



## Assessment Committee

### Approved Minutes

September 27, 2019

Room 902 Conference Room

11:30 am – 1:00 pm

1. Call to order	
2. Roll Call	Andrew Wesley (Committee Chair), Amy Obegi (School of Behavioral Science, Faculty), Darla Williams (School of Health Science, Faculty), Karen Cook (School of Applied Technology and Business, Faculty), Kimberly Coulter (Counseling, Faculty), Peter “Tony” Zitko (School of Behavioral Science, PT Faculty Representative), Rachel Smith (Liberal Arts, Faculty), Will Martinelli (School of Math and Science, Faculty), Dean Shirley Lewis (Vallejo Center), and Erin Duane (Curriculum Representative), Ferdinanda Florence (Program Review Representative).
3. Agenda approval	September 27, 2019
4. Approval of Minutes	September 13, 2019
5. Comments from the Public	Three minutes are allotted per person. Please note that we are unable to address any and all comments in terms of action at this time. If necessary, we will include your concerns on the agenda at a later meeting.
6. Assessment Coordinator Update	<b>Assessment Update (15+ minutes)</b> 6.1 eLumen follow-up questions from previous meeting. 6.2 Assessment Committee Goals follow-up 6.3 Accreditation Cycle Calendar update 6.4 Cancellation of December 6 <sup>th</sup> meeting due to T4E 6.5 Spring Assessment Committee meeting switching to 1 <sup>st</sup> and 3 <sup>rd</sup> Fridays
7. Discussion/Information/Action Items	7.1 Discuss Assessment Committee membership: do we want to cease utilizing Div Coordinators as mandatory members and move toward utilizing division representation like Academic Senate and other subcommittees? 7.2 Discuss incorporating equity as a goal. 7.3 eLumen demonstration: default assessments vs faculty-written assessments 7.4 eLumen: creating scales, assessments, and self-reflection templates
8. Upcoming Items	8.1 Finalizing eLumen protocols: scales, rubrics, default assessments, self-reflections
9. Adjournment	

**ALL MEETINGS WILL BE HELD FROM 11:30 AM-1:00 PM IN ROOM 902 UNLESS OTHERWISE NOTED**

October 11, 2019

October 25, 2019

November 8, 2019

November 22, 2019