



Weekly Facilities Memo

September 17 – September 23, 2012

<u>Room</u>	<u>Event</u>	<u>Date & Time</u>	<u>End Date</u>	<u>Contact Person</u>
<u>Monday September 17</u>				
<u>Evening Administrator – Judy Yu – 580-6367</u>				
414	Human Resources	1:30 p.m. – 2:30 p.m.		Charo Albarran
431	Student Veteran Organization Meeting	12:30 p.m. – 1:30 p.m.		Amy Utt
435	Genealogy Workshop – “Finding Your Roots”	5:00 p.m. – 7:00 p.m.		Karen McCord
Boardroom	Academic Senate	3:00 p.m. – 5:00 p.m.	<i>Large set-up</i>	Thom Watkins
712	Psychology Club Meeting	2:30 p.m. – 3:30 p.m.		Robert DaPrato
811	Office Hours	5:30 p.m. – 6:00 p.m.	To 12/10/12	Rachelle Jackson
1000	Horticulture Club Meeting	6:00 p.m. – 8:30 p.m.		Jim Darling
1400 Lobby	Blood Centers for the Pacific –Blood Drive Sign Ups	11:00 a.m. – 1:00 p.m.	<i>1 table/2 chairs between café doors</i>	Judie Burtenshaw
Back half of Cafeteria	Mexico’s Independence Day Celebration	12:00 p.m. – 2:00 p.m.	<i>See Sandra for set-up</i>	Julie Martinez
1529	Office Hours	5:30 p.m. – 6:30 p.m.	To 09/26/12	Domingo Soria-Martin
1530	Supplemental Math Tutoring - Elementary Algebra	12:30 p.m. – 2:00 p.m.	To 12/10/12	Corrine Kirkbride
1705	Volleyball Conditioning	2:30 p.m. – 3:30 p.m.	To 11/12/12	Darla Williams
1746	PE 002D	10:00 a.m. – 11:00 a.m.	To 10/12/12	Scott Parrish
1746	Study Hall for Men’s Basketball	12:00 p.m. – 1:00 p.m.	To 12/12/12	Nancy Moore
1775	Baseball Conditioning	2:00 p.m. – 4:00 p.m.	To 12/17/12	Scott Stover
Old Football Practice Field	North Bay Elite Futbol Club	5:00 p.m. – 8:00 p.m.	To 10/31/12	Denise Funke
<u>Tuesday September 18</u>				
<u>Evening Administrator – Rennee Moore – 580-6367</u>				
103	Library Department Meeting	1:00 p.m. – 2:00 p.m.		Sandra Rotenburg
308	Office Hours/Study Sessions	1:50 p.m. – 2:30 p.m.	To 12/06/12	Jerry Gerald
414	SCFA Meeting	2:00 p.m. – 4:00 p.m.		Gene Thomas
431	CalWORKS, DSP, EOPS/CARE Coordinators Mtg.	4:00 p.m. – 5:00 p.m.		Cynthia Simon
503	Curriculum Committee Meeting	1:30 p.m. – 3:30 p.m.	To 10/23/12	Erin Moore
Boardroom	SAO Training	2:00 p.m. – 3:00 p.m.	<i>Large set-up</i>	Janet Leary
702	Mortgage Loans	5:30 p.m. – 8:00 p.m.		Lewis Withrow

Tuesday September 18Evening Administrator – Rennee Moore – 580-6367

712	Psychology Club Meeting	2:00 p.m. – 3:00 p.m.		Robert DaPrato
801	Office Hours	5:30 p.m. – 6:00 p.m.	To 12/11/12	Rachelle Jackson
803	NxLevel Classes	5:30 p.m. – 9:30 p.m.	To 12/04/12	Sandy Stelter
811	HS 52	5:30 p.m. – 6:00 p.m.	To 12/11/12	Joan McIlvery
1239	Solano Choral Society	7:00 p.m. – 10:00 p.m.	To 12/18/12	Kristy Juliano
1245	Solano Winds	7:00 p.m. – 9:45 p.m.	To 12/13/12	Bill Doherty
1400 Lobby	Voters Registration	12:00 p.m. – 2:00 p.m.	<i>1 table/2 chairs between café doors</i>	Judie Burtenshaw
1400 Lobby	Vector Marketing	8:00 a.m. – 2:00 p.m.	<i>1 table/2 chairs between restrooms</i>	Judie Burtenshaw
1400 Lobby	In Shape Fitness	8:00 a.m. – 2:00 p.m.	<i>1 table/2 chairs between ATM</i>	Judie Burtenshaw
Back half of Cafeteria	Umoja/Peace Club	3:00 p.m. – 4:30 p.m.		Thomas Trujillo
1421	ASSC Meeting	12:30 p.m. – 2:30 p.m.		Judie Burtenshaw
1528	Math Club Meeting	12:00 p.m. – 1:00 p.m.		Doug Pierce
1626	PE 002A	9:30 a.m. – 11:00 a.m.	To 10/11/12	Scott Parrish
1642	UMOJA	8:30 a.m. – 9:30 a.m.	To 12/13/12	Karen McCord
1642	ECE Scholarship Interviews	3:00 p.m. – 6:30 p.m.		Sabrina Drake
1771	PE 002D	11:00 a.m. – 12:20 p.m.	To 10/11/12	Scott Parrish
Old Football Practice Field	North Bay Elite Futbol Club	5:00 p.m. – 8:00 p.m.	To 10/31/12	Denise Funke
Vallejo Center – 204	Kitchell Construction Meeting	10:00 a.m. – 11:00 a.m.	To 10/02/12	Lester Young

Wednesday September 19Evening Administrator – Shemila Johnson – 580-6367

121	Speech 75	4:30 p.m. – 7:30 p.m.	To 12/12/12	Greg Poff
414	Educational Administrators	9:00 a.m. – 12:00 p.m.		Laurie Gorman
431	Career Education Fair – Expanding Your Horizons	11:00 a.m. – 12:00 p.m.		Albert Lloyd
Boardroom	Facilities Meeting	11:00 a.m. – 12:00 p.m.	<i>Large set-up</i>	Janet Leary
Boardroom	FABPAC	1:00 p.m. – 4:00 p.m.	<i>Large set-up</i>	Janet Leary
702	Make Xtra Income: Auto Wholesale	6:00 p.m. – 9:00 p.m.		Wayne Williams
812	CSEA General Membership Meeting	12:00 p.m. – 1:00 p.m.		Tina Abbate
902	First Year Experience	2:00 p.m. – 3:00 p.m. <i>Open @ 1:45p.m.</i>	To 12/19/12	Joshua Scott
902	Accelerated English Focused Inquiry Group	3:00 p.m. – 4:00 p.m.		Joshua Scott
1245	Beginning Steel Drum	6:00 p.m. – 10:00 p.m.	To 12/12/12	Derek Smith
1400 Lobby	Health Center	10:00 a.m. – 12:00 p.m.	<i>1 table/1 chair between restrooms</i>	Noel Robinson
1400 Lobby	Health Center – Clothesline Project	10:00 a.m. – 1:00 p.m.	<i>1 table/2 chairs between restrooms</i>	Noel Robinson
1400 Lobby	Voters Registration	12:00 p.m. – 2:00 p.m.	<i>1 table/2 chairs by ATM</i>	Judie Burtenshaw
Front half of Cafeteria	ASSC Mandatory Candidates Assembly	11:00 a.m. – 12:30 p.m.	<i>See Sandra for set-up</i>	Mostafa Ghous
Back half of Cafeteria	Blood Drive	8:00 a.m. – 5:00 p.m.	<i>See Sandra for set-up</i>	Judie Burtenshaw
1529	Office Hours	5:30 p.m. – 6:30 p.m.	To 09/26/12	Domingo Soria-Martin
1530	Supplemental Math Tutoring - Elementary Algebra	12:30 p.m. – 2:00 p.m.	To 12/12/12	Corrine Kirkbride
1704, 1705	Swimming for Fitness Class	10:00 a.m. – 10:50 a.m.	To 10/10/12	Scott Parrish

Wednesday September 19Evening Administrator – Shemila Johnson – 580-6367

1746	PE 002D	10:00 a.m. – 11:00 a.m.	To 10/12/12	Scott Parrish
1746	Study Hall for Men's Basketball	12:00 p.m. – 1:00 p.m.	To 12/12/12	Nancy Moore
1775	Baseball Conditioning	2:00 p.m. – 4:00 p.m.	To 12/17/12	Scott Stover
Track	Leukemia & Lymphoma Society	6:00 p.m. – 7:15 p.m. <i>Open restrooms</i>	To 10/03/12	Ramirez/Saladino
Old Football Practice Field	North Bay Elite Futbol Club	5:00 p.m. – 8:00 p.m.	To 10/31/12	Denise Funke
1855	Basic Auto Body & Repair	6:00 p.m. – 10:00 p.m.	To 12/12/12	James Ackman
Vallejo Center – 204	Violence Intervention Program	5:00 p.m. – 9:00 p.m.	To 12/12/12	Karen McCord
Vallejo Center – 242	MATH 011	7:00 p.m. – 9:30 p.m.		Tom Grube
Vacaville Center – 140	Governing Board Meeting	6:30 p.m. – 10:00 p.m.	<i>See Sandra for set-up</i>	Judy Spencer

Thursday September 20Evening Administrator – Arturo Reyes – 580-6367

101	Basic Skills – Chemistry Workshop	1:30 p.m. – 2:30 p.m.	To 12/13/12	Kathleen Conrad
101	Flex Cal Meeting	3:30 p.m. – 4:30 p.m.	To 12/06/12	Charles Spillner
103	NURS 50A/B	7:45 a.m. – 11:00 a.m.		Lynn Denham-Martin
103	PSYC 1	12:30 p.m. – 1:30 p.m.		Robert DaPrato
103	PSYC 1	2:00 p.m. – 3:00 p.m.		Robert DaPrato
121	Speech 75	4:30 p.m. – 7:30 p.m.	To 12/13/12	Greg Poff
308	Office Hours/Study Sessions	1:50 p.m. – 2:30 p.m.	To 12/06/12	Jerry Gerald
414	Admissions & Records	10:00 a.m. – 11:30 a.m.	To 12/20/12	Barbara Fountain
414	DSP New Student Orientation	4:00 p.m. – 5:00 p.m.		Sidne Parker
501	NURS 50A/B	7:45 a.m. – 11:00 a.m.		Lynn Denham-Martin
Boardroom	SLOs with Dr. Laguerre	1:00 p.m. – 2:30 p.m.	<i>Large set-up</i>	Judy Spencer
Boardroom	Superintendent/President Executive Cabinet Mtg.	2:30 p.m. – 4:30 p.m.	<i>Large set-up</i>	Judy Spencer
Boardroom	Re-Enactor Meeting	6:00 p.m. – 7:30 p.m.	<i>Large set-up</i>	George Maguire
702	Make Xtra Income: Auto Wholesale	6:00 p.m. – 9:00 p.m.		Wayne Williams
1400 Lobby	Voters Registration	12:00 p.m. – 2:00 p.m.	<i>1 table/2 chairs by ATM</i>	Judie Burtenshaw
Back half of Cafeteria	ASSC Mandatory Candidates Assembly	9:30 a.m. – 11:00 a.m.	<i>See Sandra for set-up</i>	Mostafa Ghous
1421	Ethnic Studies – “Live Your Dreams”	11:00 a.m. – 12:00 p.m.		Karen McCord
1421	ICC Meeting	12:00 p.m. – 1:00 p.m.		Judie Burtenshaw
1427	AAMS Meeting	1:00 p.m. – 4:00 p.m.		Karen McCord
1528	Spring 2013 MAC Scheduling for Math	1:00 p.m. – 2:00 p.m.		Leslie Almonte
1625	ECE Meeting	12:00 p.m. – 1:00 p.m.	To 12/06/12	Maureen McSweeney
1626	PE 002A	9:30 a.m. – 11:00 a.m.	To 10/11/12	Scott Parrish
1642	UMOJA	8:30 a.m. – 9:30 a.m.	To 12/13/12	Karen McCord
1642	ECE Scholarship Interviews	3:00 p.m. – 5:30 p.m.		Sabrina Drake
1771	PE 002D	11:00 a.m. – 12:20 p.m.	To 10/11/12	Scott Parrish
1779	Zumba Fitness	6:00 p.m. – 7:00 p.m. <i>Open @ 5:45p.m.</i>	To 09/27/12	Adriana Castillo

Old Football Practice Field	North Bay Elite Futbol Club	5:00 p.m. – 8:00 p.m.	To 10/31/12	Denise Funke
Softball Field	Team Clinic w/Sorcerers	5:00 p.m. – 7:00 p.m.		Terri Pearson-Bloom
<u>Friday September 21</u>				
121	Speech 75	1:00 p.m. – 8:00 p.m.	To 12/14/12	Greg Poff
444	Office Hours	9:00 a.m. – 9:50 a.m.	To 12/14/12	Margherita Molnar
502	Typing Test Certificates	2:30 p.m. – 3:00 p.m.	To 10/05/12	Pat Ceja
Boardroom	Facilities Meeting	1:00 p.m. – 2:00 p.m.	<i>Large set-up</i>	Janet Leary
Boardroom	Energy Meeting	2:00 p.m. – 3:00 p.m.	<i>Large set-up</i>	Janet Leary
714	French Club	12:00 p.m. – 1:00 p.m.	To 12/14/12	Lorna Marlow-Munoz
1400 Lobby	Gamers Meeting	12:00 p.m. – 4:00 p.m.		Judie Burtenshaw
1530	Supplemental Math Tutoring - Elementary Algebra	12:30 p.m. – 2:00 p.m.	To 11/30/12	Corrine Kirkbride
Gym	Yuba College vs. SCC Volleyball	6:00 p.m. – 8:00 p.m.		Darla Williams
1746	PE 002D	10:00 a.m. – 11:00 a.m.	To 10/12/12	Scott Parrish
1775	Baseball Conditioning	2:00 p.m. – 4:00 p.m.	To 12/17/12	Scott Stover
<u>Saturday September 22</u>				
130	Reading/Writing Lab	9:00 a.m. – 12:00 p.m.	<i>Open exterior doors only/instructor will open 130</i>	Joshua Stein
302	PHYS 002	8:00 a.m. – 12:05 p.m.	To 12/17/12	Darwin Ho
Boardroom	Haitian Creole Class	11:00 a.m. – 1:00 p.m.	<i>Large set-up</i>	Dr. Jowel Laguerre
809	EMT 213	9:00 a.m. – 6:20 p.m.		Susan Clement
1105	ART 014	9:30 a.m. – 3:40 p.m.	To 12/17/12	Kaveh Shakikhan
Theatre	THEA 048D	6:00 p.m. – 10:50 p.m.	<i>Lot lights on</i>	George Maguire
1633	ECE 063	9:00 a.m. – 3:45 p.m.		Ruth Major
Football Stadium	Suisun City Titans	7:30 a.m. – 6:00 p.m.	<i>Please prep field</i>	King/Ayers
Baseball Field	SCC Baseball Team	8:00 a.m. – 5:00 p.m.		Scott Stover
1815	PHOT 154	9:00 a.m. – 1:45 p.m.	To 12/17/12	Mariani/Zidek
Grass Strip by 1000/1900	Northern California Whippet Fanciers Assoc.	9:00 a.m. – 4:00 p.m.	<i>Please mow grass area between bldg. 1000/1900</i>	Jean Balint
<u>Sunday September 23</u>				
811	The Practice of Drawing as Mediation	9:30 a.m. – 4:30 p.m.	<i>Open @ 8:30 a.m.</i>	Robert Dvorak
Theatre	THEA 048D	6:00 p.m. – 10:50 p.m.	<i>Lot lights on</i>	George Maguire
Baseball Field	SCC Baseball Team	8:00 a.m. – 5:00 p.m.		Scott Stover
Softball Field	3 rd Annual Alumni Softball Game	10:00 a.m. – 3:00 p.m.	<i>Field needs a complete pre-game prep on Friday</i>	Terri Pearson-Bloom
Grass Strip by 1000/1900	Northern California Whippet Fanciers Assoc.	9:00 a.m. – 4:00 p.m.	<i>Please mow grass area between bldg. 1000/1900</i>	Jean Balint