



**I. CALL TO ORDER**

The meeting was called to order by President Griffin at 3:06 pm.

**II. OFFICIAL ROLL CALL**

Position	Present	Absent	Arrival Time/Time Departed
President Griffin	x		
Vice President Brunie	x		
Secretary Tuazon	x		
Legislative Advocate Torgerson	x		
Student Trustee Ritzinger	x		
Treasurer Morgan	x		
Public Relations Officer Ocampo	x		
Governing Board Senator <b>Vacant</b>	-	-	
Vocational Curriculum Senator <b>Vacant</b>	-	-	
Business Services Senator <b>Vacant</b>	-	-	
Diversity Affairs Senator <b>Vacant</b> (Associate): Serrano Eusebio	-	-	
Academic Curriculum Senator Soliman		x	
Student Services Senator <b>Vacant</b>	-	-	
Business Senator <b>Vacant</b>	-	-	
Fine & Applied Arts Senator Wilkins	x		
Health and Kinesiology Senator <b>Vacant</b>	-	-	
Career Technology Education Senator <b>Vacant</b>	-	-	
Humanities Senator <b>Vacant</b>	-	-	
Math and Science Senator <b>Vacant</b>	-	-	
Social and Behavioral Science Senator Santos	x		Arrived at 3:16

2/3 Senators at first roll call./ **Quorum Met**

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III. APPROVAL OF AGENDA

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- A. Legislative Advocate Torgerson moved to approve the agenda for August 27, 2019.
  - i. Vice President Brunie seconded.
  - ii. Motion passed.

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IV. APPROVAL OF MINUTES

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- A. Senator Morgan moved to approve the minutes for August 6th, 2019
  - i. Senator Soliman seconded.
  - ii. Motion passed.
  - iii. Don't have quorum.

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V. PUBLIC FORUM

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- A. No members of the public present.

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VI. ADVISOR'S REPORT (10:00 Minutes)

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- A. Rischa Slade
  - a. She was wondering if we could help her find an assistant for the SLO.
    - i. She is starting to have a hard time doing 2 jobs in 1.
    - ii. She wants us to vote that the money that will be given to the new worker will come from our funds.
  - b. ASSC needs more senators so that we have more representatives for meetings.
  - c. She really enjoyed the retreat last Friday.
    - i. Really good turnout

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VII. ACTION ITEMS (5:00 Minute per item)

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- A. Swear in Executive Board sponsored by President Griffin.
  - a. Public Relations Officer
  - b. Treasurer
- B. Swear in Senators sponsored by President Griffin.
  - a. No one to swear in.
- C. Swear in Associates sponsored by President Griffin.
  - a. No one to swear in.

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VIII. INFORMATION/ACTION ITEMS (5:00 Minute per item)

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- A. Club Promo Day
  - a. Jamie will be attending and managing the ASSC table for Club Promo Day on August 14th, 10:00am to 1:00pm. There will be an estimated ten to twelve clubs present, including the League of Women Voters.
- B. Constitution Day
  - a. Senate Bill will be drafted for the purchase of pocket sized constitutions to hand out to students during the events on Constitution day.
- C. Hispanic Heritage Month
  - a. Agreed upon to search for guest speakers for the month of September.

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IX. INFORMATION ITEMS (5:00 Minute per item)

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- A. ASSC Workroom/Office door sign Senate Bill
  - a. Agreed upon a solid metal sign for the main door, dimensions will be 20" by 30", possibly made by the Makers' Space on campus.
  - b. For the glass window door, agreed upon an opaque window sticker.
  - c. Design is still pending.

- B. ASSC Workroom furniture Senate Bill
  - a. Once a vendor is found, the request for funds must be submitted to fiscal.
  - b. Dr.Slade noted to everyone present that the intended items to be purchased must be mindful and justified.

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X. Committee Reports (5:00 Minutes per item)

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- A. **Inter-Club Council** / Club Promo will be ran by Jamie. Possible tour guide for the ASSC workroom open house. Working on engaging more students to improve the college.
  - B. **Activities** / The Stonewall Anniversary is coming up. The ASSC Retreat is on August 23, 2019 at 10:00am to 1:00pm in the ASSC workroom. A potluck will be held at this retreat, Robert’s Rules will be discussed, and a Privilege walk will take place. Club presidents are more than welcome to attend.
- XI. Motion made by Senator Morgan to suspend the orders of the day for three minutes to allow guest speaker.
- 1. Motion seconded by Senator Soliman.  
>Guest Speaker: Flo is the new Health Center nurse here at Solano Community College, in room 1404. She will have a table for Club Promo Day.
  - 2. Motion made by Senator Morgan to return to the orders of the day.  
Motion seconded by Senator Soliman.
- C. **Sports Promotion** / No Health and Kinesiology Senator. Nothing to report.
- D. **Political Activities** / Chair: Legislative Advocate Torgerson reports that the League of Women Voters will be in contact with him, and they will have a table at Club Promo Day. The League will also have a training day for voter registration at the Fairfield Civic Library on August 19th,2019.
- E. **Outreach** / Chair: Trustee Ritzinger is absent.
- F. **Student Concerns** / Chair: Treasurer Rodriguez is absent. Senator Morgan says that this committee hasn’t met yet due to the failure of establishing a meeting time.
- G. **Funding Request(ICC)** / Chair:VP Brunie reports that there are no requests from either clubs or departments so far.  
Dr.Slade recommended that more funds to be allocated to Line Item 8100:Club Funding Requests, thus increasing the amount to \$5,000.

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XII. EXECUTIVE BOARD REPORTS (3:00 Minutes per item)

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- 1. **President Griffin:** Thanks all attendees, encourages that members take initiative in writing senate bills. Reminder that the binders in the workroom mailboxes have handouts of the ASSC Bylaws and Constitution, as well as possible assignments or flyers for the bulletin boards.
- 2. **Vice President Brunie:** Reiterates that she will be attending Club Promo Day, which presents ASSC visibility and promotes a sense of community.
- 3. **Secretary Tuazon:** Absent.
- 4. **Legislative Advocate Torgerson:** Reports that the League of Women Voters will have a booth at the Tomato Festival which will be held on August 17th and August 18th.
- 5. **Student Trustee Ritzinger:** Absent.
- 6. **Treasurer Rodriguez-Cermeno:** Absent.
- 7. Public Relations Officer: **Vacant.**

XIII. DIVISION REPORTS (3:00 Minutes per item)

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1. Governing Board Senator Santos - Budget needs to be sent to Fiscal, which will then be presented to the Governing Board.
2. Vocational Curriculum Senator - **Vacant.**
3. Business Services Senator Morgan - Libraries in Solano County have been established as Cooling Centers.
4. Diversity Affairs Senator - **Vacant.** (Associate) Serrano Eusebio: Absent.
5. Academic Curriculum Senator Soliman- Nothing to report.
6. Student Services Senator - **Vacant.**
7. Business Senator - **Vacant.**
8. Fine and Applied Arts Senator - **Vacant.** (Associate) Gard: Reports that play auditions will be held on August 20th to the 21st. There will be a concert held in the first week of October. Orchestra class is held on Tuesdays at 7:00p, anyone is welcome.
9. Health and Kinesiology Senator - **Vacant.**
10. Career Technology Education Senator - **Vacant.**
11. Humanities Senator - **Vacant.**
12. Math and Science Senator - **Vacant.**
13. Social and Behavioral Science - **Vacant.**

XIV. ANNOUNCEMENTS/OPEN DISCUSSION

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1. No members of the public to speak.

XV. UPCOMING AGENDA

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Next meeting is August 20th, 3:00pm-5:00pm.

1. SB#19-9 Constitution Day
2. SB#19-8 ASSC Workroom Furniture
3. SB#19-10 ASSC Workroom Signage
4. SB#19-11 Hispanic Heritage Month Decor
5. SB#19-12 Adjusting Line Item:8100 amount.

XVI. ADJOURNMENT

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VP Brunie moved to adjourn the meeting at 4:34pm.  
Senator Soliman seconded.

<b>Executive Board</b>	<b>Name</b>	<b>Administrative Senators &amp; Associates</b>	<b>Name</b>	<b>Academic Senators &amp; Associates</b>	<b>Name</b>
<i>President</i>	Caitlyn Griffin	<i>Governing Board</i>	S: Madelyn Santos A: Vacant	<i>Business</i>	S: Vacant A: Vacant
<i>Vice President</i>	Jamie Brunie	<i>Diversity Affairs</i>	S: Vacant A: Kai Serrano Eusebio	<i>Career Technical Education</i>	S: Vacant A: Vacant
<i>Secretary</i>	Gileane Tuazon	<i>Vocational Curriculum</i>	S : Vacant A: Vacant	<i>Fine and Applied Arts</i>	S: Vacant A: Camille Gard
<i>Legislative Advocate</i>	Andrew Togerson	<i>Academic Curriculum</i>	S: Sherina Soliman A: Vacant	<i>Humanities</i>	S: Vacant A: Vacant
<i>Student Trustee</i>	Greg Ritzinger	<i>Business Services</i>	S: Lindy Morgan A: Vacant	<i>Health and Kinesiology</i>	S: Vacant A: Vacant
<i>Treasurer</i>	Vanessa Rodriguez-Cermeno	<i>Student Services</i>	S: Vacant A: Vacant	<i>Math and Science</i>	S: Vacant A: Vacant
<i>Public Relations Officer</i>	Vacant			<i>Social and Behavioral Science</i>	S: Vacant A: Vacant

Minutes Submitted by

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ASSC Secretary

Minutes Approved by

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ASSC President

Minutes Confirmed by

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ASSC Advisor