



Associated Students of Solano College

**Regular Meeting Minutes**

January 26th, 2021

3:00 p.m. - 5:00 p.m.

Zoom Meeting ID: 982 9765 5991

**I. CALL TO ORDER**

A. The meeting was called to order by President Olvera at 3:01 pm.

**II. OFFICIAL ROLL CALL**

A. Executive Board:

1. **President Olvera**- Present
2. **Vice President Acuyong**- Present
3. **Secretary Juan**- Present
4. **Legislative Advocate Chan**- Present
5. Student Trustee- Vacant
6. **Treasurer Abdullah**- Present
7. **Public Relations Officer Smail**- Present; arrived at 3:05 pm

B. Senators:

1. **Governing Board Senator Allen**- Present; arrived at 3:14 pm
2. Vocational Curriculum Senator- Vacant
3. **Business Services Senator Bermudez**- Present
4. **Diversity Affairs Senator Rodriguez**- Present
5. **Academic Curriculum Senator Simonova**- Present
6. **Student Services Senator Soliman**- Present; arrived at 3:14 pm
7. Liberal Arts Senator- Vacant
8. **Health and Kinesiology Senator Sharififard**- Present
9. **Applied Tech and Business Senator Flores**- Absent
10. **Math and Science Senator Westbrook**- Present
11. **Social and Behavioral Science Senator Maciel** - Present

**III. AMENDMENTS AND APPROVAL OF AGENDA**

A. January 26th, 2021

1. Amendment(s):

- a) Addition of Discussion of forming a workgroup to hold the Student Equity Forum under information item as item VIID.
- b) Addition of Resolution Sponsorship under the Action Item as item VIID.
- c) Removal of item VIIB under action items: approval of the two new clubs:

Rotaract Club and Entrepreneur Club.

- d) Removal of item VIIC: Electing a new SSCCC Delegate removed under action items.
  - e) Addition of the approval of ELC winter Wish Program as a budget line item as item VIIC under action items.
  - f) Removal of item VIIC: Discussion of Minority Coalition Equity Flowchart under information items.
  - g) Addition of discussion of electing Legislative Advocate Chan as the Student Trustee as item VIID under information items.
2. Senator Rodriguez moved to approve the agenda for January 26th, 2021 with all the necessary amendments. The motion was seconded by Senator Sharifard. There was no discussion. The motion was passed by consensus.

#### IV. AMENDMENTS AND APPROVAL OF MINUTES

##### A. January 19th, 2021

1. Senator Westbrook moved to approve the minutes for January 19th, 2021 with all the necessary corrections. The motion was seconded by Senator Simonova. There was no discussion. The motion was passed by consensus.

#### V. PUBLIC FORUM (10:00 Minutes)

- A. The meeting was joined by Vice-Chair Region II Jenn Galinato and Comms Region I Jack Hill.

#### VI. ADVISOR'S REPORT/ GUEST SPEAKER(S) (10:00 Minutes)

##### A. Alexandria Castaneda

1. If interested in attending the minority coalition, then contact Advisor Castaneda.
2. National Student Leadership Diversity Convention is held on April 10, 2021 virtually.
3. Emergency Assistance Program is now available and the application is due on February 5th, 2021.
4. Food Bank will be in the Main Campus from 2:30 pm- 3:30 pm and in Vacaville and Vallejo Centers from 4:00pm- 5:00pm.
5. Briefly discussed the FLEX activity outcomes

##### B. Dr. Lanae Jaimez

1. Discussed the feedback for the FLEX activity survey that was sent out to students
2. Discussed the outcomes of the FLEX activity
  - a) Discussed which outcomes students want to focus on
3. Discussed increasing student and faculty engagement

#### VII. ACTION ITEMS (5:00 Minutes per item)

##### A. Old Business

##### B. Establishment of Rules and Resolution Committee

1. Discussed the purpose of the committee
2. Senator Westbrook moved to approve the establishment of the Rules and Resolution Committee. The motion was seconded by Senator Maciel. Senator Allen, Senator Bermudez, Senator Rodriguez, Senator Simonova, Senator Sharifard, Senator Westbrook, and Senator Maciel voted all in favor of the action item VIIB. Senator Soliman abstained from voting. Seven out of eight senators voted in favor of the Establishment of Rules and Resolution Committee. There was no discussion. The motion was passed by consensus.

##### C. Approval of ELC Winter Wish Program as a budget line item

1. Senator Westbrook moved to approve the ELC Winter Wish Program as a budget line item. The motion was seconded by Senator Soliman. Senator Allen, Senator

Bermudez, Senator Rodriguez, Senator Simonova, Senator Soliman, Senator Sharififard, Senator Westbrook, and Senator Maciel voted all in favor of the action item VIIC. Eight out of eight senators voted in favor of the approval of ELC Winter Wish Program as a budget line item. There was no discussion. The motion was passed by consensus.

- D. Sponsorship of the Resolution: Creation of Natural Relief Fund
  - 1. Discussed the Resolution titled: Creation of Natural Relief Fund
  - 2. Purpose of the Resolution: SSCCC will establish a relief fund that would financially assist community college students who have been impacted by natural disasters, SSCCC will work with the Chancellor's Office in addition to their CSU counterpart to provide assistance for students who are affected by natural disasters, and SSCCC will also work to ensure that students who have been impacted by natural disasters have resources that are made accessible to them in addition to the funds allotted to them through the organization.
  - 3. Senator Westbrook moved to sponsor the Creation of Natural Relief Fund. The motion was seconded by Senator Sharififard. Senator Allen, Senator Bermudez, Senator Rodriguez, Senator Simonova, Senator Soliman, Senator Sharififard, Senator Westbrook, and Senator Maciel voted all in favor of the action item VIID. Eight out of eight senators voted in favor of the Sponsorship of the Resolution: Creation of Natural Relief Fund. There was no discussion. The motion was passed by consensus.

#### VIII. INFORMATION/ACTION ITEMS (5:00 Minutes per item)

- A. Old Business
- B. Discussion of having another retreat/training for ASSC members
  - 1. Planning to have another retreat
  - 2. Need guest speakers
  - 3. Topics that will be discussed:
    - a) Student Equity Ambassador training/ Student Concerns presentation for training
    - b) Roberts Rule and Brown Act presentation
    - c) SSCCC introduction
  - 4. Advisor Castaneda will send a when2meet link to get everyone's availability
- C. Discussion of forming a workgroup to hold the Student Equity Forum
  - 1. Discussed the importance of other ASSC members hosting the Student Equity Forum
  - 2. ASSC plans to have a Student Concern professional training for all members
  - 3. Time proposed for the meetings/ forums: Monday's from 3:00 pm- 4:00 pm
- D. Discussion of electing Legislative Advocate Chan as the Student Trustee
  - 1. The Legislative Advocate position is now vacant.

#### IX. COMMITTEE REPORTS (5:00 Minutes)

- A. Inter-Club Council
  - 1. ICC Chair Acuyong is in the process of preparing clubs for their Funding Request Forms. She is looking for the Funding Request documents. Senator Westbrook has informed her that they can be found in the ASSC Drive but need to be revised to be updated for Spring 2021. ICC Chair Acuyong will update them and Senator Westbrook will be of assistance. ICC Chair Acuyong also asks Advisor Alex to contact the WebMaster to post the Funding Request Form once completed to the SCC Website where it is appropriate.

B. Student Concerns

1. Discussed the opportunity to form a workgroup of the members of the ASSC to host the Student Concerns Forums.
2. Worked on the modifications of the Student Ambassador program in detail.
3. Will be working on the goal of the program and the proposal during the next meetings.

C. Finance

1. Discussed how ASSC would continue with programs such as Emergency Book Loan and ELC program in lieu of the missing \$20,000 from Barnes and Nobles.
2. Discussed whether ASSC can transfer the extra money from line items not fully spent to other line items that may require funds.
3. Discussed the ASSC Emergency Book Loan
4. Discussed the Students Helping Student Fund
5. Discussed the General Assembly Organization and Costs (Line Item 5320 "Travel and Conference").

D. Activities

1. Plans to assist the Black History Month planning committee by advertising the planned events on our social media pages as well as sharing infographics about Black leaders (may require a vote from Senate)
2. Ask members of the ASSC to participate in these events and read the book, Just Mercy. There will be a book discussion held on the 24th with Ms. Lewis.
3. Theme Name for Black History Month: "The Black Family: Representation, Identity, and Diversity - It Isn't Easy"
  - a) Various guest speakers will speak of the various themes (this includes Solano CC staff and community members outside of Solano CC)
  - b) Dates: Feb. 3rd, 8th, 10th, 17th, 22nd, 24th - Mondays from 12:00 pm - 1:00 pm, Wednesdays from 3:00 pm - 4:00 pm.
  - c) A draft of the flyer listing the events planned for BHM will be shared during the meeting.

X. EXECUTIVE REPORTS (3:00 Minutes)

A. Vice President Acuyong

1. Would like to compose a weekly list of ASSC information that us students can share with our professors. Some of these include the current open positions in ASSC, current clubs that are active, if anyone is interested in creating a club, potentially the Student Equity Forum meetings, etc. This will be a simple list that we can all share with our professors. Our professors can post them in a discussion board, announce them in Zoom meetings, or however they would like. This list will be open for everyone to copy and paste/share with professors.
2. Will update the list every Sunday so that it is ready for the week. Contact VP Acuyong if you would like anything to be added.

B. Secretary Juan

1. The Executive Board and Senators need to send a typed copy of any committee, executive, and division reports to the ASSC secretary before the end of every Tuesday meeting.

C. Legislative Advocate Chan

1. The resolutions are due by January 28th, 2021 if you want them to be considered and presented during the 2021 SSSCC General Assembly.
2. SSSCC Region II is having a Student Speaker series on March 20-21, 2021 with

\$20 admission. The speaker series will include topics about minority groups, LGBTQIA+ community, homelessness, etc.

3. Suggested to have an alternate delegate aside from the main delegate to ensure Solano College has an active representation in the SSCCC.
- D. Student Trustee- Vacant
- E. Public Relations Officer Smail
1. Need two submissions from ASSC members, this is optional. First, a submission of any inspirational black activists that they would like me to post on the ASSC Instagram with a description of the person and why they are inspirational. Second, any events or important resources that should be included in the Newsletter.

**XI. DIVISION REPORT (3:00 Minutes)**

- A. Diversity Affairs Senator Rodriguez
1. Reminder that the next Student and Success Meeting will be held this Friday, January 29th, 2021 from 12-1:30.
  2. Sent an email to every member of the ASSC with the corresponding dates and times in which those meetings will be held
  3. Highly encourage all of ASSC to attend this meeting and continue to be the voice of our fellow Solano students
- B. Academic Curriculum Senator Simonova
1. Will attend the Academic Calendar Committee meeting on Thursday, January 28, 2021, 3 p.m. – 4 p.m.
- C. Math and Science Senator Westbrook
1. Invited to be a representing member of the Minority Coalition
  2. Inquiry into the “conflict of interests” counselors encounter when consulting students on what pathway they should take.
  3. Calls for better advertising for vocational degrees/Bachelor’s degree at SCC
  4. Discuss for a petition for Biotech in person classes (labs)

**XII. REVIEW**

**XIII. ANNOUNCEMENTS/OPEN DISCUSSION**

- A. Vice-Chair Region II Jenn Galinato reminded everyone that President Olvera is the delegate for SSCCC until a new delegate is appointed.

**XIV. UPCOMING AGENDA ITEMS**

- A. Appointment of the two SSCCC Delegate
1. An Official Delegate and an Alternate Delegate
- B. Discussion of forming a workgroup to hold the Student Equity Forum
- C. Appointment of Kelvin Chan as the Student Trustee
- D. Guest Speakers: Dr. LaNae Jaimez and Professor Michelle Smith
- E. Approval of the two new clubs: Rotaract Club and Entrepreneur Club

**XV. NEXT REGULAR MEETING**

- A. February 2nd, 2021 at 3: 00 pm- 5: 00 pm

**XVI. ADJOURNMENT**

- A. Senator Westbrook moved to adjourn the meeting at 5:00 pm. The motion was seconded by Senator Soliman. There was no discussion. The motion was passed by consensus.