



Weekly Facilities Memo

Monday, August 18 – Sunday, August 24, 2014

Room	Event	Date & Time	End Date	Contact Person
<u>Monday August 18</u>				
Evening Administrator: Jocelyn Mouton Cell Phone # 707-724-0799				
101	Flex Cal Meeting	3:30 p.m. – 5:00 p.m.		Charles Spillner
155	Academic Senate Exec Council	1:00 p.m. – 2:00 p.m.		Connie Adams
431	EOPS Orientation	9:00 a.m. – 3:00 p.m.	To 08/27/14	Cynthia Simon
442	Assessment Testing	1:00 p.m. – 3:00 p.m. & 5-7p.m.	To 12/16/14	Nazia Mostafa
443	Foster Kinship Care Education	5:30 p.m. – 9:30 p.m.	Open @ 5:30p.m.	Dottie Fair
445	Program Review Committee Meeting	2:30 p.m. – 4:00 p.m.		Amy Obegi
446	COUN 050	9:00 a.m. – 9:50 a.m. Open @ 9a.m.	To 12/16/14	Jeff Young
446	COUN 050	1:00 p.m. – 1:50 pm. Open @ 1p.m.	To 12/16/14	Jeff Young
701	High School Early College Students	8:15 a.m. – 9:15 a.m. & 2:15-3:15p.m.	To 12/16/14	Charles Spillner
1000	Hort Club Meeting	5:00 p.m. – 9:00 p.m.		Ken Williams
1421	Student Equity Meeting	1:00 p.m. – 2:00 p.m.		Shirley Lewis
1421	Academic Senate Meeting	3:00 p.m. – 5:00 p.m.		Connie Adams
Faculty/Staff Lounge	Practicum Orientation	8:00 a.m. – 1:00 p.m.		Marion Cowee
Back half of Cafeteria	Nursing Class	8:00 a.m. – 12:05 p.m. Classroom Style	To 12/16/14	Maurice McKinnon
1521	First Year Experience Small Group Tutoring	11:00 a.m. – 11:50 a.m.	To 12/15/14	Corrine Kirkbride
1526	First Year Experience Small Group Tutoring	8:00 a.m. – 8:50 a.m.	To 12/15/14	Corrine Kirkbride
1704	Volleyball Team	1:30 p.m. – 2:15 p.m.		Darla Williams
1746	Women's Soccer	2:30 p.m. – 4:00 p.m.	To 12/15/14	Jeff Cardinal
1775	Women's Soccer	12:30 p.m. – 1:30 p.m.	To 12/15/14	Jeff Cardinal
Pool	SASO	4:15 p.m. – 6:30 p.m.	To 12/19/14	Paul Mazzarelle
Tennis Courts	Cello Tennis	8:00 a.m. – 8:15 p.m.	To 08/30/14	Phil Cello
Vacaville Annex – A129	Operation Entrepreneurship	8:00 a.m. – 5:00 p.m.	To 08/18/14	Charles Rieger
Vacaville Center – MP	Vaca Select Committee	6:00 p.m. – 7:00 p.m.	Setup Required	Maire Morinec

Tuesday August 19

Evening Administrator: Maire Morinec
Cell Phone # 707-724-0799

121	Pre-Production Work/Public Announcements	1:00 p.m. – 5:00 p.m.	To 12/16/14	Greg Poff
414	Financial Aid Staff Meeting	2:30 p.m. – 4:00 p.m.		Amber Cheatham
431	EOPS Orientation	9:00 a.m. – 3:00 p.m.	To 08/27/14	Cynthia Simon
442	Assessment Testing	1:00 p.m. – 3:00 p.m. & 5-7p.m.	To 12/16/14	Nazia Mostafa
443	Foster Kinship Care Education	5:30 p.m. – 9:30 p.m.	Open @ 5:30p.m.	Dottie Fair
701	High School Early College Students	8:15 a.m. – 9:15 a.m. & 2:15-3:15p.m.	To 12/16/14	Charles Spillner
707	Social Security Class	6:00 p.m. – 9:00 p.m.	Open @ 6p.m.	Keith James
806	Nursing Study Group	2:30 p.m. – 4:30 pm.	To 09/09/14	Janet Schwartz
1421	ASSC Meeting	12:30 p.m. – 3:30 p.m.		Dena Hudson
Back half of Cafeteria	Practicum Orientation	8:00 a.m. – 1:00 p.m.	Classroom Style	Marion Cowee
1528	MAC Tutor Orientation	12:00 p.m. – 1:00 p.m.		Doug Pierce
1530	Office Hours	5:30 p.m. – 6:00 p.m.	To 12/16/14	Glenn Scott
1646	UMOJA Team Meeting	9:00 a.m. – 9:30 a.m.	To 12/11/14	Karen McCord
1646	UMOJA Mentoring	12:20 p.m. – 1:00 p.m.	To 12/11/14	Karen McCord
1746	Men's Basketball	3:30 p.m. – 4:30 p.m.	To 12/1/614	John Nagle
1775	Men's Basketball	2:30 p.m. – 3:30 p.m.	To 10/07/14	John Nagle
Pool	SASO	4:15 p.m. – 6:30 p.m.	To 12/19/14	Paul Mazzarelle
Tennis Courts	Cello Tennis	8:00 a.m. – 8:15 p.m.	To 08/30/14	Phil Cello

Wednesday August 20

Evening Administrator: Shirley Lewis
Cell Phone # 707-724-0799

414	Kaiser Planning Meeting	9:00 a.m. – 10:00 a.m.		Brooke Mathe
431	EOPS Orientation	9:00 a.m. – 3:00 p.m.	To 08/27/14	Cynthia Simon
442	Assessment Testing	9:00 a.m. – 12:00 p.m. & 1-3p.m.	To 12/16/14	Nazia Mostafa
443	Foster Kinship Care Education	5:30 p.m. – 9:30 p.m.	Open @ 5:30p.m.	Dottie Fair
446	COUN 050	9:00 a.m. – 9:50 a.m.	Open @ 9a.m.	Jeff Young
446	COUN 050	1:00 p.m. – 1:50 pm.	Open @ 1p.m.	Jeff Young
501	Financial Aid Workshop	3:00 p.m. – 4:00 p.m.		Brittany Benefield
501	Student Orientations	6:00 p.m. – 9:00 p.m.		Jeanette McCarthy
701	High School Early College Students	8:15 a.m. – 9:15 a.m. & 2:15-3:15p.m.	To 12/16/14	Charles Spillner
806	Nursing Study Group	2:30 p.m. – 4:30 p.m.	To 09/10/14	Janet Schwartz
Theatre	Auditions for Little Shop of Horrors	6:00 p.m. – 10:00 p.m.		Stephanie Whited

Wednesday August 20

Evening Administrator: Shirley Lewis
Cell Phone # 707-724-0799

1400 Lobby	US Army Nat'l Guard	10:00 a.m. – 2:00 p.m.	1 table/3 chairs by ATM	Dena Hudson
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1521	First Year Experience Small Group Tutoring	11:00 a.m. – 11:50 a.m.	To 12/15/14	Corrine Kirkbride
1526	First Year Experience Small Group Tutoring	8:00 a.m. – 8:50 a.m.	To 12/15/14	Corrine Kirkbride
1646	Office Hours	5:30 p.m. – 6:00 p.m.	To 12/10/14	Sandra Moore
1704	Volleyball Team	1:30 p.m. – 2:15 p.m.		Darla Williams
1746	Women's Soccer	2:30 p.m. – 4:00 p.m.	To 12/10/14	Jeff Cardinal
1775	Women's Soccer	12:30 p.m. – 1:30 p.m.	To 12/15/14	Jeff Cardinal
1779	Karate Club	3:00 p.m. – 5:00 p.m.	To 12/10/14	Laura Pirott
Pool	SASO	4:15 p.m. – 6:30 p.m.	To 12/19/14	Paul Mazzarelle
Softball Field	Nor Cal Elite Softball	4:00 p.m. – 8:00 p.m.	To 12/17/14	Pearson/Cameron
Tennis Courts	Cello Tennis	8:00 a.m. – 8:15 p.m.	To 08/30/14	Phil Cello
1879	Office Hours	12:00 p.m. – 1:00 p.m.	To 12/10/14	Purnur Ozbirinci
Campus Lane – 1 st Floor	Governing Board Meeting	6:30 p.m. – 10:00 p.m.	Setup required	Judy Spencer

Thursday August 21

Evening Administrator: Deborah Mann

Cell Phone # 707-724-0799

431	EOPS Orientation	9:00 a.m. – 3:00 p.m.	To 08/27/14	Cynthia Simon
442	Assessment Testing	9:00 a.m. – 12:00 p.m. & 1-3p.m.	To 12/16/14	Nazia Mostafa
446	COUN 062	6:00 p.m. – 8:50 p.m. Open @ 6p.m.	To 12/16/14	Linda Kelly
501	Financial Aid Workshop	6:00 p.m. – 7:00 p.m.		Brittany Benefield
505	Student Orientations	6:00 p.m. – 9:00 p.m.		Jeanette McCarthy
701	High School Early College Students	8:15 a.m. – 9:15 a.m. & 2:15-3:15p.m.	To 12/16/14	Charles Spillner
Theatre	Auditions for Little Shop of Horrors	6:00 p.m. – 10:00 p.m.		Stephanie Whited
Back half of Cafeteria	Nursing Class	8:00 a.m. – 12:05 p.m. Classroom Style	To 12/16/14	Maurice McKinnon
1530	Office Hours	5:30 p.m. – 6:00 p.m.	To 12/16/14	Glenn Scott
1646	UMOJA Team Meeting	9:00 a.m. – 9:30 a.m.	To 12/11/14	Karen McCord
1646	UMOJA Mentoring	12:20 p.m. – 1:00 p.m.	To 12/11/14	Karen McCord
1746	Women's Soccer	2:30 p.m. – 4:00 p.m.	To 12/11/14	Jeff Cardinal
1775	Men's Basketball	2:30 p.m. – 3:30 p.m.	To 10/07/14	John Nagle
Pool	SASO	4:15 p.m. – 6:30 p.m.	To 12/19/14	Paul Mazzarelle
Tennis Courts	Cello Tennis	8:00 a.m. – 8:15 p.m.	To 08/30/14	Phil Cello
Vacaville Center – WDCE	Flower Arranging	1:00 p.m. – 4:00 p.m.	To 08/21/14	Karen Karlsson
Vacaville Center – 204/207	SBDC Workshops – Kitchen to Market	12:00 p.m. – 5:00 p.m.		Anni Minuzzo

Friday August 22

308	Anatomy Study Group	12:00 p.m. – 1:00 p.m.	To 12/05/14	Margherita Molnar
431	EOPS Orientation	9:00 a.m. – 3:00 p.m.	To 08/27/14	Cynthia Simon
442	Assessment Testing	9:00 a.m. – 12:00 p.m. & 1-3p.m.	To 12/16/14	Nazia Mostafa
446	COUN 050	9:00 a.m. – 9:50 a.m. Open @ 9a.m.	To 12/16/14	Jeff Young
446	COUN 050	1:00 p.m. – 1:50 pm. Open @ 1p.m.	To 12/16/14	Jeff Young

501	Typing Certificate	12:00 p.m. – 3:30 p.m. <i>Picture ID required</i>	To 12/05/14	Pat Ceja
701	High School Early College Students	8:15 a.m. – 9:15 a.m. & 2:15-3:15p.m.	To 12/16/14	Charles Spillner
806	Nursing Study Group	11:00 a.m. – 1:00 p.m.	To 09/12/14	Janet Schwartz
Back half of Cafeteria	Vision in Education Outreach Group	8:00 a.m. – 12:30 p.m.	<i>See JJ for setup</i>	Shemila Johnson
Back half of Cafeteria	Paco Presents	5:00 p.m. – 10:00 p.m.	<i>Close wall/tables and chairs setup</i>	Christian Wentworth
1521	First Year Experience Small Group Tutoring	11:00 a.m. – 11:50 a.m.	To 12/15/14	Corrine Kirkbride
1526	First Year Experience Small Group Tutoring	8:00 a.m. – 8:50 a.m.	To 12/15/14	Corrine Kirkbride
Pool	SASO	4:15 p.m. – 6:30 p.m.	To 12/19/14	Paul Mazzarelle
Tennis Courts	Cello Tennis	8:00 a.m. – 8:15 p.m.	To 08/30/14	Phil Cello
Vallejo Center – 129	Assessment Testing	9:30 a.m. – 1:30 p.m. <i>Appointments required/valid photo ID/SCC ID #</i>		John Siefert

Saturday August 23

130	English Lab	9:00 a.m. – 1:00 p.m. <i>Please open exterior doors/Instructor will open lab</i>		Carlene Coury
302	PHYS 002	8:00 a.m. – 11:50 a.m.	To 12/16/14	Darwin Ho
801	Maintenance	1:00 p.m. – 6:00 p.m.		Danny Murillo
802	Loan Signing	9:00 a.m. – 4:00 p.m.	<i>Open @ 9a.m.</i>	Carrie Christensen
812	Fall OCED Orientation	10:30 a.m. – 2:00 p.m.	<i>Orientation 12-2p.m. / Open @ 10:30 a.m.</i>	Debbie Berrett
Theatre	Call Backs for Little House of Horrors	12:00 p.m. – 5:00 p.m.		Stephanie Whited
1303	ART 014	9:30 a.m. – 3:50 p.m. <i>Open bldg.</i>	To 12/16/14	Abigail Rubenstein
Gym	Fall Dynamic Player Development Clinic	9:30 a.m. – 12:30 p.m.	To 09/13/14	Matt Borchert
Tennis Courts	Junior Open – Tournament	7:00 a.m. – 8:00 p.m.	To 08/30/14	Phil Cello
VJAUTO	ATEC 140	8:00 a.m. – 11:50 a.m.	To 12/16/14	Joseph Gumina
Vacaville Center – 118	NURS 111	9:00 a.m. – 11:50 a.m.	To 12/16/14	Manuel Barbosa
Vacaville Center – 207	NURS 207	9:00 a.m. – 11:50 a.m.	To 12/16/14	Tracey Johnson

Sunday August 24

801	Maintenance	8:00 a.m. – 6:00 p.m.		Danny Murillo
Baseball Field	SCC Baseball Team	10:00 a.m. – 5:00 p.m.		Scott Stover
Softball Field	Nor Cal Elite Softball	8:00 a.m. – 2:00 p.m.	To 12/21/14	Pearson/Cameron
Tennis Courts	Junior Open – Tournament	7:00 a.m. – 8:00 p.m.	To 08/30/14	Phil Cello