



Solano Community College
Academic Senate
BASIC SKILLS COMMITTEE
Minutes

Thursday 11/20/15, 2-3pm, Room 135

- I. Call to order – Joshua Scott, Chair – 2:03pm
- II. A) Discuss composition of BSI committee. Most committees at other schools are under the Academic Senate and have members from many groups on campus – classified and management as well as faculty. BSI coordinator is usually the chair and then would not be able to vote. Members can be faculty, staff, or administrators, but once we have voting members, they need to be present to ensure quorum.
B) Who should be our voting members?
 - 1) BSI Coordinator - Josh
 - 2) English Coordinator - Tracy
 - 3) Math Coordinator - Genele
 - 4) ESL Faculty Rep – Could this be any rep or does the person have to be named?
 - 5) LC/FYE Coordinator
 - 6) DSP Counselor and/or regular Counselor (should they be voting or advisory?)
 - 7) ASC
 - 8) Administrator – Mr. B
 - 9) Other non-voting Advisors that are not needed for quorum:
 - a. Student rep/tutor
 - b. Representative from tutoring
 - c. CTE faculty or admin
 - d. EOPS
 - e. UMOJA
 - f. PUENTE
 - g. CSEA – English/Math Lab techs
- III. Discuss budget allocations. We have roughly \$90,000 allocated. After paying release time positions (40% BSI coordinator, 20% each English and Math coordinators) there is about \$20,000 left. We have created action plans in ESL, Math, and English, but for SCC purposes, we need to break up this money into subcategories: supplies, conferences, Cat3 faculty pay, travel, etc, and shift the funds devoted to these action plans into the appropriate categories. In English, Solano has been one of the schools that has piloted the acceleration model, but one of the pieces that has been missing is the faculty development. There is a need for more training, especially for adjuncts, to help them teach these new courses. We can get together for workshops that focus on lesson studies, creating curriculum together. Another item that we might consider funding is research, such as Isabel's project. We might need a little bit of funding for materials to print handbooks. Josh will give Laurie the numbers and find out more details about the budget and report back. There should be some opportunity for funding from Equity also.
- IV. Discuss non-credit courses. Math, English, and ESL either are creating or have considered creating non-credit courses. Lisa Abbott (Interim Curriculum Analyst) shared that there are ten categories that we can have non-credit courses in. Some of the areas can be eligible for additional CDCP (Career Development and College Preparation?) funding if a two-course certificate is created and approved. An example might be to

create a certificate for “College-level English (or Math) Readiness.” In the future, these courses will be able to count for pre-requisites. Students don’t pay fees for non-credit courses, but they also don’t earn financial aid from them. The non-credit courses could be used to clear them for other classes as part of a multiple measure assessment. The non-credit courses can be identical to the credit courses and even offered as a ‘shadow’ course. There is so much movement state-wide on how these classes work, we could really use an ‘expert’ who could guide us on the guidelines.

V. Adjourn – 3:03pm