



Associated Students of Solano College

Regular Meeting Minutes

October 27, 2020

3:00 p.m. - 5:00 p.m.

Zoom Meeting ID: 321 536 4386

Password: sGm5Xq

I. **CALL TO ORDER**

- A. The meeting was called to order by Vice President Acuyong at 3:06 pm.

II. **OFFICIAL ROLL CALL**

A. Executive Board:

1. **President Olvera** - Present, arrived at 3:12 pm
2. **Vice President Acuyong**- Present
3. **Secretary Juan**- Present
4. **Legislative Advocate Chan**- Present
5. **Student Trustee Byrd**- Present
6. Treasurer - Vacant
7. **Public Relations Officer Smail** - Present, arrived at 3:39 pm

B. Senators:

1. **Governing Board Senator Allen**- Absent
2. Vocational Curriculum Senator- Vacant
3. Business Services Senator- Vacant
4. Diversity Affairs Senator - Vacant
5. **Academic Curriculum Senator Simonova**- Present
6. **Student Services Senator Soliman**- Present
7. **Liberal Arts Senator Gard**- Present, arrived at 3:26 pm
8. **Health and Kinesiology Senator Sharifard**- Present
9. Applied Tech and Business Senator- Vacant
10. **Math and Science Senator Westbrook**- Present
11. **Social and Behavioral Science Senator Maciel** - Present

III. **AMENDMENTS AND APPROVAL OF AGENDA**

A. October 27th, 2020

1. Senator Maciel moved to approve the agenda for October 27th, 2020. The motion was seconded by Senator Sharifard. There was no discussion. The motion was passed by consensus.

IV. **AMENDMENTS AND APPROVAL OF MINUTES**

A. October 20th, 2020

1. Senator Maciel moved to approve the minutes for October 20th, 2020 with all the necessary corrections. The motion was seconded by Senator Sharififard. There was no discussion. The motion was passed by consensus.

V. PUBLIC FORUM (10:00 Minutes)

- A. Greg Ritzinger - Student Trustee from 2019-2020 school year

VI. ADVISOR'S REPORT/ GUEST SPEAKER(S) (10:00 Minutes)

- A. Alexandria Castaneda

1. On October 28th, 2020, the Food Bank of Solano County is held at Solano Community College in Fairfield Campus from 2:00 pm to 3:00 pm and distribution will be at Vacaville and Vallejo Campus from 3:30 pm to 4:30 pm.
2. ASSC meetings are posted on the Solano website but the calendar is missing from the event page.
3. Graphics is closed as they are currently moving to Building 300 until November 2nd, 2020.
4. Advisor Castaneda will continue to make edits with the business cards and make it double sided, will create the newly appointed senators' business cards, and make a correction and connect Senator Allen and Student Trustee Byrd to the Student College Governing Board.

- B. Dr. Rischa Slade

1. Senators have to be aware and given notice if there is a ASSC or committee meeting being held. Committee members must send agenda and minutes to the ASSC Secretary to put in the ASSC drive.

- C. Senator Westbrook moved the motion to return to the order of the day. The motion was seconded by Senator Soliman. There was no discussion. The motion was passed by consensus.

VII. ACTION ITEMS (5:00 Minutes per item)

- A. The swear-in of Alma Rodriguez as the Diversity Affairs Senator

1. Senator Rodriguez is sworn in by Advisor Castaneda.

- B. The swear-in of Khwaja Abdullah as the Treasurer

1. Senator Abdullah is sworn in by Advisor Castaneda.

- C. Senate Bill

1. Contact Don Peterson about the 1400 building locks because they need to be installed. The locks are used for the new library, doors from the 700 building and student life office. The budget for the locks will come from a separate fund
2. The budget for the ASSC table cover should not exceed \$3000.00.
3. The budget for the display case to be placed in the atrium of the 1400 building should not to exceed \$800.00.
4. The office furniture for ASSC should not exceed \$1,625.00.
5. Senator Westbrook moved the motion to revisit the Senate Bill on the next meeting, November 3rd, 2020 because there were discrepancies in the Senate Bills. The motion was seconded by Senator Sharififrad. There was no discussion. The motion was passed by consensus.

- D. Records for Senate Require Meetings

1. Advisor Castaneda will connect with the department deans in order to share meeting times.
2. Senators need to connect with their department deans in order to share to their meeting time and date.
3. Motion for the Senators to contact their department deans in order to

determine the time and date of their meeting. Senator Maciel moved the motion for the Senators to contact their department deans in order to determine the time and date of their meeting. The motion was seconded by Senator Westbrook. There was no discussion. The motion was passed by consensus.

VIII. INFORMATION/ACTION ITEMS (5:00 Minutes per item)

- A. Senate Bills will be put as an action item in the next meeting, November 3rd, 2020.
- B. On December 8th, 2020, the meeting will include going over current ASSC members' schedule for the spring semester in order to determine if ASSC meeting time and date has to be changed to accommodate the majority of the members.
- C. Club handbook will be put as an information item in the next meeting, November 3rd, 2020, and will be put to a vote.

IX. COMMITTEE REPORTS (5:00 Minutes)

- A. None were reported

X. EXECUTIVE REPORTS (3:00 Minutes)

- A. Legislative Advocate Kelvin Chan- Received a reply from Dr. Julie Adams (SSCC advisor). He is now connected to the Listservs for Region II SSCC and SSCC Student Senate.

XI. DIVISION REPORT (3:00 Minutes)

- A. Academic Curriculum Senator- Anastasia Simonova
 - 1. There was a meeting of the Academic Curriculum Committee on October 27th, 2020 but Senator Simonova was given a late notice and was not able to attend it. The next meeting for the Academic Curriculum Committee will be on November 10th, 2020 from 1:30 pm to 3:30 pm.
- B. Math and Science Senator - Krechona Ngomba-Westbrook
 - 1. The California Biomanufacturing center in Vacaville was unveiled on October 22, 2020. Senator Westbrook will send out an email of the links of the facility master plan.

XII. REVIEW

- A. Advisor Castandena sworn in Diversity Affairs Senator Rodriguez and Treasurer Abdullah
- B. Senate bills
- C. Records of senates for committee meeting

XIII. ANNOUNCEMENTS/OPEN DISCUSSION

- A. Shannon Martial - student ambassador in outreach

XIV. UPCOMING AGENDA :

- A. NEXT REGULAR MEETING: November 3rd, 2020, * 3:00 pm - 5:00 pm

XV. ADJOURNMENT

- A. Senator Maciel moved to adjourn the meeting at 4:44 pm. The motion was seconded by Senator Gard. There was no discussion. The motion was passed by consensus.