



Associated Students of Solano College

Regular Meeting Minutes

October 20, 2020

3:00 p.m. - 5:00 p.m.

Zoom Meeting ID: 316 6280 996

Password: 5gj1kr

I. CALL TO ORDER

- A. The meeting was called to order by President Olvera at 3:05 pm.

II. OFFICIAL ROLL CALL

A. Executive Board:

1. **President Olvera**- Present
2. **Vice President Acuyong**- Present
3. **Secretary Juan**- Present
4. **Legislative Advocate Chan**- Present
5. **Student Trustee Byrd**- Present
6. Treasurer- Vacant
7. **Public Relations Officer Smail**- Present

B. Senators:

1. **Governing Board Senator Allen**- Present
2. Vocational Curriculum Senator- Vacant
3. Business Services Senator- Vacant
4. Diversity Affairs Senator - Vacant
5. **Academic Curriculum Senator Simonova**- Present
6. **Student Services Senator Soliman**- Present, arrived at 3:07 pm
7. **Liberal Arts Senator Gard**- Present
8. **Health and Kinesiology Senator Sharififard**- Present
9. Applied Tech and Business Senator- Vacant
10. **Math and Science Senator Westbrook**- Present
11. **Social and Behavioral Science Senator Maciel** - Present

III. AMENDMENTS AND APPROVAL OF AGENDA

A. October 20th, 2020

1. Senator Maciel moved to approve the agenda for October 20th, 2020. The motion was seconded by Senator Simonova. There was no discussion. The motion was passed by consensus.

IV. AMENDMENTS AND APPROVAL OF MINUTES

A. October 6th, 2020

1. Senator Sharififard moved to approve the minutes for October 6th, 2020. The motion was seconded by Senator Maciel. There was no discussion. The motion was passed by consensus.

B. October 13th, 2020

1. Senator Simonova moved to approve the minutes for October 13th, 2020. The motion was seconded by Senator Gard. There was no discussion. The motion was passed by consensus.

V. PUBLIC FORUM (10:00 Minutes)

- A. Alma Rodriguez - sociology major, interested in becoming a Diversity Senator for the ASSC.

VI. ADVISOR'S REPORT/ GUEST SPEAKER(S) (10:00 Minutes)

A. Alexandria Castaneda

1. October 28th, 2020 - food bank of Solano county will be at the Fairfield Campus from 3:00 pm- 4:00 pm. Distribution will be at the Vallejo and Vacaville campus from 3:30 pm-4:30 pm.
2. ASSC will have access to the zoom account and future meetings will be recorded.
3. ASSC priority registration begins November 17th, 2020.
4. Department deans are emailed with respective contacts of senators.
5. College governance needs ASSC representatives, preferably President Olvera, Student Trustee Byrd, and Governing Board Senator Allen as a backup representative.
6. The ASSC webpage will be updated and members will gather information from other student government web pages from other colleges. Senator Smail will create a google document for collection of information.
7. President Olvera to contact Robert Diamond about the \$20,000 from Barnes and Nobles.
8. Business cards are in their final stages to include ASSC logo and ASSC members have requested for it to be double sided.
9. ASSC meetings are now listed in the events section in the Solano webpage.

B. Dr. Rischa Slade

1. Press release: 100 million over 20 years for California Community Colleges by Foundation for California Community Colleges. In the 1st year, each college will receive \$150, 000 in order to provide for emergency financial aid. In the future, it will be used for scholarship, financial aid, and students basic needs.
2. Contact Robert Diamond for updates on the ASSC ID machine purchased last year.
3. For ASSC Newsletter, the Public Relations Senator will work with Advisor Castaneda for the Newsletter. Different departments will send information for the newsletter to be released in November.
4. Once approved, the club handbook will be sent over to Advisor Castaneda and VP Jessa.

VII. ACTION ITEMS (5:00 Minutes per item)

- A. Approve committees and structure for goals

1. Communications Committee members are Vice President Acuyong, Public Relations Officer Smail, Student Services Senator Soliman, and Social and Behavioral Science Senator Maciel.
 2. Student Concerns Committee members are Legislative Advocate Chan, Student Trustee Byrd, Governing Board Senator Allen and Academic Curriculum Senator Simonova. Committee needs to contact the college regarding COVID testing for in person classes.
 3. Finance Committee members are Secretary Juan, Liberal Arts Senator Gard, Health and Kinesiology Senator Sharififard, Math and Science Senator Westbrook, and President Olvera.
 4. Each committee will select a chair, co-chair, and secretary and discuss goals to present to following ASSC meetings. Each committee must follow the Brown Act and notify all the members of the ASSC. Agenda and minutes for committees must be given to the ASSC secretary once approved.
 - a) Refer to the "MASTER LIST- ASSC Committees 2020-2021" google document.
 5. Senator Sharififard moved to approve the goals and committees. The motion was seconded by Senator Maciel. There was no discussion. The motion was passed by consensus.
- B. Appointment of Senator Soliman to the Student Services Redesign.
1. Senator Simonova moved to appoint Senator Soliman to the Student Services Redesign. The motion was seconded by Senator Westbrook. There was no discussion. The motion was passed by consensus.
- C. Appointment of Senator Simonova to attend Technology/ IT department meetings.
1. Senator Westbrook moved to appoint Senator Simonova to sit in for Technology/ IT department meetings. The motion was seconded by Senator Maciel. There was no discussion. The motion was passed by consensus.
- D. ASSC Budget
1. The budget was discussed and presented to members.
 2. To access funds requires a Senate bill, which requires a hand vote and at least three quotes or more to present to the Senate. Advisor Castaneda needs to approve all expenditure made.
 3. There will be changes to the projected budget due to distant learning. This will affect vending machine revenue and on campus vendor revenue. A campaign to sell ID cards was discussed. Traveling and other expenses, such as an on-campus and off-campus event will not be used due to the pandemic. No changes were made to the expense line for emergency book loans and students helping students.
 4. An increase to the election budget, club seed money and library textbook donations were discussed.
 5. There are site improvements Senate Bills that need to be revisited.

6. Advisor Castaneda will need contact Eileen A. regarding the Victoria Alvarez scholarship.

VIII. INFORMATION/ACTION ITEMS (5:00 Minutes per item)

- A. Swear in Alma Rodriguez as the Diversity Affairs Senator
- B. Senate Bill
- C. Records for Senate Require Meetings

IX. COMMITTEE REPORTS (5:00 Minutes)

- A. None were reported.

X. EXECUTIVE REPORTS (3:00 Minutes)

- A. President Abigail Olvera
 1. Attended the College Governance meeting
 2. Facilities master plan: a 10-year plan for all three campuses.
 3. Focus on remodeling solar panels as the college is paying \$100,000 a month for electricity. President Olvera will ask for a copy of the master plan.
 4. Addition of housing similar to NVC and DVC and guided pathway movement were discussed.
 5. Spring semester will be online with the exception of labs and courses essential to California's economy.
- B. Legislative Advocate Kelvin Chan
 1. Emailed the SSCCC adviser to be seated as the delegate of Solano Community College in any SSCCC conference meeting.
- C. Student Trustee Annie Byrd
 1. VP Robert Diamond expects bonds within the next 30 days which will include Solano's property tax bills.

XI. DIVISION REPORT (3:00 Minutes)

- A. Academic Curriculum Senator- Anastasia Simonova
 1. Senator Simonova was invited to attend a meeting on October 27th at 1:30 pm.
 2. Created a google doc to establish office hours of Senators.
- B. Math and Science Senator - Krechona Ngomba-Westbrook
 1. ASSC members must establish availability for ADHOC meetings.

XII. REVIEW

- A. Goals and committees
- B. Appointed Senator Soliman for redesign of Student Service department/committee
- C. Appointed Senator Simonova for Tech Service/IT department

XIII. ANNOUNCEMENTS/OPEN DISCUSSION

- A. Alma Rodriguez will apply for a Diversity Affairs senatorial job.
- B. Dr. Slade reported that students experiencing homeless situations can contact early.alert@solano.edu. Beatrice Cadenas will showcase a film for Undocumented Student Week of Action on Thursday, October 22th, 2020 at 1:00-2:00 pm.

XIV. UPCOMING AGENDA: NEXT REGULAR MEETING: October 27th 2020 * 3:00 pm - 5:00 pm

XV. ADJOURNMENT

- A. Senator Simonova moved to adjourn the meeting at 5:00 pm. The motion was seconded

by Senator Westbrook. There was no discussion. The motion was passed by consensus.