



Weekly Facilities Memo

Monday, January 11 – Sunday, January 17, 2016

Room	Event	Date & Time	End Date	Contact Person
<u>Monday, January 11</u>				
Evening Administrator 5:30-7p.m.				
Fairfield Campus: Monique Chappel 707-724-0799		Vacaville Center: Maire Morinec 707-317-3148		Vallejo Center: Neil Glines 707-330-2723
103	Canvas Training	9:00 a.m. – 10:00 a.m.		Carol Zadnik
103	Canvas Training	11:00 a.m. – 12:00 p.m.		Carol Zadnik
103	Canvas Training	2:00 p.m. – 3:00 p.m.		Carol Zadnik
103	Canvas Training	4:00 p.m. – 5:00 p.m.		Carol Zadnik
103	LR10 Orientation	5:00 p.m. – 6:00 p.m.		Faculty
103A	ASC Drop In Lab	10:00 a.m. – 2:00 p.m.		Student Success
431	EOPS Book Voucher Disbursement	9:00 a.m. – 3:00 p.m.		Cynthia Simon
611	CTA Negotiations	8:30 a.m. – 12:30 p.m.		Wade Larson
Pam Keith Conference Rm.	Accreditation Substance Change Report Comm.	2:00 p.m. – 3:00 p.m.		Sandra Therrien
708	Office Hours	5:15 p.m. – 5:45 p.m.	To 05/16/16	David Lara
806	NURS 055	9:00 a.m. – 10:30 a.m.		Elizabeth Freed
812	NURS 055	8:00 a.m. – 9:00 a.m.		Elizabeth Freed
1001	Horticulture Club Meeting	6:00 p.m. – 9:00 p.m.	To 11/24/16	Ken Williams
1421	CDFS 65 Practicum Orientation	8:30 a.m. – 12:00 p.m.		Marion Cowee
1400 Lobby	Wells Fargo	9:00 a.m. – 2:00 p.m.		Dena Hudson
1400 Lobby	US Army	10:00 a.m. – 2:00 p.m.		Dena Hudson
1400 Lobby	Ask Me Information Booth	7:00 a.m. – 5:00 p.m.		Shemila Johnson
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:00 p.m.	To 05/31/16	Camille Anderson
Tennis Courts	Cello Tennis	8:00 a.m. – 3:00 p.m.	Courts 7-12	Phil Cello
Tennis Courts	ATH 008 Intercollegiate Tennis	12:00 p.m. – 6:00 p.m.	To 05/18/16	Jordan Walker

1 table/2 chairs between restrooms
1 table/2 chairs between ATM & soda machine
1 table/2 chairs in front of ASSC conference room

Tuesday, January 12

Fairfield Campus: Robin Darcangelo 707-724-0799

103	LR10 Open Orientation
103	LR10 Orientation
103A	ASC Drop In Lab
431	EOPS Group Orientation
501	Student Orientation for Online Class
703	PSYC 1 Orientation
804	KINE & ATHL Department Staff Meeting
806	PSYC 1 Orientation
811	CSEA Steward Training
1421	CDFS 65 Practicum Orientation
1421	ASSC Meeting
1400 Lobby	Gideon's
1400 Lobby	Wells Fargo
1400 Lobby	US Army
1400 Lobby	Ask Me Information Booth
1746	Tennis Eligibility Meeting
1779	Early College High School Physical Education
Gym	Contra Costa vs SCC Men's Basketball
Pool	Solano Aquatic Sea Otters (SASO)
Football Stadium	Rugby Club
Tennis Courts	Cello Tennis
Tennis Courts	ATH 008 Intercollegiate Tennis
1815	PHOTO 070 Setup
1860	Office Hours
Vacaville Center – 208	How to Succeed in Your Online Class Workshop
Vallejo Center – 125	How to Succeed in Your Online Class Workshop

Vacaville Center: Kimo Calilan 707-317-3148

11:00 a.m. – 12:00 p.m.
4:00 p.m. – 5:00 p.m.
10:00 a.m. – 2:00 p.m.
9:00 a.m. – 3:00 p.m.
6:00 p.m. – 9:00 p.m.
4:30 p.m. – 5:30 p.m.
12:30 p.m. – 1:30 p.m.
9:30 a.m. – 10:30 a.m.
5:00 p.m. – 8:00 p.m.
8:30 a.m. – 11:50 a.m.
12:00 p.m. – 4:30 p.m.
8:00 a.m. – 6:00 p.m. <i>1 table/2 chairs between ATM & soda machine</i>
9:00 a.m. – 2:00 p.m. <i>1 table/2 chairs between restrooms</i>
10:00 a.m. – 2:00 p.m. <i>1 table/2 chairs between ATM & bookstore</i>
7:00 a.m. – 5:00 p.m. <i>1 table/2 chairs in front of ASSC conference room</i>
2:00 p.m. – 4:00 p.m.
7:00 a.m. – 7:45 a.m.
5:30 p.m. – 7:30 p.m.
4:00 p.m. – 6:00 p.m.
6:00 p.m. – 8:00 p.m. <i>Field lights on</i>
8:00 a.m. – 3:00 p.m.
12:00 p.m. – 6:00 p.m.
10:00 a.m. – 10:30 a.m.
10:45 a.m. – 11:00 a.m.
9:00 a.m. – 10:00 a.m.
2:00 p.m. – 3:00 p.m.

Vallejo Center: Neil Glines 707-330-2723

Faculty
Faculty
Student Success
Cynthia Simon
Jeanette McCarthy
Saki Cabrera
R. Gabriel/E Visser
Saki Cabrera
Jerry Fillingham
Marion Cowee
Dean Hudson
Dena Hudson
Dena Hudson
Dena Hudson
Shemila Johnson
Claire Gover
Jose Ballesteros
John Nagle
Camille Anderson
Alison Aubert
Phil Cello
Jordan Walker
Al Zidek
Rachel Aptekar
Carol Zadnik
Carol Zadnik

Open @ 4:30p.m.

Open @ 9:30a.m.

Open @ 5p.m.

To 06/02/16

To 05/31/16

To 03/31/16

Courts 7-12

To 05/18/16

To 05/17/16

To 05/12/16

Wednesday, January 13

Fairfield Campus: Rachel Ancheta 707-724-0799

103	Canvas Student Orientation
103A	ASC Drop In Lab
431	EOPS Program
431	EOPS Group Orientation
501	Student Orientation for Online Class
Pam Keith Conference Rm.	Deans Meeting
Honeychurch Boardroom	Shared Governance Council Meeting
1421	CDFS 65 Practicum Orientation

Vacaville Center: Charles Monahan 707-317-3148

6:00 p.m. – 7:00 p.m.
10:00 a.m. – 2:00 p.m.
9:30 a.m. – 10:30 a.m.
10:30 a.m. – 3:00 p.m.
6:00 p.m. – 9:00 p.m.
9:00 a.m. 11:30 a.m.
2:00 p.m. – 4:00 p.m.
8:30 a.m. – 12:00 p.m.

Vallejo Center: Keydron Guinn 707-330-2723

Carol Zadnik
Student Success
Amber Cheatham
Cynthia Simon
Jeanette McCarthy
Laurie Gorman
Laurie Gorman
Marion Cowee

To 05/25/16

Large w/20 chairs

Wednesday, January 13 (cont.)

Fairfield Campus: Rachel Ancheta 707-724-0799

1400 Lobby Gideon's
1400 Lobby Ask Me Information Booth
Back half Café/Studio G THEA 020
1526 MATH 030 Office Hours
1779 Early College High School Physical Education
Gym Volleyball Clinic
Pool Solano Aquatic Sea Otters (SASO)
Tennis Courts Cello Tennis
Tennis Courts ATH 008 Intercollegiate Tennis
Vallejo Center – 133 Orientation to the Career Center
Vallejo Center – 133 Smart Borrower & Financial Literacy Workshop

Vacaville Center: Charles Monahan 707-317-3148

8:00 a.m. – 6:00 p.m. *1 table/2 chairs between ATM & soda machine*
7:00 a.m. – 5:00 p.m. *1 table/2 chairs in front of ASSC conference room*
3:00 p.m. – 5:00 p.m.
5:30 p.m. – 6:00 p.m.
7:00 a.m. – 7:45 a.m.
6:30 p.m. – 8:30 p.m.
4:00 p.m. – 6:00 p.m.
8:00 a.m. – 3:00 p.m.
12:00 p.m. – 6:00 p.m.
11:00 a.m. – 12:30 p.m.
2:30 p.m. – 5:30 p.m.

Vallejo Center: Keydron Guinn 707-330-2723

To 05/18/16
To 05/11/16
To 06/02/16
To 05/31/16
Courts 7-12
To 05/18/16
Dena Hudson
Shemila Johnson
Darsen Long
Scott Immel
Jose Ballesteros
Darla Williams
Camille Anderson
Phil Cello
Jordan Walker
Patricia Young
Tracy Gross

Thursday, January 14

Fairfield Campus: John Bilmont 707-724-0799

103A ASC Drop In Lab
431 EOPS Group Orientation
446 COUN 062
501 Financial Literacy Workshop
611 Fiscal Services Meeting
611 FE&E Replacement Plan Meeting
Pam Keith Conference Rm. Vice Presidents Meeting
902 Accreditation Standard II Meeting
1421 CDFS 65 Practicum Orientation
1633 NURS 063
1737 Hall of Fame Committee Meeting
1779 Early College High School Physical Education
Gym Yuba College vs. SCC Women's Basketball
Pool Solano Aquatic Sea Otters (SASO)
Football Stadium Rugby Club
Tennis Courts Cello Tennis
Tennis Courts ATH 008 Intercollegiate Tennis
1815 PHOTO 070 Setup
1860 Office Hours
Vacaville Center – 138 Orientation to the Career Center

Vacaville Center: Celia Lopez 707-317-3148

10:00 a.m. – 2:00 p.m.
9:00 a.m. – 3:00 p.m.
6:00 p.m. – 8:50 p.m. *Open @ 6p.m.*
5:30 p.m. – 7:30 p.m.
9:00 a.m. – 12:00 p.m.
2:00 p.m. – 4:00 p.m.
1:00 p.m. – 3:00 p.m.
10:30 a.m. – 11:30 a.m.
8:30 a.m. – 12:00 p.m.
1:00 p.m. – 4:00 p.m. *Open @ 1p.m.*
12:30 p.m. – 1:30 p.m.
7:00 a.m. – 7:45 a.m.
5:30 p.m. – 7:30 p.m.
4:00 p.m. – 6:00 p.m.
6:00 p.m. – 8:00 p.m. *Field lights on*
8:00 a.m. – 3:00 p.m.
12:00 p.m. – 6:00 p.m.
10:00 a.m. – 10:30 a.m.
10:45 a.m. – 11:00 a.m.
11:00 a.m. – 12:30 p.m.

Vallejo Center: Robert Gabriel 707-330-2723

To 05/14/16
Open @ 5:30p.m.
Open @ 1p.m.
To 06/02/16
To 05/31/16
To 03/31/16
Courts 7-12
To 05/18/16
To 05/17/16
To 05/12/16
Student Success
Cynthia Simon
Virginia Huff
Tracy Gross
Laura Convento
Laurie Gorman
Sandra Therrien
Debbie Luttrell-Williams
Marion Cowee
Glenn Burgess
Claire Gover
Jose Ballesteros
Matt Borchert
Camille Anderson
Alison Aubert
Phil Cello
Jordan Walker
Al Zidek
Rachel Aptekar
Patricia Young

103 LR10
 103A ASC Drop In Lab
 106 Back half Lunchroom IT Meeting
 Pool Solano Aquatic Sea Otters (SASO)
 Tennis Courts Cello Tennis
 Tennis Courts ATH 008 Intercollegiate Tennis
 1818 OCED Orientation
 1877 NURS 063

307 BIO 014
 808 EMT 213
 1303 AART 016
 Gym Merritt vs. SCC Men's Basketball
 Tennis Courts Cello Tennis
 1818 OCED Orientation
 Vacaville Center – 133 HIST 017
 Vacaville Center – 207 ASTR 010
 Vacaville Center – 208 ENGL 001

808 EMT 213
 Gym Baseball
 Tennis Courts Cello Tennis
 Dump Pile, Lot 6, Walkway Rockville Bike

Friday, January 15

12:00 p.m. – 1:00 p.m.
 10:00 a.m. – 2:00 p.m.
 11:00 a.m. – 2:30 p.m.
 4:00 p.m. – 6:00 p.m.
 8:00 a.m. – 3:00 p.m.
 12:00 p.m. – 6:00 p.m.
 6:00 p.m. – 8:00 p.m.
 8:00 a.m. – 11:30 a.m. & 12:30-4 p.m.

To 05/31/16
Courts 7-12
 To 05/18/16
Needs 2 6 or 8' tables setup in hallway
Open @ 8a.m.

Faculty
 Student Success
 Evette Nichols
 Camille Anderson
 Phil Cello
 Jordan Walker
 Debra Berrett
 Glenn Burgess

Saturday, January 16

9:00 a.m. – 11:50 a.m.
 8:00 a.m. – 5:15 p.m.
 9:30 a.m. – 3:45 p.m.
 1:00 p.m. – 5:00 p.m.
 8:00 a.m. – 2:00 p.m.
 12:00 p.m. – 2:00 p.m.
 9:00 a.m. – 11:50 a.m.
 9:00 a.m. – 11:50 a.m.
 9:00 a.m. – 11:50 a.m.

To 05/18/16
 To 01/23/16
 To 05/18/16
Courts 7-12
Needs 2 6 or 8' tables setup in hallway
 To 05/18/16
 To 05/18/16
 To 05/18/16

Laura Reina
 Michael Modrich
 Linda Grebmeier
 John Nagle
 Phil Cello
 Debra Berrett
 Christopher Collins
 Tracey Johnson
 Carlene Coury

Sunday, January 17

8:00 a.m. – 5:15 p.m.
 12:00 p.m. – 5:00 p.m.
 8:00 a.m. – 3:00 p.m.
 7:30 a.m. – 1:00 p.m.

To 01/23/16
 To 01/31/16
Courts 7-12
 To 01/31/16

Michael Modrich
 Scott Stover
 Phil Cello
 Esther Pryor