



Associated Students of Solano College
Special Meeting Minutes
 January 30th, 2018
 12:30 - 3:30 pm

Solano Community College
 ASSC Conference Room, 1421
 4000 Suisun Valley Rd
 Fairfield, California

I. CALL TO ORDER

The meeting was called to order by President Potts at 12:30 pm.

II. OFFICIAL ROLL CALL

Position	Present	Absent	Arrival Time/Time Departed
President Potts	x		
Vice President Requeijo	x		
Secretary Rayfield	x		
Legislative Advocate Chau	x		Arrived at 12:44 pm.
Student Trustee Hinkle	x		
Treasurer Lopez		x	
Public Relations Officer Lanni-Credit		x	
Governing Board Senator Chapa	x		
Vocational Curriculum - <i>Vacant</i>	-		
Business Services Senator Soto		x	
Diversity Affairs Senator Siaosi		x	
Academic Curriculum Senator D. Potts	x		Departed at 1:30 pm
Student Services - <i>Vacant</i>	-		
Business Senator Strain	x		
Fine & Applied Arts - <i>Vacant</i>	-		
Health and Kinesiology Senator Tapia	x		
Career Technology Education Senator Ahmad	x		
Humanities Senator Jones	x		

Math and Science Senator Schmidt	x		
Social and Behavioral Science - <i>Vacant</i>	-		

7/9 Senators at first roll call. | **Quorum Met**
5/7 Senators at 1:13 pm. | **Quorum Met**

III. APPROVAL OF AGENDA

A. January 30th, 2018.

- a. Senator Chapa moved to approve the Agenda for January 30th, 2018 with the removal of item 6.B.A. Senator Strain seconded. There was no discussion. There were no objections. The motion passed.

IV. APPROVAL OF MINUTES

A. January 23rd, 2018.

- a. Senator Potts moved to approve the Minutes for January 23rd, 2018 with all necessary corrections. Senator Tapia seconded. There was no discussion nor objections. The motion passed.

B. January 27th, 2018.

- a. Senator Strain moved to approve the Minutes for January 27th, 2018 with all necessary corrections. Senator Ahmad seconded. There was no discussion nor objections. The motion passed.

V. PUBLIC FORUM

A. Shereen Ahmad-

- a. Spoke about the issue of attendance not being a requirement in courses, and professors are not able to mark your grade down. There is word that Statistics professors are no longer required to take attendance, Shereen felt the need to address this because she believes it is unfair in nature- as well as the fact that it does not pertain to Code 5.
- b. Second issue was about the maintenance of the bathrooms lacking. She stated that we should look into it because it is a matter of hygiene.

VI. ADVISOR'S REPORT

(10:00 Minutes)

Dr. Slade:

The Black History Month calendar has changed, and Senators should put the new ones on their boards. She stated that she would like to see the Senate there as well, since many of those presenting will have their families there as well.

VII. ACTION ITEMS

(5:00 Minute per item)

- A. Swear in Executive Board sponsored by President Potts.
 - a. Senator Ahmad moved to accept Cody Schmidt's application for Treasurer, Senator Strain seconded. There was no discussion nor objections. The motion passed.
 - b. Vice President Requeijo was sworn in.
- B. Swear in Senators sponsored by President Potts.
 - a. Senator Chapa moved to accept Estefanny Saenz' application for Social and Behavioral Science Senator, Senator Strain seconded. There was no discussion nor objections. The motion passed.
 - b. Fine and Applied Arts Senator Jones was sworn in.

- C. Swear in Associates sponsored by President Potts.
 - a. Fine and Applied Arts Associate Strain was sworn in.
 - b. Governing Board Associate Ahmad was sworn in.

I. INFORMATIONAL ACTION ITEMS (5:00 Minutes per item)

- A. Senate Bill #33: Hire Student Aide sponsored by Student Trustee Hinkle.
 - a. Gave a description of the Bill, and specified how important a Student Aide is to the Student Life Office. As the position does help with Student Elections, as well as take on many secretarial duties in the office. The Bill itself is requesting from the Senate that pay for the Student Aide would be covered.
 - b. Senator Potts moved to approve Senate Bill #33 for the Student Aide’s salary. Senator Chapa seconded. There was no discussion. There were no objections. The motion passed.
 - c. There was a roll call vote. (5-0-0)
- B. Senate Bill #34: Welcome Back Week sponsored by President Potts.
 - a. Senator Tapia moved to approve Senate Bill #34 with the addition of using \$100 for the event, Senator Jones seconded. There was no discussion There were no objections. The motion passed.
 - b. There was a roll call vote. (5-0-0)
- C. Appoint individuals to committees sponsored by President Potts.
 - a. Associate Strain, Senator Tapia, and Senator Saenz volunteered to fill committees.

II. INFORMATION ITEMS (5:00 Minutes per item)

- A. Retreat Recap.
 - a. The event was a success, the icebreaker was phenomenal, and Dr. Lewis was able to attend as well. President Potts as well as Dr. Slade thanks everybody for coming.
- B. Discuss possible renovations for the 1400 building sponsored by President Potts.
 - a. Opened the floor for suggestions for the 1400 building.
 - i. Student Trustee Hinkle brought up the broken up floor near the garage door.
 - ii. Painting the Student Life Office lobby.
 - iii. A box for wipes for the furniture so that the pieces can we wiped down and clean.
 - iv. Updating cabinets.
 - v. Glass cases need to be updated/ replaced.
 - vi. TV running in the lobby.

Senator Chapa moved to suspend the rules of the day in order to swear in Business Senator Johnston and Business Associate Cornell, Senator Jones seconded. There was no discussion nor objections. The motion passed.

Senator Johnston moved to return to the rules of the day, Senator Chapa seconded. There was no discussion nor objections. The motion passed.

VIII. Committee Reports (5:00 Minutes per item)

- A. **Political Activities** / Nothing to report.
- B. **Sports Promotion** / Need someone to sell tickets during their games, gave out information.
- C. **Inter-Club Council** / Had first meeting last Thursday. Requested Clubs to send in their packets for club funding, and reminded them about Club Promo.
- D. **Club Funding** / Just set up the date for meetings (Thursdays, 1:30-2:30).
- E. **Activities** / Will be meeting every Friday.
- F. **Procedural Review** / Nothing to report.
- G. **Outreach** / Will be meeting every first and third Friday.

- H. **Safety** / Nothing to report.
- I. **Faculty Accountability** / Has been dissolved as of this meeting.
- J. **Social Justice** / Nothing to report.
- K. **RFP** / Nothing to report.

IX. EXECUTIVE BOARD REPORTS (3:00 Minutes per item)

1. President Potts: Created new timesheets for everyone to fill out, they are kept by the cubbies. They are to be used to record everybody's time that they work with ASSC. Requested that people are also keeping their bulletin boards updated. Welcome Back Week will be next week, we still need to call people to confirm their seats during the event. As well as call Starbucks for coffee donations. All the binders are updated and have the most recent documentation in it. The white board also has the duties listed that people will need to fulfill. Wants to have meetings each member of the Senate to sort out everybody's goals in the Senate.
2. Vice President Requeijo: Reiterated that Senators need to have at least one report.
3. Secretary Rayfield: Reiterated that Senators need to send in their reports Monday at noon.
4. Legislative Advocate Chau: Nothing to report.
5. Student Trustee Hinkle: Attended the Ethics Training Workshop. Was able to speak to other Trustees and network. Governing Board agendas are posted Friday afternoons, meetings are held the first and third Wednesdays of each month. ([Report Included](#))
6. Treasurer Schmidt: Will be working on the budget ASAP, and sending it to everyone in the Senate.
7. Public Relations Officer - *Vacant*.

X. DIVISION REPORTS (3:00 Minutes per item)

- A. Governing Board, Chapa: Brought up the College Governance Council Meeting that she attended. One of the more important items was pertaining to how courses can be taken out of the course catalogues if we do not offer the course any more. As students, we have catalogue rights, and are able to have input on this. Academic Senate is also doing policy reviews.
- B. Vocational Curriculum: *Vacant*.
- C. Business Services, Soto: Absent.
- D. Diversity Affairs, Siao: Absent.
- E. Academic Curriculum, Potts: Already departed.
- F. Student Services: *Vacant*
- G. Business, Johnston: Updating curriculum and other departments.
- H. Fine and Applied Arts, Jones: Nothing to report.
- I. Health and Kinesiology, Tapia: [Report Included](#).
- J. Humanities: *Vacant*.
- K. Career Technology Education: *Vacant*.
- L. Math and Science: *Vacant*.
- M. Social and Behavioral Science, Saenz: Need to get into contact.

XI. ANNOUNCEMENTS/OPEN DISCUSSION

- A. Senator Jones- Gave information on Reefer Madness. (Left-HandTheatre.com). Cost for tickets is \$15.
- B. Senator Johnston- Introduced Cameron, a fellow Business major who will be joining Dr. Slade's class as well as helping ASSC.
- C. Student Trustee Hinkle- Asking what sort of update we want from Vice President Brown on the status of the library.
- D. Cameron D. - Thanked everyone for allowing him to sit in, and that he wishes to be representative.

XII. UPCOMING AGENDA

- A. Attendance in Math Classes

- B. Issues With Bathroom Maintenance
- C. New Placards
- D. Cleaning Committee
- E. RFP Presentation
- F. Finish recommended list for 1400

XIII. ADJOURNMENT

Senator Johnston moved to adjourn the meeting at 2:24 pm on January 30th, 2018. Senator Chapa seconded the motion. The meeting was adjourned at 2:24 pm, with no objections or discussions.

Executive Board	Name	Administrative Senators & Associates	Name	Academic Senators & Associates	Name
<i>President</i>	Laurel Potts	<i>Governing Board</i>	S: Micaela Chapa A: Gigi Benipal	<i>Business</i>	S: Franziska Strain A: Gerardo Reynoso
<i>Vice President</i>	<i>Vacant</i>	<i>Diversity Affairs</i>	S: Julia Siaoosi A: Geremiah Lago	<i>Career Technical Education</i>	S: Shereen Ahmad A: Aria Mahmondieh
<i>Secretary</i>	Adarine Rayfield	<i>Vocational Curriculum</i>	S : <i>Vacant</i> A: Jasmine Cano	<i>Fine and Applied Arts</i>	S: <i>Vacant</i> A: <i>Vacant</i>
<i>Legislative Advocate</i>	Hien Chau	<i>Academic Curriculum</i>	S: Darren Potts A: Carmen Silvey	<i>Humanities</i>	S: Erin Jones A: <i>Vacant</i>
<i>Student Trustee</i>	Jacob Hinkle	<i>Business Services</i>	S: Janet Soto A: Nicolas Johnston	<i>Health and Kinesiology</i>	S: Joshua Tapia A: Elizabeth Cano
<i>Treasurer</i>	Angel Lopez	<i>Student Services</i>	S: Nicole Requeijo Boylan A: Anoop Brar	<i>Math and Science</i>	S: Cody Schmidt A: Estefanny Saenz
<i>Public Relations Officer</i>	Johnita Lanni-Credit			<i>Social and Behavioral Science</i>	S: <i>Vacant</i> A: Sakina Ali

