



**Solano Community College**  
**Academic Senate**  
**BASIC SKILLS COMMITTEE**

**Minutes**

Friday 2/23/18, 12:00-1:30pm, Room 135

**Voting Members:** Josh Scott (Basic Skills Coordinator), Vacant (English Basic Skills Coordinator), Barbara Villatoro (Math Basic Skills Coordinator), Candace Roe (DSP), Jose Cortes (ESL), George Olgin (ASTC),

**Advisory Members/Guests:** David Williams, Michael Wyly, Neil Glines, Claudia Tenty, Dawn Carpenter, Renee Nichole Hamlin, Heather Watson-Perez, Erica Beam, and Brad Paschal.

**Absent:** Dwayne Hunt (Administration), Rebecca LaCount, Melissa Reeve, Cynthia Simon, , Isabel Anderson, , Nicholas Cittadino, Sarah McKinnon, Shirley Lewis, Terri Pearson, Pei-Lin Van't Hul, Peter Cammish, Rischa Slade, Carlene Coury, and Gale Anderson.

1. **Call to order** – Joshua Scott, Chair
2. **Comments from the public.**
3. **Finalization of Spring 2018 schedule.** Several of us will be attending the California Acceleration Project's Annual conference in Sacramento on March 9<sup>th</sup>, so I propose we cancel that BSI meeting. Otherwise, here is our agenda for the remainder of the semester.
  - a. **March 9<sup>th</sup>:** cancelled
  - b. **March 13<sup>th</sup>:** Half-day FLEX retreat
  - c. **March 23<sup>rd</sup>:** Discuss the state of DSP. What's working, what's not, and how do we support our DSP students in this current age of Multiple Measures Assessments, co-reqs, acceleration, etc.
  - d. **April 13<sup>th</sup>.** Discussion of how to support, integrate, and utilize teaching apprentices, embedded tutors, etc. Jose will look at gathering data on this. He will/should gather affective data (survey results) and will pull in some TAs to participate in the discussion. George is working with Peter—Jose can participate as well.
  - e. **April 27<sup>th</sup>.** Joint discussion of DE and BSI committees (co-led with Erica Beam). We will discuss the possibilities, problems, and solutions associated with DE/Canvas and our more "at risk," marginalized students—students in poverty, students with low tech literacy, DSP students, etc. We should invite a librarian/LR10 rep to this conversation as well. **March 14<sup>th</sup>—student workshop on Canvas.**

- f. **May 11<sup>th</sup>**. Final BSI meeting of the semester. This will be a chance to look back, assess what we've done, and consider how to move forward (with a possibly newly constituted committee and a new coordinator in leadership).
4. **Plan half-day FLEX retreat for Tuesday, March 13<sup>th</sup>, continued.** We are scheduled for a half-day retreat (10am-2pm) during optional FLEX this spring. During our last meeting, Erica, George, Heather, Candace, Rebecca, and I volunteered to coordinate and plan the FLEX. We will briefly report on our progress and solicit feedback.

**We decided to** offer a truncated version of our retreat, where we offered lunch and a faculty panel where we talked about best teaching practices and facilitated a conversation that followed up on Daniel Martin's Compassion talk. We could do this and present some important resources afterwards. This new schedule would probably span from 12-2. Here's a draft of a description I (Josh) wrote after our meeting:

**Teaching with Compassion—lunch, faculty panel, and follow-up discussion. Hosted by the Basic Skills Committee. March 13<sup>th</sup>, 12-2pm.**

The Basic Skills Committee is hosting a follow-up to Daniel Martin's presentation on teaching with compassion and altruism. We will provide lunch, and then a panel of SCC teachers from a variety of disciplines will share how they are attempting the difficult but essential task of compassionately supporting their more vulnerable students while still maintaining academic rigor and an environment maximally conducive to learning. This will be a chance for us to continue our work to engage the craft of teaching and to see our students in all of their complex humanity.

5. **Integration of First Year Experience/Pathways/Student Equity and Success.**

Currently, we (SCC) are developing a Guided Pathways program (with a 100% director) and a rebooted First Year Experience Program (with a 60% coordinator), so we need to spend some time thinking about how these programs intersect and how the new BSI/SES Coordinator and our committee will work to support them. In our meeting, we will address the following:

- A. Clearly identify the mission/goals of Pathways and FYE and understand how they work together.
  - a. Mission/Goals of Pathways (100% director):
    - i. shared mission of entire college
      1. provide opportunities for students to be excited by their educational possibilities—more aspirational than earlier iterations of FYE
      2. student services
      3. outreach
      4. catalog/website revamping
      5. work with counselors
      6. sit on committees
      7. manage budget
      8. liaison between admin and faculty
      9. reporting

10. create Pathways tracks
- b. Mission/Goals of FYE (30-60% coordinator): (strong counselor connection)
  - i. shared mission of entire college.
    1. Create a “college 1” course that all entering student enroll in, that helps students understand the resources involved.
    2. Connecting with local high schools
    3. Looking at resources
    4. Intake
    5. Professional development
    6. Coordination of FYE classes and learning communities
    7. Fieldtrips, cohort building/community building
    8. liaison between Senate and faculty
    9. sits on lots of committees
    10. create FYE learning communities
  - c. BSI/SES Coordinator (40%)
    - i. Works to ensure student success and Equity throughout the college (chairing a safety net sort of committee)
      1. Look at data
      2. Helping connect dots between actions/resources/committees
      3. Professional development
      4. Create forums for important inter-disciplinary discussions related to student equity and success
      5. Work with faculty to create needed curricular changes
      6. Support and assist math and English SES coordinators
      7. Sit on multiple committees
- B. Once we know the roles best delegated to a faculty coordinator, do we want to recommend that the FYE coordinator and the SES coordinator positions merge, or should they remain separate?
  - a. We recommend the following positions to be submitted in concert:
    - i. Director of Pathways (would deans and coordinators take this over when the director position sunsets?)
    - ii. Coordinator of FYE—this will take years to develop, let them have singular focus on this task for 5 years (release builds over time), “a shameless monotasker” (Paschal). They’re working on institutional change, (not bottom up, not top down, but swarm). They’ll need to create their own FYE committee/taskforce.
    - iii. SES Coordinator
    - iv. Math SES Coordinator
    - v. English SES Coordinator

**6. Adjourn.**