



Associated Students of Solano College

**Regular Meeting Minute Draft**

November 9, 2021

3:00 p.m. - 5:00 p.m.

Zoom Meeting ID: 321 5364 386

**I. CALL TO ORDER**

**II. OFFICIAL ROLL CALL**

A. Executive Board

1. **President Olvera** - Present
2. **Vice President Chan** - Present; arrived at 3:11 p.m.
3. **Secretary Aquiningoc** - Present; left at 5:09 p.m.
4. Legislative Advocate - Vacant
5. **Student Trustee Flynn** - Present
6. **Treasurer Tigie** - Present
7. Public Relations Officer - Vacant

A. Senators:

1. **Governing Board Senator Katschke** - Present
2. Vocational Curriculum Senator- Vacant
3. Business Services Senator - Vacant
4. **Diversity Affairs Senator McLarty** - Present
5. **Academic Curriculum Senator Seaman** - Present; arrived at 3:37 p.m.
6. **Student Services Senator Ngomba-Westbrook** - Present
7. Liberal Arts Senator - Vacant
8. Health and Kinesiology Senator - Vacant
9. Applied Tech and Business Senator - Vacant
10. **Math and Science Senator Moe** - Present
11. Social and Behavioral Science Senator - Vacant

**III. AMENDMENTS AND APPROVAL OF AGENDA**

A. November 9, 2021

1. Senator Moe moved to approve the agenda for November 9, 2021, with all necessary amendments and corrections. Senator McLarty seconded the motion. The motion was approved.

**IV. AMENDMENTS AND APPROVAL OF MINUTES**

A. November 2, 2021

1. Senator McLarty moved to approve the minutes for November 2, 2021, with all necessary amendments and corrections. Senator Ngomba-Westbrook seconded the motion. The motion was approved.

**V. PUBLIC FORUM (10:00 Minutes)**

*This is an opportunity for members of the public to address the ASSC Senate on items not already on the Agenda. Please be aware that there is a 3-minute time limit for each item and that NO action may be taken on any of these items. These items may however come back to the Senate for action at the discretion of the Senate.*

**VI. ADVISOR'S REPORT (10:00 Minutes)**

A. Dr. Rischa Slade

1. Winter Wish Program: the ASSC cannot make a donation to the program
2. Place VP Neely as a Guest Speaker for the November 16 meeting.
3. Submitted a request for the ASSC to present at FLEX-CAL on January 14, 2021.
4. Need to receive the next agenda by Wednesday at 3 p.m.

#### VII. INFORMATION/ACTION ITEMS

##### A. Old Business

1. Review Bylaws and Election Code Revisions
  - a) Senator McLarty and Treasurer Tigie revised the Election Code and sent out an email about this. The Senate discussed how Articles V and X may conflict with each other. Edits should remain as an extension from the Bylaws and Constitution.
  - b) November 30th, both documents will get placed for approval. Ratification will get done in the following meeting.
2. Erika Valencia Memorial Scholarship
  - a) Priscilla Jones-Foster has put together a presentation to demonstrate the significance of this scholarship. It contains facts and information that highlights how this scholarship will be significant to the students who will receive it.
    - (1) She also created a sample application and eligibility criteria for this scholarship.

#### VIII. ACTION ITEMS

##### A. Swearing in of New Officers

#### IX. GUEST SPEAKER(S)

##### A. Vice President Wheel

1. Presented answers to questions that the ASSC asked a few weeks ago. Gave a presentation detailing the fiscal processes (such as purchasing from an outside vendor) for ASSC. This presentation is available in the ASSC Google Drive.
2. Monthly reports of budgets will be made available via Banner. Any representative can email [accountants@solano.edu](mailto:accountants@solano.edu) for the report. Available for ASSC and clubs.

##### B. Dr. Saki Cabrera

1. Discussed the Wellness Center. A part of a collaborative effort. An initiative to create a space where students and faculty can decompress after a stressful day. There will be a variety of events and activities. Described different goals for the Center such as poetry nights, collaborating with other clubs, and other activities that allow students to decompress. If anyone knows a potential space for this center, please let Dr. Cabrera know (SCabrera@solano.edu).
2. The Human Services program trains students how to refer people to services that suit their needs.

#### X. COMMITTEE REPORTS (5:00 Minutes)

##### A. Inter-Club Council

##### B. Activities

1. Made Instagram posts for (1) Remembrance Day 11/11, (2) Thanksgiving 11/25, (3) Native American Heritage 11/26, and (4) Hanukkah 11/29.
2. Newsletter is expected to be posted by the end of this week. Still needs some ASSC members to post their information on the slides. Updating the linktree with the media company that Solano works with. Will be looking at past/postponed ASSC goals for potential activities.

##### C. Student Concerns

##### D. Finance

#### XI. EXECUTIVE REPORTS (3:00 Minutes)

##### A. President Olvera

1. Reaching out to Jenny Stanley from James Thomas Media, in need of two volunteers for the next video shoot.

##### B. Vice President Chan

C. Student Trustee Flynn

1. At the November 3, 2021 SCC Governing Board meeting, the Governing Board voted on 3 action items related to reforming and reimagining campus safety and security. The votes were unanimous in favor and as such the Administration now has a directive on the matter.

D. Treasurer Tigie

1. Will make an appointment to meet with the Dean of the Math and Science Department for clarification on changes of course for STEM majors.

XII. DIVISION REPORT (3:00 Minutes)

A. Academic Curriculum Senator Seaman

1. PLSC 050 update: was directed by Professor Barsness
  - a) This class will resemble athletic classes, it requires a code to register that could be given upon a Senator swearing in. Will contact Professor Bundenthal about how to go about this situation
2. Class cap adjustments have been made. A representative from the English department came to raise the class cap from 25 to 30.
  - a) ANTH 001/002, PLSC 001, and PSYC 001 wanted class reductions from 50 to 35.
3. Photography class adjustments: PHOT 032 was approved; PHOT 032 and 154 will have a limited class size due to computer access at Solano.
4. Many Theater courses experienced hour changes to adjust the workload so more students can take these classes. Credits and hours per week went down.
5. A Theater Appreciate class was proposed. It would cost more out of pocket for students. Unable to put a cost on the class at the beginning of the semester as factors such as available shows, what it costs, and time and transportation have not been determined.

XIII. REVIEW

XIV. ANNOUNCEMENTS/OPEN DISCUSSION

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XV. UPCOMING AGENDA ITEMS

- A. Vice President Neely under Guest Speakers
- B. Club Funding Request under Info/Action Items
- C. Draft Letter under Info/Action Item
- D. Old Business under Info/Action Items
  1. Review Bylaws and Election Code Revisions
- E. Swearing in of New Officers under Action Items

XVI. NEXT REGULAR MEETING

- A. November 16th, 2021

XVII. ADJOURNMENT

- A. Senator Ngomba-Westbrook moved to adjourn the meeting at 5:40 p.m. Senator Moe seconded the motion. There was no discussion. The motion was passed. The meeting was adjourned at 5:40 p.m.