



Associated Students of Solano College

Regular Meeting Minutes

April 20th, 2021

3:00 p.m. - 5:00 p.m.

Zoom Meeting ID: 982 9765 5991

I. CALL TO ORDER

A. The meeting was called to order by President Olvera at 3:08 pm.

II. OFFICIAL ROLL CALL

A. Executive Board:

1. **President Olvera**- Present
2. **Vice President Acuyong**- Present
3. **Secretary Juan**- Present
4. **Legislative Advocate Maciel**- Present
5. **Student Trustee Chan**- Present
6. **Treasurer Tigie**- Present
7. **Public Relations Officer Smail**- Present

B. Senators:

1. Governing Board Senator- Vacant
2. Vocational Curriculum Senator- Vacant
3. Business Services Senator- Vacant
4. **Diversity Affairs Senator Rodriguez**- Excused Absence
5. **Academic Curriculum Senator Simonova**- Present; arrived at 3:46 PM
6. **Student Services Senator Soliman**- Present
7. Liberal Arts Senator- Vacant
8. **Health and Kinesiology Senator Sharififard**- Present
9. **Applied Tech and Business Senator Bermudez**- Present
10. **Math and Science Senator Westbrook**- Present
11. **Social and Behavioral Science Senator Escarmant**-Present; arrived at 3:58 PM

III. AMENDMENTS AND APPROVAL OF AGENDA

A. April 20th, 2021

1. Amendment(s):

- a) Addition of the approval of the ballot under action item as item VIIIID.
- b) Addition of the appointment of Ian Weber as the Business Services Senator under action item as item VIIIE.
- c) Addition of the Appointment of Ian Weber as the Business Services Senator under action item as item VIIIF.
- d) Addition of the discussion of the Amendment of the Election Code under information/ action item VIIIE.

2. Senator Westbrook moved to approve the agenda for April 20th, 2021 with all the necessary amendments. The motion was seconded by Senator Soliman. There was no discussion. The motion was passed by consensus.

IV. AMENDMENTS AND APPROVAL OF MINUTES

A. April 13th, 2021

1. Senator Sharififard moved to approve the minutes for April 13th, 2021 with all the necessary corrections. The motion was seconded by Senator Westbrook. There was no discussion. The motion was passed by consensus.

V. PUBLIC FORUM (10:00 Minutes)

A. Jenny Lavell and Mary-Elizabeth Breslin- work with James Thomas Media

B. Patrick Moe- freshman in SCC and a major in Civil Engineering

VI. ADVISOR'S REPORT/ GUEST SPEAKER(S) (10:00 Minutes)

A. Dr. Rischa Slade

1. CARES Act funds will cover some of the financial losses because of lack of vending machine revenue
 - a) Fiscal is requiring information that dates back to three years regarding vending receipts
2. GA payment has been processed
3. Got an email back from Jason Yi regarding the ASSC furniture
 - a) Will work with Jason Yi to get a quote for the furniture
4. Regarding the old library site, Lucky Lofton said that plans are already made for the site
 - a) ASSC recommendations will be added after the site has been developed
 - b) Develop a report of ideas for the old library site for Measure Q
5. 1400 building will have it's locks change
6. Create a sympathy card to Senator Rodriguez
7. Rotaract funding request
 - a) Information was sent out through email
 - b) Consider how ASSC can support or help with the Rotaract Club
8. Need help with Student Ambassadors with answering and checking phone lines/ messages
 - a) Student Ambassadors please refer students to Dr. Slade if you do not know how to answer a question

B. James Thomas Media representatives: Jenny Lavell and Mary-Elizabeth Breslin

1. Responsible for social media post, SCC advertisement, and promotions
2. Have a proposal for ASSC posting in the main page per year
3. Discussed the Social Media Schedule for the Academic Year 2020-2021
 - a) Proposal: plan a meeting, filming newly elected officials, fun and formal videos, clips for monthly promotion, monthly updates
 - b) ASSC and James Thomas Media representatives planning to meet during the Summer for a discussion and preparation for the upcoming semester
 - c) James Thomas Media representatives will come back on May 11th, 2021 for another discussion about the Social Media Schedule

VII. INFORMATION/ACTION ITEMS

A. Old Business

1. Senate Bills | 7 minutes |
 - a) Set a time for Senate Bill drafting will be on April 22nd, 2021 from 3:30 PM to 5:00 PM.
2. Discussion of constructing Campus Climate Survey | 7 minutes |
 - a) Add ideas in the document President Olvera created regarding the survey
 - b) Follow-up questions needs to be added
 - c) Make the survey more inclusive and informational about the services and resources Solano offers
 - d) Survey should be anonymous, thus not include a student ID number

- e) Possibly incentivizing student for filling up the survey
 - f) Highlight that the survey is made for students by the students in the survey description
 - 3. Revisit the Anti-racism Plan of Action | 7 minutes |
- B. Question for VP Cooper | 10 minutes |
 - 1. Discussed questions for VP Cooper
 - 2. President Olvera will make a document for everyone to add their questions for VP Cooper. The deadline for adding questions will be on April 21st, 2021 at 9:00 AM.
 - a) President Olvera will send the document to VP Cooper
- C. Discussion of an Onboarding Training for the ASSC | 10 minutes |
 - 1. Senator bermudez shared and discussed an Onboarding Draft Plan
 - a) It includes compliance, clarification and culture, and mentorship/ connection.
 - 2. Secretary Juan will send an email of the presentation to all members
 - 3. Ask VP Cooper about bringing the PLSC 50 back
 - 4. Bring back retreats to introduce new ASSC members about rules and job descriptions
 - 5. Senator Soliman discussed a presentation regarding how to navigate ASSC
 - 6. Possibly have former ASSC members come back to train new members
- D. Discussion of the Anti-AAPI Hate | 10 minutes |
 - 1. The Senate Resolution 04.19.21, which is a statement in support of AAPI Community and Students has been drafted and approved on April 19th, 2021.
 - 2. In the future, ask support for all student of color and more specificity for future resolution
 - 3. ASSC is planning to make another resolution and it has to be passed on the senate floor
 - a) Possibly making the Senate Resolution 04.19.21 as a template and edit it
- E. Discussion of the Amendment of the Election Code | 7 minutes |
 - 1. Amend the Election to reflect the wants and needs of paying for an election
 - a) Issue regarding still having an election even though the candidates run unopposed
 - b) Have a regulation of the use of social media in the election code
- F. Discussion of the filling of the vacant fiscal advisory committee seat | 5 minutes |
 - 1. Senator Westbrook will fill the vacant fiscal advisory committee seat

VIII. ACTION ITEMS

- A. Old Business
- B. Approval of the Senate Bill for the Zumba instructor Spirit Week Compensation | 5 minutes |
 - 1. Senator Sharififard moved to approve the Senate Bill for the Zumba instructor Spirit Week Compensation. Senator Simonova seconded the motion. There was no discussion. The motion was passed by consensus.
 - 2. Senator Simonova, Senator Soliman, Senator Sharififrad, Senator Bermudez, Senator Westbrook, and Senator Escarmant voted all in favor. No nays and no abstains.
- C. Approval of PTK's Funding Request | 5 minutes |
 - 1. Senator Weber moved to approve PTK's Funding Request. Senator Sharififard seconded the motion. There was no discussion. The motion was passed by consensus.
 - 2. Senator Weber, Senator Sharififrad, Senator Bermudez, and Senator Escarmant voted all in favor. Senator Westbrook abstained. No nays.
- D. Approval of the Ballot | 5 minutes |
 - 1. Senator Simonova moved to approve the ballot. Senator Soliman seconded the motion. There was no discussion. The motion was passed by consensus.
 - 2. Senator Weber, Senator Simonova, Senator Soliman, Senator Sharififrad, Senator Bermudez, Senator Westbrook, and Senator Escarmant voted all in favor. No nays and no abstains.
- E. Appointment of Patrick Moe as the Math and Science Associate | 5 minutes |
 - 1. Senator Westbrook moved to approve the Appointment of Patrick Moe as the Math and Science Associate. Senator Escarmant seconded the motion. There was no discussion.

The motion was passed by consensus.

2. Senator Simonova, Senator Soliman, Senator Sharififrad, Senator Bermudez, Senator Westbrook and Senator Escarmant voted all in favor. No nays and no abstains.
 3. Associate Moe was sworn in by Dr. Slade.
- F. Appointment of Ian Weber as the Business Services Senator |5 minutes|
1. Senator Sharififard moved to approve the Appointment of Ian Weber as the Business Services Senator. Senator Westbrook seconded the motion. There was no discussion. The motion was passed by consensus.
 2. Senator Simonova, Senator Soliman, Senator Sharififrad, Senator Bermudez, Senator Westbrook, and Senator Escarmant voted all in favor. No nays and no abstains.
 3. Senator Weber was sworn in by Dr. Slade.

IX. COMMITTEE REPORTS (5:00 Minutes)

A. Inter-Club Council

1. ASSC has received information that the Rotaract Club is requesting funds from the ASSC. The deadline for ASSC Club Funding Requests has passed but VP Acuyong is asking ASSC members if they are open to supporting the Rotaract Club. If they are, she will work with Rotaract Club in submitting a Funding Request Form and presenting to ASSC in a future meeting. ASSC members, please view the email thread regarding this matter for more information.
2. PTK will have a presentation on the Academic Senate and Governing Board regarding the support of a Land Acknowledgement. Senator Sherina Soliman further discussed this.

B. Student Concerns

1. The meeting on Monday, April 19th, 2021, 4:00 - 5:00 p.m., was canceled due to a lack of attendance.
2. The Student Equity Forum (SEF) will be held on Monday, April 26th, 2021, 3:00 - 4:00 p.m.
 - a) The members of the committee are working on the SEF agenda.
 - b) The SEF flyer was sent out to Erica Beam.

C. Finance

1. The Bill for GA was paid
2. Fiscal need info 3 years prior regarding the vending machine revenue
3. ELSY Ramirez is our Fiscal contact
4. Dr. Slade Sent email to Jason Yi to about furniture catalog
5. Door Locks Senate Bill 2020-6
 - a) Prices for the locks need to be rechecked
 - b) Contact Lucky Lofton
6. Rotaract CLub Conundrum about what ASSC can fund and what ASSC cannot fund
 - a) Club wants funding for Lapel pins, T shirts, Card holder, Business card holder, member presentation, and other associated direct cost. ASSC cannot pay for Advisor's expenses, banners, T-shirts, routine office supplies, fundraiser costs, conferences outside the continental U.S., and scholarships

D. Activities

1. PRO Stephanie chaired the meeting on Thursday, April 15th, at 10am. Senator Soliman presented her ASSC presentation and requested that we add any further information.
2. Secondly, the committee confirmed the April-May Newsletter was good to go and sent it off to Scott Ota to be posted online with the other newsletters.
3. Thirdly, the committee discussed advertising the soon-to-be vacant positions, training new people coming in, and inviting them to general and flex cal events
 - a) May need submissions from ASSC members to list position duties or may just use the presentations already made.
 - b) PRO Smail could make a post highlighting the positions
4. Lastly, we are going to look into having Scott Ota link the ASSC calendar with our google drive calendar.

X. EXECUTIVE REPORTS (3:00 Minutes)

A. President Olvera

1. As a reminder, due to COVID-19, the Executive Board is unable to meet to review incoming applications for ASSC positions. For that reason, it was and is confirmed that the Executive Board still remains the designated group to look over the applications and vote on whether "approving or denying" the applicant, via email; as it has been done throughout this entire school year.

B. Legislative Advocate Maciel

1. Region II Lobby Day

- a) Region II will host another lobby day on Wednesday, May 19th, 2021
- b) All students in Region II are invited to attend and SBA members (such as members of the ASSC) are highly encouraged to attend
- c) This event will focus on advocating in favor of AB 940 and AB 1456
 - (1) Students will communicate with state legislators on why this bill is crucially needed for community college students
 - (2) AB 940 focuses on increasing mental health services for college students
 - (3) AB 1456 expand CalGrant eligibility for students (such as loosening age and income requirements)

2. Lobbying: What, Why, How?

- a) Legislative Advocate Maciel will host a presentation that will prepare students for Black Student Success Advocacy Day and Region II Lobby Day
- b) The date and time for this presentation is pending

3. Region II April Newsletter

C. Student Trustee Chan

1. Solano Safe App – ASSC should handle the advertisement of the Solano Safe App which can be very useful for night classes.
2. Once approved, the contract award to the Forward Solution, Inc., Bryan Travis will work with ASSC and the entire administration to discuss ways to improve campus policing. This initiative is completely relevant to the issue of 3 Percenters.
3. Lighting – The administration is waiting for the new library to be done before they start planning on where to add light because they believe that the New Library can provide a lot of light.
4. The Governing Board is planning to renovate/modernize Bldg. 300 and discussed the approval in the agreement between Solano and GCU in providing a BSN program.
5. The Governing Board will be discussing the approval of LibreText that will be the first step to low-cost/zero-cost courses, the approval of Liquid Syllabus which is a service that will allow students to have easy access to their syllabus, and the approval of the agreement between SCC and Medic Ambulance in Vallejo, CA that will benefit EMT students.
6. The Governing Board will look into approving the Tassel Platform. They will add a page on the Solano website where students are allowed to look at career pathways. The Tassel Platform will allow students to look into public data like wages, employment rate, etc. relating to their major.

D. Treasurer Tigie

1. Following up on Past Senate Bills - Treasurer Tigie sent out emails for SB #19-8 Workroom Furniture and SB #20-6 Door Locks to get information for these two bills.
 - a) SB #19-8 Workroom Furniture- since the workroom furniture senate bill was rejected for not using an approved vendor, Dr. Slade contacted Jason Yi to send the ASSC a catalog to pick out new workroom furniture that comes from an approved vendor.

- b) SB #20-6 Door Locks- The 1400 Building locks will be replaced and Dr. Slade contacted Lucky Lofton to see what the progress has been on replacing the door locks.
 - 2. Amendments to Election Code
 - a) Regulations for Social Media- there are no regulations for the use of social media during campaigns. The last amendment to the election code happened in 2005 and should be updated.
 - 3. Safety Pack Senate Bill- still working on getting the prices for the items from SCC vendor as well as the price from graphics on the greeting cards. These greeting cards will have information on things such as how to properly wear a mask and how to properly wash hands like an infographic. The safety pack senate bill should be ready by the next ASSC meeting and will be introduced.
 - E. Public Relations Officer Smail
 - 1. Black Student Success Week is April 26th to the 30th, 2021. The event schedule will be posted on the ASSC IG.
 - 2. Submissions for graduation photos have been extended to May 1st, 2021
 - 3. A video of Senator Rodriguez and Trustee Chan for the SEF was just released on Instagram

XI. DIVISION REPORT (3:00 Minutes)

- A. Academic Curriculum Senator Simonova
 - 1. Attended the Curriculum Committee meeting on Tuesday, April 20th, 2021, 1:30 - 3:30 p.m.
 - a) The report will be made during the next ASSC regular meeting.
- B. Student Services Senator Soliman
 - 1. made a presentation draft on how meetings are run to increase student involvement.
 - 2. ICC want to acknowledge and be thankful for the caretakers of this land, of the learning environment we occupy

XII. REVIEW

XIII. ANNOUNCEMENTS/OPEN DISCUSSION

- A. None to report

XIV. UPCOMING AGENDA ITEMS

- A. Old Business under information/ action items
 - 1. Senate Bills
 - a) Safety Packs
 - 2. Discussion of an Onboarding Training for the ASSC
- B. VP Cooper under Guest Speaker
- C. Discussion of the Amendment of the Election Code under information/ action items
- D. Discussion of ASSC's anti-AAPI hate resolution under information/ action items
- E. Approval of Senator Westbrook to fill the vacant fiscal advisory committee seat under action items

XV. NEXT REGULAR MEETING

- A. April 27th, 2021 at 3pm- 5pm

XVI. ADJOURNMENT

- A. Senator Simonova moved to adjourn the meeting at 5:27 pm. The motion was seconded by Senator Westbrook. There was no discussion. The motion was passed by consensus.

