



Associated Students of Solano College
Regular Meeting Minutes Draft
October 5th, 2021
3:00 p.m. - 5:00 p.m.
Zoom Meeting ID: 321 5364 386

I. CALL TO ORDER

The meeting was called to order at 3:04 PM by VP Chan

II. OFFICIAL ROLL CALL

A. Executive Board:

1. **President Olvera**- Excused Absent
2. **Vice President Chan** - Present
3. **Secretary Aquiningoc** - Excused Absent
4. Legislative Advocate - Vacant
5. **Student Trustee Flynn** - Present, arrived at 4:00 PM.
6. **Treasurer Tigie** - Excused Absent
7. Public Relations Officer - Vacant

B. Senators:

1. Governing Board Senator- Vacant
2. Vocational Curriculum Senator- Vacant
3. Business Services Senator - Vacant
4. **Diversity Affairs Senator McLarty** - Present
5. **Academic Curriculum Senator Seaman** - Present
6. **Student Services Senator Westbrook** - Present
7. Liberal Arts Senator- Vacant
8. Health and Kinesiology Senator - Vacant
9. **Applied Tech and Business Senator Bermudez** - Absent
10. **Math and Science Senator Moe** - Present
11. Social and Behavioral Science Senator - Vacant

III. AMENDMENTS AND APPROVAL OF AGENDA

A. October 5th, 2021

1. Senator Westbrook moved to approve the agenda for October 5th, 2021, with all necessary corrections. Senator McLarty seconded the motion. There was no discussion. The motion was passed by consensus.

IV. AMENDMENTS AND APPROVAL OF MINUTES

A. September 28th, 2021

1. Senator Seaman moved to approve the minutes of September 28th, 2021, with all necessary corrections. Senator Moe seconded the motion. There was no discussion. The motion was passed by consensus.

- a) Senator Bermudez needs to be marked as absent
- b) Corrections on the language of Treasurer Tigue's report

V. PUBLIC FORUM (10:00 Minutes)

- A. Robert Nunez and Alexandria Castaneda introduced themselves.

VI. ADVISOR'S REPORT (10:00 Minutes)

- A. Dr. Rischa Slade
 - 1. Presented the update on the Brown Act and the teleconference meeting.
 - 2. Discussed the Student Representation Fee (SRF).

VII. INFORMATION/ACTION ITEMS

- A. Old Business
 - 1. Discuss FLEX-CAL presentation
 - a) The ASSC will not be presenting on October 12, 2021. Instead, they are expected to present on the January 2022 FLEX-Cal.
 - 2. Political Science 50 Proposition
 - a) The Senate suggested to table the item until VP Chan and Senator Seaman have their first meeting with the Academic Curriculum Committee.
- B. Celebrating LGBTQIA+ History Month
 - 1. VP Chan shared his plan to hold a "Talking Circle" and Guest Speakers event for the LGBTQIA+ History Month.
 - 2. The Senators suggested reaching out to professors and making events as extra credit for their students.
- C. College Registration Process
 - 1. Alex and Robert opened the floor for discussion on ways how to improve the college registration process.
 - a) Alexa presented the Outreach process of Solano Community College to high school students.
 - b) Senator Westbrook suggested the use of a flowchart.
 - c) Senator Katschke mentioned the delay of class availability postings which can affect students' planning and schedule.
 - d) Senator Westbrook discussed that the educational plan should be readily available to students.
 - e) Senator McLarty suggested the introduction of the IGETC Program to the high school and other incoming students.
 - f) VP Chan explained that students should be briefly introduced to assist.org.
- D. Discuss two representatives for the Research and Planning Hiring Committee and for the Measure Q Committee
 - 1. The Research and Planning interview has been postponed.
 - 2. Dr. Slade and VP Chan discussed the Measure Q Committee.
- E. Senate Bills
 - 1. Senator Westbrook presented and amended the Senate Bills for the Club Funding Requests.
 - a) The STEM Club
 - (1) Senator Seaman moved to approve the STEM Club Senate Bill. Senator Westbrook seconded. No discussion or objection. Senator McLarty, Senator Seaman, and Senator Westbrook, and Senator Moe voted aye. The motion was passed by majority vote.
 - b) The Clothes 4 Hope
 - (1) Senator Moe moved to approve the Clothes 4 Hope Senate Bill. Senator Seaman seconded the motion. No discussion or objection. Senator McLarty, Senator Seaman, Senator Westbrook, and Senator Moe voted aye. The motion was passed by majority vote.
 - c) Phi Theta Kappa
 - (1) Senator Seaman moved to approve Phi Theta Kappa Senate Bill.

Senator McLarty seconded the motion. No discussion or objection. Senator McLarty, Senator Seaman, Senator Westbrook, and Senator Moe voted aye. The motion was passed by majority vote.

- d) Senator Seaman moved to extend the meeting time to 5:15 PM. Senator Westbrook seconded. No objection or discussion. The motion passed by consensus.

VIII. ACTION ITEMS

- A. Swearing in of New Officers
 1. Senator Westbrook moved the appointment of Zaddock Katschke as the Governing Board Senator. Senator Seaman seconded the motion. No discussion or objection. Senator McLarty, Senator Seaman, Senator Westbrook, and Senator Moe voted aye. The motion was passed by majority vote.
 2. Dr. Slade swore in Zaddock Katschke as the Governing Board Senator.
- B. Virtual Meeting Resolution
 1. "Due to the continuing state of emergency declared by the Board of Trustees of Solano Community College District on March 18, 2020, having a direct impact on the ability of ASSC members to meet safely in person, the ASSC resolves to hold its regular meeting online until the state of emergency is lifted."
 2. Senator Seaman moved to approve the Virtual Meeting Resolution. Senator Westbrook seconded the motion. No discussion or objection. Senator McLarty, Senator Seaman, Senator Westbrook, and Senator Moe voted aye. The motion was passed by majority vote.

IX. GUEST SPEAKER(S)

- A. Dr. LaNae Jaimez
 1. Invited the ASSC for more collaborations with the Academic Senate.
 - a) Student Climate Survey
 2. Discussed and invited students to the discussion regarding ways to support students for better academic integrity.
 3. Informed the ASSC about the vacant student representative positions in different Academic Senate committees.
- B. Vice President Wheet
 1. Introduced herself and opened the floor for any questions and concerns.
 - a) Dr. Slade requested to have a meeting with the new VP Finance Wheet along with the ASSC President and ASSC Treasurer.

X. COMMITTEE REPORTS (5:00 Minutes)

- A. Inter-Club Council
- B. Activities

XI. EXECUTIVE REPORTS (3:00 Minutes)

- A. President Olvera
- B. Vice President Chan
- C. Secretary Aquiningoc
- D. Legislative Advocate - Vacant
- E. Student Trustee Flynn
- F. Treasurer Tigie
- G. Public Relations Officer - Vacant

XII. DIVISION REPORT (3:00 Minutes)

- A. Governing Board Senator Zatschke
- B. Vocational Curriculum Senator - Vacant
- C. Business Services Senator - Vacant
- D. Diversity Affairs Senator McLarty
- E. Academic Curriculum Senator Seaman
- F. Student Services Senator Westbrook
 1. Vaccine Mandate

2. In-person students using CourseKey: Complete CourseKey? How? There is an app, the same app for everyone.
 - a) Employees need CourseKey same day and request to come on campus
 - b) But online students that do not have CourseKey need in-person services too.
 - (1) Turnaround time of the initial inquiry, response, evaluation, submission of needed documents, evaluation, could delay turnaround time.
 - (2) They should really just make the COVID Canvas shell available to all
 - (3) What is needed to make the COVID canvas shell available to all in order to decrease turnaround time?
3. FAQ is being developed.
4. Christie West point of contact
5. Protocol Enforcement
 - a) Student conduct referral form
 - (1) The student goes into the building without a mask, not getting the vaccine, have a convo with them about why
 - (2) If the student refuses to comply, are you trained in de-escalation?
 - (a) Listen, Validate Concern, state what rule is, if not responsive, call sheriff Campus Police: 707 580 6526. Lt. Chandra: 707 864 7224
 - (b) This highlights the importance of the campus security contract that is about to expire because I am weary of that kind of action being taken against a student.
 - (c) Taking that kind of step is enforcement
 - (d) Is there a protocol for not having to engage entirely with someone not following protocol? Open public campus, what about members of the public?
 - b) Dean Conner: masks not required outside, only inside.
 - (1) Solano County: no general mask mandate, so people might be taken aback by protocol
- G. Applied Tech and Business Senator Bermudez
- H. Liberal Arts Senator- Vacant
- I. Health and Kinesiology Senator - Vacant
- J. Math and Science Senator Moe
- K. Social and Behavioral Science Senator - Vacant

XIII. REVIEW

XIV. ANNOUNCEMENTS/OPEN DISCUSSION

XV. UPCOMING AGENDA ITEMS

- A. POLISCI 50 Proposition
- B. Discussion of the College Registration Process
- C. Committee Appointment
- D. Guest Speaker: Counselor Priscilla Jones-Foster

XVI. NEXT REGULAR MEETING

- A. October 19th, 2021

XVII. ADJOURNMENT

Senator Seaman moved to adjourn the meeting at 5:20 PM. Senator McLarty seconded the motion. No discussion or objection. The meeting has adjourned.