

ASSESSMENT COMMITTEE

Solano Community College

Minutes – April 18, 2018

3:30-5:00pm, Room 902

In Attendance: Amy Obegi, Debbie Berrett, Peter Cammish, Ferdinanda Florence, Cynthia Jourgensen, Randy Robertson, David Schrupf, Rachel Smith, and Carol Zadnik

- I. Approval of Agenda, 1st R. Robertson, 2nd F. Florence
- II. Approval of Minutes from 03-21-18, 1st D. Shrupf, 2nd R. Robertson
- III. Public Comments - None

- IV. Discussion/Information Items:
 1. *Portfolio presentation (3:30-4:30pm)*. In a remote Zoom presentation, Ashley Hyman from Portfolium provided an overview of Portfolium's functionality, its integration with Canvas, and its potential to support outcome assessment particularly in relation to creating a portfolio of student's work in a capstone course. P. Cammish asked about the ability to use Portfolium for ILO assessment. It didn't seem like enough students would be using it and the links to our ILOs were not customizable, that it probably wouldn't be the best vehicle for ILO assessment. The assessment committee decided to table discussion about Portfolium until the next meeting when we will have more time.
 2. *SLO/PLO workflow update*. On April 9th, Academic Senate approved our request to reinstate the SLO only change button. The workflow for both SLOs and PLO only changes is to be 2 division faculty and the assessment coordinator. Then at Technical Review on the 17th of April, Lisa Abbott brought to A. Obegi's attention a problem that occurred in a Program Only modification. A faculty member initiated a program only modification which came to the assessment coordinator only, but made substantial changes to the program that required a full program modification proposal and full curriculum committee review. She also demonstrated how easy it is for faculty to make changes to the program when they are mapping that the curriculum committee would never see/approve. She suggested we remove the PLO only option to protect the integrity of programs. The Assessment Committee agreed and A. Obegi will go back to Academic Senate to request a change.
 3. *SLOs still need to be updated in META*. There are still a number of SLOs that need to be inputted in META. A. Obegi shared an Excel spreadsheet from Governet and a report from Carol Zadnik showing which courses still need their outcomes updated. A. Obegi requested from Governet that SLO only button be reinstated.

When it goes live, faculty members will be notified and encouraged to complete their SLO updates.

4. *Canvas – Inclusion of outcomes in course shells.* Carol Zadnik is updating Canvas shells to include outcomes. She has completed all but the School of Liberal Arts. In her efforts, she is cataloging which courses do not have updated SLOs in META. The committee would like to thank Carol for this work.
5. *PLO assessment pilot update.* Biweekly meetings have been set up between A. Obegi and Natalie from Governet to support the development of the assessment module. We are still hitting roadblocks; primarily SLO data isn't generating in the PLO assessment.
6. *Assessment newsletter.* The next assessment newsletter will go out when the SLO only button has been reinstated. It will encourage faculty to assess their SLOs this spring and next fall, and encourage the completion of SLO updates.

Future Meeting dates for Spring 2018:

May 2nd

May 16th