



Associated Students of Solano College

Regular Meeting Agenda  
October 6, 2020 \* 3:00 p.m. – 5:00 p.m.

Zoom Meeting ID: 316 6280 946 Password: 5gj1kr

I. CALL TO ORDER

- a. The meeting was called to order by Liberal Arts Senator Camille Gard at 3:11pm on October 6th 2020

II. SWEARING IN OF EXECUTIVE BOARD MEMBERS AND APPOINTED SENATORS by Dean,  
Dr. Shirley Lewis

- a. Dr. Shirley Lewis swore in all members of the executive board and senators.

III. OFFICIAL ROLL CALL

A. Executive Board:

- a. President Olvera- Present
- b. Vice President Acuyong- Present
- c. Secretary Juan- Present
- d. Legislative Advocate Chan- Present
- e. Student Trustee Byrd- Present
- f. Treasurer- Vacant
- g. Public Relations Officer Smail- Present

B. Senators:

- a. Governing Board Allen- Present
- b. Vocational Curriculum Senator- Vacant
- c. Business Services Senator- Vacant
- d. Diversity Affairs Senator Barrett- Present
- e. Academic Curriculum Senator- Vacant
- f. Student Services Senator- Vacant
- g. Liberal Arts Senator Gard- Present
- h. Health and Kinesiology Senator Sharifard- Present
- i. Applied Tech and Business Senator- Vacant
- j. Math and Science Westbrook- Present

- i. Math and Science Associate Simonova- Present
- k. Social and Behavioral Science Senator- Vacant

C. Others:

- a. Sergio Maciel- Present
- b. Sherina Mae Soliman- Present

IV. AMENDMENTS AND APPROVAL OF AGENDA – October 6, 2020

- A. The agenda for October 6th, 2020 was approved unanimously.
  - a. Senator Westbrook moved agenda to October 06, 2020
  - b. Senator Grad seconded
  - c. Minutes approved with no objections nor abstentions.

V. PUBLIC FORUM (3:00 Minutes)

This is an opportunity for members of the public to address the ASSC Senate on items not already on the Agenda. Please be aware that there is a 3-minute time limit and that NO action may be taken on any of the items. These items may however, come back to the Senate for action at the discretion of the Senate.

- a. No members of the public present

VI. ADVISORS' REPORT/GUEST SPEAKER (10.00 Minutes)

- A. Alexandria Castaneda
  - a. New advisor
- B. Dr. Rischa Slade
  - a. Now works in Student Success Center

VII. ACTION ITEMS

- A. Schedule Retreat – Senate Training. **October 9, 2020** from 4:00 p.m. – 6:00 p.m. via **zoom ID 316 6280 946 Password: 5gj1k**

This time will be used to train members of the Senate re: Robert's Rules/Parliamentary Procedure. This training will be provided by Dr. Shirley Lewis. Additional training with regards to The Brown Act/Notice requirements: will be provided by Dr. Rischa Slade. Members of the Senate will be provided with a hypothetical to discuss after this portion. ALL Senators must make every effort to attend this Retreat.

The Senate must vote to approve the date and time recommended by the Executive Board.

- a. Motion by the President to schedule the Retreat proposed by the Executive Board

- b. Senator Sharififard moved to prove the motion for the schedule retreat on October 9th, 2020
- c. Senator Grad seconded
- d. Motion approved with no objections nor abstentions.

A1. Swear in Sherina Soliman and Sergio Maciel as Senators during the retreat in October 9th, 2020

- a. Motion to amend the retreat agenda to include swearing in two senators
- b. Senator Sharififard moved to amend the retreat agenda to include swearing in two senators
- c. Senator Westbrook seconded
- d. Motion approved with no objections nor abstentions.

B. Goals for 20/21. All members of the Senate are asked to list 3-5 goals that they wish the Senate to pursue during 20/21. Each member is asked to forward those goals to the President and Secretary no later than October 7<sup>th</sup>.  
President Abigail Olivera: [abbsolvera12@gmail.com](mailto:abbsolvera12@gmail.com); Secretary Margot Juan: [margotglynjuan@gmail.com](mailto:margotglynjuan@gmail.com).

- a. Motion to move item 7B to the retreat agenda on October 9th, 2020
- b. Senator Barrett moved to have item 7B placed on the Retreat Agenda
- c. Senator Sharififard seconded
- d. Motion approved with no objections nor abstentions.

#### VIII. INFORMATION ITEMS

This time will be used to answer any question that incoming Senators may have regarding their service. Copies of the Bylaws, Constitution and Election Code will be mailed to all new Senators before the Retreat.

- a. Senator Westbrook needs to email the ASSC google drive to everyone in to give them access to previous minutes and meetings
- b. Senators need to find associates
- c. Senators need to review Bylaws, Robert's Rule, and Brown Act
- d. Find a student Service Senator

#### IX. ANNOUNCEMENTS/OPEN DISCUSSION

This is another opportunity for members of the public to address the ASSC Senate on items not already on the Agenda. Please be aware that there is a 3-minute time limit for each item and that NO action may be taken on any of these items. These items may however come back to the Senate for action at the discretion of the Senate.

- A. Sherina Soliman asked if she could be a senator.
- B. Sergio Maciel and Sherina Soliman placed in the agenda to be sworn in Friday October 9th, 2020 during the retreat.

#### X. UPCOMING AGENDA ITEMS

- A. Learn about ICC
- B. Club funding
- C. Conflict of interest
- D. Emergency Scholarship due to Covid-19
- E. Review responsibilities and duties of Senators and executive members
- F. Budget of ASSC
- G. Swear in Senators

XI. NEXT MEETING: Retreat: October 9, 2020 \* 4:00 p.m. – 6:00 p.m.

XII. NEXT REGULAR MEETING: October 13, 2020 \* 3:00 – 5:00 p.m.

#### XIII. ADJOURNMENT

- A. Senator Westbrook moved to adjourn the meeting at 4:28pm
- B. Senator Smail seconded
- C. Meeting adjourned at 4:28pm