

Associated Students of Solano College
Regular Meeting
MINUTES

December 3, 2013 12:37pm-2:52pm

*Solano Community College
Student Union Building Room 1421
4000 Suisun Valley Road
Fairfield, California*

I. CALL TO ORDER

President Johnson called the meeting to order at 12:37pm. Secretary Collins took the minutes.

II. SEATING AND OATH

III. OFFICIAL ROLL CALL

Executive Board Members Present:

Gabriel Johnson, Jesirae Collins, Leilani Quesada, Latifah Alexander, Charlene Alimboyao, Jonathan Alexander-Barkley

Senators Present:

Casey Bess, Dulce Walton, Maria-Alejandra Jaramillo, Wesley Thomas, Joleena Lewis, Nancy Lua, Damond Smith Jr., Kyle Todd

Associates Present:

Mel Sancada

Quorum achieved with 8 of 10 seated Senators present. 1 of 3 Associates present.

IV. APPROVAL OF AGENDA

A. November 26, 2013

Motion to approve the agenda for December 3, 2013 by Senator Smith. Second by Senator Todd. **Associates (1,0,0). Senators (8,0,0). Motion passes.**

V. APPROVAL OF MINUTES

(5:00 Minutes)

A. November 26, 2013

Motion to approve the Minutes for November 26, 2013 by Senator Todd. Second by Senator Smith.

Motion rescinded.

VI. PUBLIC FORUM

Casey Bess states that he would like ASSC to get name plates for the associates as well.

VII. INSTRUCTOR'S REPORT

A. Felipe Wilson

Instructor Wilson sent an email to everyone since he is unable to attend today's meeting. President Johnson reads the email to the group.

Students enrolled in the PLSC 50 class should turn in or email their final to him by Tues, 10th 5:00pm.

VIII. ADVISOR'S REPORT

A. Jose M. Ballesteros

He had an ASSC shared drive installed on the computers in the workroom. Students can upload material and it will not be erased when the computers are turned off. If there is anything current members would like to pass on to future ASSC be sure to put it on the drive so they can access it. The shared drive is only accessible from those computers.

Phil Cello contacted him and asked about his motion. Advisor Ballesteros told him the motion was approved. He recommends ASSC to write a letter stating that the program is recommended. Leilani and Gabriel offer to compose the letter.

Advisor Ballesteros would like someone to write a letter for the SCOE MOU as well. Senator Todd offers to compose the letter.

For students currently enrolled in PLSC 50, they may not be able to enroll for next semester until they receive a grade for the current semester. Professor Wilson will give them an add code over the break if they are unable to register now.

Advisor Ballesteros commends ASSC on their efforts this semester. Their efforts have been noticed by faculty and staff as well.

Senator Garcia enters at 12:49pm.

Senator Lewis asks if the class will be offered during the summer. Advisor Ballesteros states that the class is not offered over the summer semester.

IX. ICEBREAKER

(7:00 Minutes per item)

A. Personality Assessment Park #3– Latifah Alexander

Student Trustee Alexander leads the group in a team building exercise.

Vice President Castillo enters at 12:55pm.

X. INFORMATION ITEMS

(10:00 Minutes per item)

A. Semester Recap – Gabriel Johnson

CCSAA Conference

General Assembly

Region II – 2 Seated

No Shave November

Bone Marrow Drive

President Forum

Student Success Panel – Town Hall Forum

Opposition to AB 955

Showed Faculty issues with students

Donated Microwave to Cafeteria

ID Sale Contract

From 6 Senators last semester to 10 Senators: 3 Associates ; Full E-board

Thanks the group for everything they've done. We have set a solid foundation for next semester. The way to promote ASSC is by word out of mouth. He would like to see more events for next semester. He appreciates the support of the ASSC group.

XI.	ACTION ITEMS	(5:00 Minutes per item)
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A. Seed Money – Judie Burtenshaw

Judie Burtenshaw is requesting that ASSC hand out seed money to all clubs who had their paperwork in by the deadline, as stated by the ICC Constitution in Article 7 Section 3, “Clubs shall receive seed money for both the fall and spring semester(s).”

Motion to hand out the money that is budgeted for this semester in the amount of \$2,000.00 and all of the back money in the amount of \$21,000.00 by Senator Bess. Second by Senator Lewis.

Point of Information – President Johnson states we have \$4,000 budgeted for the Fall/Spring semester.

Vice President Castillo states that if the funds are not distributed by the end of the year, it goes back to the general fund. We have already established a budget and it will put us more in debt if we are to distribute those funds.

Senator Bess states that to say we are not responsible for previous years is wrong. This is money we are constitutionally required to pay and we are breaking our constitution by not paying it.

Motion to extend the time for item XI. A and everything by 15 minutes by Senator Garcia. Second by Senator Smith. **Associates (1,0,0). Senators (9,0,0). Motion passes.**

Senator Smith says that it is upsetting that the clubs have not received their money, but questions why they have not brought this to our attention sooner.

Judie Burtenshaw states that it has been brought up and has been ignored. She states we have a \$200,000 reserve partly because of the \$21,000.00. That money would have to be divided up by the previous active clubs. She would like to see the amount increased to what they historically received which was \$9,000.00 and move forward from here.

Senator Todd states that if it's their money, they should have come and asked for it. He would like to see this taken to the budget committee.

Senator Lewis exits at 1:41pm.

Senator Bess states that a lot of the clubs do not exist anymore. He states they have come to ASSC and they were ignored.

Senator Garcia asks Judie Burtenshaw how many times the clubs came to ASSC and everything. He also asks Treasurer Quesada if we have these funds available to distribute and everything.

Judie states that Moustafa was the advisor at that time, he had control and he ignored it. The clubs did not go any further than Moustafa. Treasurer Quesada states that there is a reserve of \$200,000.00 so we would be able to cover the amount.

Senator Todd states that there was a way for the clubs to get their money besides just going to Moustafa. He questions why would we have a motion to give money to clubs that may not exist anymore. He thinks it should go to committee because as of right now we are just throwing money away.

Judie states that every club that gets their application in by the deadline would receive \$3,000.00 divided evenly between the clubs. There should be a record of all the activities and attendance of the clubs by the ICC to distribute the additional \$2,000.00 to the active clubs.

PRO Alexander-Barkely exits at 1:48pm.

Senator Bess states that he likes the idea of it going to committee to find out who the money should go to and he thinks that it is our responsibility.

President Johnson clarifies the amount of seed money for the year should be \$8,000.00. Judie confirms that it is \$8,000.00, not \$9,000.00. He states that he looked at the minutes for the past two semesters and the clubs did not come to ASSC.

Legislative Advocate Alimboyao exits at 1:52pm.

Motion to modify the previous motion and separate to read “hand out the money” and the second motion to read “hand back the previously owed money” and everything by Senator Garcia. Second by Senator Bess.

Associates (1,0,0). Senator (8,0,0). Motion passes.

Advisor Ballesteros states that as it stands he is going to distribute the funds without regards to the attendance.

Motion to hand out the money that is budgeted in the amount of \$2,000.00 for the fall semester by Senator Bess. Second by Senator Lewis. **Associates (1,0,0). Senators (8,0,0). Motion passes.**

Motion to hand out all of the back money in the amount of \$21,000.00. **Associates (0,1,0). Senators (0,8,0). Motion fails.**

President Johnson would like to appoint the issue of the back money to the budget committee. Treasurer Quesada confirms.

Motion to remit this issue of the back money to the budget committee by Senator Bess. Second by Senator Todd.

Associates (1,0,0). Senators (8,0,0). Motion passes.

Senator Thomas exits at 2:02pm.

Treasurer Quesada would like to establish a process for distributing seed money, between the Treasurer, Vice President and Advisor in order to pass on the process to future ASSC.

B. Capital Improvements (Recycling) – Sandra Diehl/Jenny McCarthy

The recycling club would like to request funds to convert trash cans to recycling bins.

Senator Thomas enters at 2:04pm.

Motion by Senator Bess to approve the capital improvements project in the amount of \$200.00. Second by Senator Todd.

Motion Rescinded.

Point of Information by Treasurer Quesada - we awarded the recycling club \$130.60 for funding requests to go towards the same project.

Motion to approve the capital improvements project not exceed the amount of \$100.00 by Senator Bess.

Second by Senator Todd. **Associates (1,0,0). Senators (8,0,0). Motion passes.**

C. Square Credit Card Reader – Casey Bess

Senator Bess is requesting that ASSC obtain a Square Reader for use by clubs, ASSC and ICC.

Motion to approve the ASSC acquiring a square credit card reader for use by the clubs, ASSC and ICC by senator Todd. Second by Senator Bess. **Associates (1,0,0). Senators (7,1,0). Motion passes.**

Advisor Ballesteros states that they will still have to work out the logistics with the financial department.

D. ASSC Microwave – Jose M. Ballesteros

Advisor Ballesteros states that the Vallejo center had a microwave that was donated by ASSC which has since burned out. They are requesting ASSC fund the purchase of another microwave. The microwave is being used to heat up food which is purchased in the vending machines on campus and ASSC receives the profits of those vending machines.

Student Trustee Alexander exits at 2:15pm.

Motion to approve the ASSC provide a microwave for the Vallejo Center by Senator Smith. Second by Senator Todd.

Senator Smith states that the microwave caught on fire the same day that ASSC had the meeting on the Vallejo campus. The Dean told him what had happened. He would like to purchase one that will not catch on fire.

Senator Bess questions what the budget is for this purchase.

Senator Todd states that the microwave that was there was a household microwave and he would like to purchase an industrial one for the center.

Motion to amend the motion to add “with a budget not to exceed \$1,500.00” and everything by Senator Garcia.

Second by Senator Thomas. **Associates (1,0,0). Senators (6,2,0). Motion passes.**

Senator Bess thinks \$1500 is a lot to spend on one microwave when we didn't want to spend \$500 on a microwave for the main campus.

Senator Todd states \$1500 is a large amount and agrees with Senator Bess.

Senator Garcia states that we need to think about the situation on the other campus and everything. We have to think long term and not short term fiscal responsibility and everything.

Senator Bess states that the microwave will be used as much as a home microwave is.

Senator Todd would like to buy new microwaves for all campuses in order to take care of the microwave situation and move on.

Associate Guevara enters at 2:21pm.

Motion to amend the previous motion to strike out “provide a microwave to the Vallejo Center” and insert “to take care of Solano College’s microwave needs not to exceed a budget of \$1500.00.” by Senator Smith. Second by Senator Todd. **Associates (2,0,0). Senators (8,0,0). Motion passes.**

Motion now reads “to approve the ASSC take care of Solano College’s microwave needs with a budget not to exceed \$1500.00” by Senator Smith. Second by Senator Todd.

Associates (2,0,0). Senators (8,0,0). Motion passes

XII. COMMITTEE REPORTS (3:00 Minutes per item)

A. *Activities Committee: Jonathan Alexander-Barkley*

No report at this time.

Senator Walton exits at 2:28pm.

Treasurer Quesada exits at 2:29pm.

B. *Inter-Club Council: Arturo Castillo*

There will be an ICC meeting this Thursday. Funding requests will be announced. They will also announce the winner of the canned food drive competition. Brainstorming on things they want to do for next semester. Possibly discuss seed money.

Senator Walton enters at 2:31pm.

ICC luncheon will take place on Dec. 10th. They are finalizing details on the food.

C. *Public Relations Committee: Jonathan Alexander-Barkley*

No report.

D. *Election committee: Maria-Alejandra Jaramillo*

Today was the last meeting for this year. The next meeting will be on Jan 14, 2014. They need to recruit new members since two members will be declaring their candidacy.

They are planning meet and greets on Thursday. Casey and Maria will be on the Vacaville campus. Nancy and Arturo will be on the main campus. During the first week of school, on Monday and Friday, they will be at the library tabling for ASSC.

Casey’s idea to give sheets of information about ASSC to the bookstore to pass out with the receipts when students buy their books.

E. *Student Riders Committee: Luis Garcia*

No attendance at the Student Rider’s meeting last week. He was filled on details of student rider’s situation and everything. The \$40,000 grant was discussed and it is still in the process of being acknowledged by BOT. Next meeting will be second week of spring semester and everything.

F. *Procedural Review Committee: Naser Baig*
Absent.

XIII. DIVISION REPORTS (2:00 Minutes per item)

Governing Board: Naser Baig

Absent.

Business Services: Kyle Todd

Next semester he will be working on the Pepsi contract. He’ll need to assemble a team to work on it. He will also be working on figuring out the student center fee. Julian has not been helpful on finding out where the money is and what it entails.

Math and Science: Casey Bess

No report.

Diversity Affairs: Luis Garcia

Equity Inclusion meeting tomorrow at 1:00 which he will attend and everything.

Student Services: Maria-Alejandra Jaramillo

Senator Jaramillo is not sure if she would like to be the student service senator next year. If anyone is interested in running the election next year, let her know.

Career Tech Ed: Dulce Walton

Senator Walton met with the dean last week. The Automotive Tech program will be at the Ford dealership. They are going to have their students work on hybrids. They are planning to buy a Prius. She would like to run for this position next semester since there are a lot of things in the progress that she would like to follow up on. She thanks everyone for a great year.

Fine and Applied Arts: Wesley Thomas

No report.

Business Senator: Joleena Lewis

Absent.

Curriculum (Academics): Damond Smith, Jr.

There is no meeting next week. He wishes everyone a wonderful vacation and he is excited to be here next semester to help make a difference.

Health and kinesiology: Nancy Lua

No report.

XIV. EXECUTIVE BOARD REPORTS (2:00 Minutes per item)

President: Gabriel Johnson

He is meeting with V.P. White on Thursday.

Vice-President: Arturo Castillo

Attended curriculum meeting and they are going to remove over 100 classes from the catalog, classes which are no longer offered. Two classes were voted on PLSC 7 and PLSC 3.

Senator Thomas exits at 2:41pm.
Senator Thomas returns at 2:42pm.

Great semester working with everyone. Learned a lot from each one of you.

Student Trustee: Latifah Alexander

Absent.

BOT meeting tomorrow at 6:30pm. There will be a Measure Q update. Project labor agreement is an action item. Dr. Laguerre is having his holiday party at Stone Dean Mansion on Friday at 6:30pm.

Secretary: Jesirae Collins

No report.

Public Relations Officer: Jonathan Alexander-Barkley

He is gearing up for next semester. He is going to push Orgsync and bring it to the board.

Treasurer: Leilani Quesada

Absent.

Submit answers to the questionnaire to Treasurer Quesada. Jose and Dr. Lewis reviewed the budget and it is good to go.

Legislative Advocate: Charlene Alimboyao

No report.

XV. ANNOUNCEMENTS

Senator Smith states that V.P. White will be talking about LR 10 tomorrow at the board meeting. If anyone wants to speak up about LR 10 tomorrow will be a good time to do it.

Senator Bess states that regarding seed money, just because something is difficult doesn't mean we should not do the right thing.

Senator Walton states that the SSI task force will be meeting every second and fourth Monday from 1pm-2pm. She can put you in touch with Barbara Fountain if you want to participate.

Associate Guevara will be tabling to raise money for Typhoon Haiyan for Red Cross on Friday. He is trying to raise funds for the typhoon victims. He will be giving free hugs for charity.

XVI. OPEN DISCUSSION

XVII. UPCOMING AGENDA

XVIII. ADJOURNMENT

Motion to adjourn the meeting by Senator Todd. Second by Senator Smith. **Associates (2,0,0). Senators (7,1,0). Motion passes.**

Meeting adjourned at 2:52pm.