

ASSESSMENT COMMITTEE

Solano Community College

Minutes – January 24, 2018

3:30-5:00pm, Room **902**

In Attendance: Amy Obegi, Jim DeKloe, Ferdinanda Florence, Terri Pearson-Bloom, Kimberly Ramos, Randy Robertson, David Schrupf, Rachel Smith

- I. Approval of Agenda, 1st R. Robertson, 2nd F. Florence
- II. Approval of Minutes from 12-06-17 - Tabled
- III. Public Comments - None

- IV. Discussion/Information Items
 1. Winter break update
 - a. *Status of SLOs*. Faculty made significant progress toward SLO input/updates in META during Fall 2017. At the end of the contest on December 22nd, no schools were 100% complete. The superintendent-president agreed to still reward the school with the highest percentage. Math and Science won contest with 90% completion rate; Social and Behavioral Sciences was second at 85%. Most school made significant progress; all were over 50% complete. By the time the SLO only button was to be removed (January 19th), even more progress was made. There were over 125 additional courses for SLO only change approvals in A. Obegi's queue for review. The SLO only button was removed January 26th. It was delayed to accommodate a few faculty who needed a little more time to complete their updates and to work with Governet's schedule. All remaining SLO updates will have to take place through course modifications. Jim DeKloe believed they could be put on a consent schedule in curriculum committee to speed the process along.
 - b. *Training Materials*. A. Obegi updated the instructions for inputting SLO assessments in META and finalized the mapping of PLO training over the winter break. They were both posted on the Solano College website, and were provided to attendees at spring flex trainings.
 - c. A. Obegi will attend the State Academic Senate SLO symposium on February 9th at Orange Coast College in Santa Ana.
 - d. *Newsletter*. A newsletter was disseminated to faculty over the break to help them know where to locate their most currently SLOs to put into their spring syllabi.

2. Governet Updates
 - a. *Global Awareness*. Governet removed the wrong global awareness ILO from META. A. Obegi asked them to replace it with the correct one, which was completed today. This may have implications for ILO assessment, as those completing SLO updates didn't have the correct global awareness ILO to map to.
 - b. *Assessments sent back as drafts*. When Governet was fixing the workflow for SLO assessments, all the SLOs were sent back as drafts. The committee will need to review the SLO assessments to see which ones should be reinstated.
3. *Planning for Spring Semester – Assessment Goals*. The committee reviewed our spring goals submitted to Academic Senate and agreed they are viable.
4. *Senate Bylaws*. The committee reviewed the Senate bylaws and agreed to remove the SAO charge since our purview is academic and the service area outcomes are overseen by Greg Brown in student services. It was also suggested that the Counseling Representative be changed to the Counseling Coordinator and the Library Representative should be moved to ex-officio, since library faculty only teach one course (LR-10). We didn't want to spread them too thin if they needed to serve on other committees. Finally, we agreed to add "to support institutional planning" to our charge. A. Obegi will forward the changes to the Academic Senate.
5. *PLO Assessment Plan*. Tabled. A. Obegi is meeting with Tony Ayala from Child Development and Family Studies to complete SLOs for the CDFS capstone course, so we can pilot a PLO assessment to see what needs to be changed in the design. When the sample is complete, the committee will review together.
6. *Next newsletter*. The committee gave suggestions for the coming newsletters: share who won the SLO update contest with pictures; provide information on where to find training materials; share the results of accreditation related to assessment – what they say we need to do; information about inputting assessments including when and how often; goals for meaningful assessments.
7. Other items. *None*

Future Meeting dates for Spring 2018:

February 7th
February 21st
March 7th
March 21st

April 18th
May 2nd
May 16th