



Weekly Facilities Memo

March 25 – March 31, 2013

<u>Room</u>	<u>Event</u>	<u>Date & Time</u>	<u>End Date</u>	<u>Contact Person</u>
<u>Monday March 25</u>				
<u>Evening Administrator – Kimo Calilan – 580-6367</u>				
101	CTA	12:00 p.m. – 3:00 p.m.		Sandra Rotenberg
135	Drop-in English Lab	11:00 a.m. – 2:00 p.m.	To 05/22/13	Joshua Scott
414	Dean of Liberal Arts Hiring Committee Meeting	7:00 a.m. – 8:00 a.m.	<i>Open @ 7 a.m.</i>	Renee Moore
414	Steering Committee	2:30 p.m. – 4:00 p.m.		Lisa Dixon
414	Safety Committee Meeting	4:00 p.m. – 5:00 p.m.		Erin Vines
431	FYSI Liaison Meeting	1:00 p.m. – 2:00 p.m.		Kamber Sta. Maria
443	Test Anxiety Workshop	12:00 p.m. – 1:00 p.m.		Sydney Nazarenko
443	Anthropology Hiring Committee	4:00 p.m. – 6:00 p.m.		Christine Ducoing
444	BIO 004	2:30 p.m. – 3:00 p.m.	To 05/17/13	Kathy Clark
445	Chemistry Workshop	3:00 p.m. – 4:00 p.m.	To 05/20/13	Kathy Conrad
501	CIS Department Meeting	3:30 p.m. – 5:00 p.m.		Kevin Anderson
Boardroom	Bldg 600 Planning Review Meeting	9:00 a.m. – 10:00 a.m.	<i>Large setup</i>	Lisa Dixon
Boardroom	Local 39	10:00 a.m. – 11:00 a.m.	<i>Large setup</i>	Janet Leary
Boardroom	Bldg. 600 Planning Review Meeting	11:00 a.m. – 5:00 p.m.	<i>Large setup</i>	Lisa Dixon
Boardroom	Foundation Executive Board Meeting	5:00 p.m. – 7:30 pm.	<i>Large setup</i>	Karen Mitchell
804	NURS 54	9:00 a.m. – 11:15 a.m.	To 04/15/13	Tracy Fields
806	Office Hours	2:00 p.m. – 3:00 p.m.	To 05/15/13	Ron Harrow
808	EMT Group Meeting	8:00 a.m. – 10:00 a.m.	To 05/22/13	Debbie Luttrell-Williams
811	PTK Meeting	3:30 p.m. – 4:30 p.m.		Shirley Lewis
902	Scheduling	2:30 p.m. – 3:30 pm.	<i>Open @ 2:15 p.m.</i>	Lisa Raquel
Outside of 1400	Poster Vendor	8:00 a.m. – 5:00 p.m.	<i>No setup required</i>	Mostafa Ghous
1625	Math Tutoring	12:00 p.m. – 1:30 p.m.	To 05/20/13	Corrine Kirkbride
1646	Office Hours	12:00 p.m. – 12:50 p.m.	To 05/20/13	Karen Gerhart
1775	Men's/Women's Basketball Off Season Training	12:30 p.m. – 1:30 p.m.	To 05/17/13	Nagle/Borchert
Pool	Solano Aquatic Sea Otters (SASO)	4:15 p.m. – 6:30 p.m.	<i>Open @ 4:15 p.m.</i>	To 03/29/13 Paul Mazzarelle
Old Football Practice Field	North Bay Elite Futbol Club	5:00 p.m. – 8:00 p.m.	To 04/30/13	Mani Salimpour

Monday March 25(con't)

Evening Administrator – Kimo Calilan – 580-6367

Vallejo Center – 133	HYPE Project	9:00 a.m. – 12:00 p.m.	To 06/20/13	Lily Espinoza
Vallejo Center – 133	First Place for Youth Workshop	4:05 p.m. – 7:00 p.m.	To 05/20/13	Christy Saxton

Tuesday March 26

Evening Administrator – Mostafa Ghous – 580-6367

103	Nursing	9:00 a.m. – 12:00 p.m.		Lynn Denham-Martin
103	Library Staff Meeting	12:00 p.m. – 1:00 p.m.		Sandra Rotenberg
414	Sustainability Advisory Committee Meeting	4:00 p.m. – 5:00 p.m.		Connie Adams
431	Curriculum Committee Meeting	11:00 a.m. – 12:00 p.m.	To 06/10/13	Laurie Gorman
443	Intermediate Guitar	7:00 p.m. – 9:00 p.m. <i>Open @ 6:30p.m.</i>	To 04/30/13	Jeff Torr
445	Beginning Guitar	7:00 p.m. – 9:00 p.m. <i>Open @ 6:30p.m.</i>	To 04/30/13	Cheryl Warren
501	Nursing	2:00 p.m. – 4:30 p.m.		Glenn Burgess
503	Curriculum Committee Meeting	1:45 p.m. – 3:45 p.m.	To 05/10/13	Erin Moore
Boardroom	VP White/Library/SS/Academic Success Task Force	3:30 p.m. – 5:00 pm.	<i>Large setup</i>	Laurie Gorman
707	Sociology Club Meeting	4:00 p.m. – 6:00 p.m.		Maria Isip-Bautista
708	Intermediate Algebra Tutoring	11:00 a.m. – 1:00 p.m.	To 05/14/13	Corrine Kirkbride
807B	Nursing – Exam	12:00 p.m. – 2:30 p.m.		Catherine Cyr
1239	Solano Choral Society	7:00 p.m. – 10:00 p.m.	To 05/14/13	Kristy Juliano
1400 Lobby	National University	11:00 a.m. – 1:00 p.m.	<i>1 tables/2 chairs by ATM</i>	Judie Burtenshaw
Faculty/Staff Lounge	ASSC Luncheon	12:00 p.m. – 2:00 p.m.		Mostafa Ghous
Faculty/Staff Lounge	Flex Cal Committee Meeting	4:30 p.m. – 5:30 p.m.	To 05/07/13	Charles Spillner
Back half of Cafeteria	NURS 063	9:00 a.m. – 11:00 a.m.	<i>Classroom style</i>	Glenn Burgess
Back half of Cafeteria	Student Work Study Celebration	2:00 p.m. – 3:30 p.m.	<i>See JJ or Eddie for setup</i>	Anna Troupe
1625	Office Hours	5:30 p.m. – 6:30 p.m.	To 05/21/13	Barry Bussewitz
1645	Office Hours	8:30 a.m. – 9:30 a.m.	To 05/14/13	Sandra Moore
Gym	Volleyball	6:30 p.m. – 8:30 p.m.		Darla Williams
Pool	Solano Aquatic Sea Otters (SASO)	4:15 p.m. – 6:30 p.m. <i>Open @ 4:15 p.m.</i>	To 03/29/13	Paul Mazzarelle
Baseball Field	Mendocino College vs. SCC	2:00 p.m. – 4:00 p.m.		Scott Stover
Old Football Practice Field	North Bay Elite Futbol Club	5:00 p.m. – 8:00 p.m.	To 04/30/13	Mani Salimpour
1860	HUDV 040	11:00 a.m. – 12:15 p.m. <i>Open @ 10:45 a.m.</i>	To 05/16/13	Tasha Smith
1877	Office Hours	11:00 a.m. – 11:50 a.m.	To 05/18/13	Patrick Grant
Vallejo Center – 131	Peace Summit	6:00 p.m. – 9:00 p.m.		Karen McCord
Vallejo Center – 133	HYPE Project	9:00 a.m. – 12:00 p.m.	To 06/20/13	Lily Espinoza
Vacaville Center – 140	Screenwriting Workshop	3:30 p.m. – 5:00 p.m.		Jonathan Schouten
Vacaville Center – 218	HYPE Project	3:00 p.m. – 5:50 p.m.	To 05/28/13	Lorraine Roos
Harbor Theatre	Three Musketeers – Rehearsal	6:00 p.m. – 11:00 p.m.		Edward Hightower

Wednesday March 27

Evening Administrator – Lily Espinoza – 580-6367

135	Drop-in English Lab	11:00 a.m. – 2:00 p.m.	To 05/22/13	Joshua Scott
414	Dean of Math/Science Hiring Committee	12:00 p.m. – 2:00 p.m.		Jill Crompton
414	CSEA Negotiations	2:30 p.m. – 4:00 p.m.		Eileen Amick
414	Scholarship Foundation	4:00 p.m. – 5:15 p.m.		Dorothy Hawkes
431	SVO Cabinet Meeting	3:00 p.m. – 4:00 p.m.		Amy Utt
443	Higher One Meeting	3:00 p.m. – 4:00 p.m.		Judy Spencer
444	BIO 004	2:30 p.m. – 3:00 p.m.	To 05/17/13	Kathy Clark
446	DQ Workshop	12:00 p.m. – 2:00 p.m.		Rosa Monroy
Boardroom	Deans' Meeting	9:00 a.m. – 10:30 a.m.	<i>Large setup</i> To 04/17/13	Laurie Gorman
Boardroom	Facilities Meeting	11:00 a.m. – 12:30 p.m.	<i>Large setup</i>	Janet Leary
Boardroom	VP White/Negotiations	12:30 p.m. – 2:00 p.m.	<i>Large setup</i>	Laurie Gorman
Boardroom	Shared Governance	2:00 p.m. – 4:00 p.m.	<i>Large setup</i>	Laurie Gorman
702	Weight Loss Strategies: Eat More Weigh Less	6:00 p.m. – 8:30 p.m.		Lewis Withrow
806	Office Hours	2:00 p.m. – 3:00 p.m.	To 05/15/13	Ron Harrow
808	EMT Group Meeting	8:00 a.m. – 10:00 a.m.	To 05/22/12	Debbie Luttrell-Williams
902	Basic Skills Committee Meeting	3:00 p.m. – 4:00 p.m.	<i>Open @ 2:45 p.m.</i>	Connie Adams
1245	Beginning Steel Drum	6:00 p.m. – 10:00 p.m.	To 05/15/13	Derek Smith
1249	Solano Winds	6:00 p.m. – 8:00 p.m.	To 05/01/13	Bill Doherty
1400 Lobby	JACC Bake Sale	9:00 a.m. – 3:00 p.m.	<i>2 tables/4 chairs between restrooms</i>	Judie Burtenshaw
1400 Lobby	U.S. Army	12:00 p.m. – 2:00 p.m.	<i>1 tables/2 chairs bt ATM</i>	Judie Burtenshaw
Faculty/Staff Lounge	Kitchell Special Event	12:00 p.m. – 3:00 p.m.		Lisa Dixon
Back half of Cafeteria	Blood Drive	10:00 a.m. – 3:00 p.m.	<i>See Judie Burtenshaw for setup</i>	Judie Burtenshaw
1775	Men's/Women's Basketball Off Season Training	12:30 p.m. – 1:30 p.m.	To 05/17/13	Nagle/Borchert
Pool	Solano Aquatic Sea Otters (SASO)	4:15 p.m. – 6:30 p.m.	<i>Open @ 4:15 p.m.</i> To 03/29/13	Paul Mazzarelle
Old Football Practice Field	North Bay Elite Futbol Club	5:00 p.m. – 8:00 p.m.	To 04/30/13	Mani Salimpour
1855	Basic Auto Body	6:00 p.m. – 10:00 p.m.	To 05/01/13	James Ackman
Vallejo Center – 121	HYPE Project	3:00 p.m. – 6:00 p.m.	To 05/29/13	Lorraine Roos
Vallejo Center – 204	Working Group Meeting	2:00 p.m. – 3:00 pm.		Christopher McBride
Vacaville Center – 215	HYPE Project	3:00 p.m. – 5:50 p.m.	To 05/29/13	Lorraine Roos
Harbor Theatre	Three Musketeers – Rehearsal	6:00 p.m. – 11:00 p.m.		Edward Hightower

Thursday March 28

Evening Administrator – Charles Eason – 580-6367

414	International Program Meeting	1:00 p.m. – 2:30 p.m.		Shemila Johnson
414	DSP New Student Orientation	4:00 p.m. – 5:00 p.m.	To 05/09/13	Sidne Parker
431	CSEA	2:00 p.m. – 4:00 p.m.		Debbie Luttrell-Williams
443	Veteran Group Counseling Session	1:30 p.m. – 3:00 p.m.	To 05/23/13	Amy Utt
505	Photography Articulation Meeting	4:00 p.m. – 5:30 p.m.		Alberta Lloyd

Thursday March 28(con't)

Evening Administrator – Charles Eason – 580-6367

Boardroom	Ethnic Studies Presentation – Dr. Joseph White	11:00 a.m. – 12:15 p.m.	<i>Audience style facing dais</i>	Karen McCord
806	Intermediate Algebra Tutoring	11:00 a.m. – 1:00 p.m.		Corrine Kirkbride
811	HS 052	6:00 p.m. – 6:30 p.m.	To 05/16/13	Jan McIlvery
1001	Horticulture Meeting	3:30 p.m. – 5:30 pm.		Judy Spencer
1421	Veteran Brown Bag Lunch Seminar	11:45 a.m. – 1:15 p.m.		Amy Utt
1400 Lobby	AAMS Bake Sale	12:30 p.m. – 3:00 p.m.	<i>2 tables/4chairs between restrooms</i>	Judie Burtenshaw
Faculty/Staff Lounge	ALG	9:00 a.m. – 11:00 a.m.		Judy Spencer
Faculty/Staff Lounge	Math/Science Division Meeting	1:00 p.m. – 2:00 p.m.	<i>Video Conference</i>	Jill Crompton
Back half of Cafeteria	Nursing	9:00 a.m. – 1:00 p.m.	<i>Classroom style</i>	Tracy Fields
1779	Zumba Fitness	6:00 p.m. – 7:00 p.m.	To 04/25/13	Adriana Castillo
Gym	Volleyball Clinic	6:00 p.m. – 9:00 p.m.	To 03/28/13	Darla Williams
Pool	Solano Aquatic Sea Otters (SASO)	4:15 p.m. – 6:30 p.m.	<i>Open @ 4:15 p.m.</i> To 03/29/13	Paul Mazzarelle
Track	Leukemia & Lymphoma Society	6:00 p.m. – 7:45 p.m.	<i>Open gate & restrooms</i>	Patty Ruiz
Softball Field	Yuba College vs. SCC	1:00 p.m. – 4:00 p.m.		Terri Pearson-Bloom
Softball Field	Sorcerers Softball Clinic	4:00 p.m. – 7:30 p.m.		Cheryl Mitchell
Old Football Practice Field	North Bay Elite Futbol Club	5:00 p.m. – 8:00 p.m.	To 04/30/13	Mani Salimpour
Vallejo Center – 122	HYPE Project	3:30 p.m. – 6:00 p.m.	To 05/30/13	Lorraine Roos
Harbor Theatre	Three Musketeers – Rehearsal	6:00 p.m. – 11:00 p.m.		Edward Hightower

Friday March 29

103A	Access Training	2:00 p.m. – 3:00 p.m.	To 05/10/13	Peter Cammish
135	Drop-in English Lab	11:00 a.m. – 2:00 p.m.	To 05/22/13	Joshua Scott
414	Hiring Committee Meeting	12:30 p.m. – 2:00 pm.		Christie Speck
444	BIO 004	2:30 p.m. – 3:00 p.m.	To 05/17/13	Kathy Clark
502	Typing Test Certificates	2:30 p.m. – 3:15 p.m.	To 05/29/13	Pat Ceja
605	Study Group	9:00 a.m. – 9:50 a.m.	<i>Open @ 8:45a.m.</i> To 05/17/13	Margherita Molnar
Boardroom	VP White/Negotiations	9:00 a.m. – 11:00 a.m.	<i>Large setup</i>	Laurie Gorman
714	French Club	12:00 p.m. – 1:00 p.m.	To 05/17/13	Lorna Marlow-Munoz
902	English Lab Working Group	2:30 p.m. – 3:30 p.m.	<i>Open @ 2:15p.m.</i> To 05/17/13	Joshua Scott
1529	Division Meeting/Committee Meetings	1:00 p.m. – 2:00 p.m.	To 05/16/13	Leslie Almonte
1634	Math Tutoring	12:00 p.m. – 2:00 p.m.	To 05/17/13	Corrine Kirkbride
1775	Men's/Women's Basketball Off Season Training	12:30 p.m. – 1:30 p.m.	To 05/17/13	Nagle/Borchert
Gym	Men's Basketball Clinic	6:00 p.m. – 8:00 p.m.	To 03/29/13	John Nagle
Pool	Solano Aquatic Sea Otters (SASO)	4:15 p.m. – 6:30 p.m.	<i>Open @ 4:15 p.m.</i> To 03/29/13	Paul Mazzarelle
Harbor Theatre – Nove	THEA 8	2:00 p.m. – 5:00 p.m.		BJ Bandy
Harbor Theatre	Three Musketeers – Rehearsal	6:00 p.m. – 11:00 p.m.		Edward Hightower

130 Reading/Writing Lab
 303 CHEM 160
 305 BIO 015
 307 BIO 014
 809 FIRE 128
 1102 ART 020
 1105 ART 016
 1633 ECE 063
 Pool Solano Invitational Swim Meet
 1815 PHOT 153

Saturday March 30

9:00 a.m. – 1:20 p.m.	<i>Open exterior doors only, instructor will open 130</i>	Carlene Coury
9:00 a.m. – 12:05 p.m.	To 05/22/13	Wayne Hawkes
9:00 a.m. – 12:05 p.m.	To 05/22/13	Michael Ensminger
9:00 a.m. – 12:05 p.m.	To 05/22/13	Ann Hefner-Gravink
9:00 a.m. – 12:05 p.m.	To 05/20/13	Shawn Byrd
9:00 a.m. – 4:50 p.m.	To 05/04/13	Marc Pandone
9:30 a.m. – 1:35 p.m.	To 05/22/13	Abigail Rubenstein
9:00 a.m. – 1:50 p.m.	To 05/11/13	Ruth Major
10:30 a.m. – 2:30 p.m.	<i>No services required</i>	Scott Parrish
9:00 a.m. – 1:50 p.m.	To 05/22/13	Richard Mariani

Sunday March 31