriculum</i>	S: Darren Potts A: Carmen Silvey	<i>Humanities</i>	S: Erin Jones A: Vacant
<i>Student Trustee</i>	Jacob Hinkle	<i>Business Services</i>	S: Janet Soto A: Nicolas Johnston	<i>Health and Kinesiology</i>	S: Joshua Tapia A: Elizabeth Cano
<i>Treasurer</i>	Angel Lopez	<i>Student Services</i>	S: Nicole Requeijo Boylan A: Anoop Brar	<i>Math and Science</i>	S: Cody Schmidt A: Estefanny Saenz
<i>Public Relations Officer</i>	Johnita Lanni-Credit			<i>Social and Behavioral Science</i>	S: Vacant A: Sakina Ali