

ASSC RETREAT MINUTES  
October 23, 2015

- I. The meeting was called to order at 4:09pm.
- II. Official Roll Call. 11 Senators are present, except for Social Science Senator, Zach Freeman. Quorum was achieved.
- III. Matt Hartsock moved to approve the agenda, the motion was seconded, and passed unanimously.
- IV. Interim Superintendent/President Arterberry was present and gave his welcoming speech.
- V. There were no members of the public.
- VI. Health/P.E. Senator Richard Rodriguez recited the oath and was seated.
- VII. Advisor's Report
  - A. Dr. Slade welcomed everyone and presented an icebreaker.
- VIII. Training And Review Items (Information Items)
  - A. Dr. Shirley Lewis presented and conducted the Parliamentary Procedures through a power point presentation; a copy of the power point will be sent to Dr. Slade for reference.
  - B. Dr. Shirley Lewis presented and conducted the Brown Act through a power point presentation; a copy of the power point will be sent to Dr. Slade for reference; Dr. Lewis advised that the agenda be sent out on Thursday because of the debatable three day notice of agenda, be it business days or accumulation of 72 hours before a meeting, as a precaution for the agenda to not be voided; touched upon presenting an item on an agenda as an information item first and be actioned on the next meeting; new rule: agenda is required to be posted on college website and must be posted on a three day notice prior to a meeting. Larry Bartlow moved to have a five minute break, the motion was seconded and was passed unanimously.
  - C. (Information Item C was moved to be discussed after Information Item D) Senators' Roles and Responsibilities: Dr. Slade discussed the importance of learning the Brown Act, Robert's Rules and the principles (respect, professionalism, awareness, communication and support); bulletin board responsibilities, office hours and turning in hours; top priority is going to class, grades, overall health and then ASSC; Dr. Slade wishes to one day open the garage door in the Fishbowl, so people can listen in.
  - D. Dr. Joel Powell presented and conducted the Relationship between SCCBOT and the ASSC through a power point presentation; emphasized on the importance of CA Education Policy 76060 and SCCD Board Policy 5500 that grants the establishment of ASSC and the given privileges and responsibilities in the creation of ASSC; noted the imprecise interpretation of the shared governance between SCCBOT & ASSC, that it does not mean equal power but ASSC having a voice in the matter; governing board decisions is limited in student matters, if ASSC is involved; discussed the concern of the independent account audit that is costing the ASSC \$10,000.
  - E. CCCSAA and General Assembly: Dr. Slade handed out a paper of an overview of what is CCCSAA and General Assembly; Dr. Slade noted that the ASSC is missing the CCCSAA conference in San Jose this weekend due to late election, but informs of another CCCSAA conference in the spring semester in Sacramento. Dr. Shirley Lewis suggests to stay the whole weekend of the conference to truly have a great learning experience and meeting new people. Matt Hartsock moved to have a 30 mins. recess, the motion was seconded, and passed unanimously at 6:00pm. Meeting reconvened at 6:35pm.
  - F. ASSC Budget: Handout of the proposed budget for 2015-16 was passed out to all; President White hopefully foresees an increased revenue from event admission. Dr. Slade suggests

low-balling on revenue as a precaution; discussed possible termination of contract with Pepsi (current vending machine supplier) and going for a more local business supplier or suggest auctioning vending machine supply rights; plan to further expand on revenue, is to increase students to get a student ID card, by asking businesses to offer discounts and possibly changing current ID cards to magnetic ones as suggested by Matt Hartsock, for as of last year about 2,000 out of 10,000 students of SCC bought one; Nathan Preszler donating printers but must have board approval first; discussed about the Bubble Pit/Rave Party from last year; possible advertisement of events through Canvas, request Fiscal Office about \$2000 Bank services charge; \$4000 club seed money (\$50 seed money/club) for both semester; funding application restriction on how to spend the money; proposed budget will produce \$11,650 deficit and would possibly take out money from Reserve if events revenue do not go well; Nathan Preszler suggests to have banners to show appreciation towards the 1200 veterans in SCC for Veteran's Day

IX. Brainstorming

1. Fall Semester Activities: Discussed MSS Halloween Festival; need help for prizes for Halloween Costume Contest; PTK donated \$25 for prizes; Geena Marie moved to co-sponsor MSS's Halloween Festival and donate \$60 for prizes (1<sup>st</sup>=\$50,2<sup>nd</sup>=\$25,3<sup>rd</sup>=\$10), the motion was seconded, and passed unanimously; hold off on ideas for Thanksgiving, Winter Holiday, etc.
2. Information Gathering: Supervision of tables in all 3 campus; Survey Committee Chair; survey suggestion through Survey Monkey(online); motion to create a survey specifically for each departments
3. Committees: 8 Committees: ICC & Club Funding-Elijah, SIC & Spring Election-Geena, Political-Sophia/President, Sports Promo-Richard, Activities- Elisha/Stephanie, Procedural Review- Sophia; Safety Committee back because of shootings in campus-Nathan; Bond & Budget Committee- Krista; Shared Governance (important committee)- President/VP; Calendar Advisory-Zuriel; find original by laws for shared governance and need approval to Governing Board, because of illegal act; inactive committees: Food Services-Geena, Safety-Nathan; center committee: Vacaville- Gabe, Vallejo-Richard; goals: Polls & Website-Stephanie, Math tutors-Kevin, Site Improvement & Events/Fundraising/Donations-Geena

X. Executive Board Reports:

- A. Availability Reports: All senators turned in their availability reports.

XI. Motion to adjourn was made by Tiffany. Motion seconded, and passed unanimously. Meeting adjourned at 8:23pm.

XII. NEXT MEETING: Regular meeting scheduled for Tuesday, October 27, 2015.