



WEEKLY FACILITIES MEMO

April 15, 2019 – April 21, 2019

****Spring Break****

Monday – April 15, 2019					
Room	Event	Time	Facilities Instructions	End Date	Contact
501	Human Resources	4:00p-6:00p			Karen Mitchell
714	SVR	9:30a-3:30p			Michael Wyly
Pool	SASO	4:00p-6:30p			Ricky Silva
Pool	Vanden High School	6:30p-8:00p			Mathew Bidou

Tuesday – April 16, 2019					
Room	Event	Time	Facilities Instructions	End Date	Contact
504	Curriculum Committee	1:30p-4:30p		05/24/19	Lisa Abbott
Cafeteria	WDB Job Fair Prep	6:00a-9:00p	Emailed 4/9/19		Eileen Amick
Gym	BB Practice	6:00p-9:00p		05/22/19	Teryl Morrison
Pool	SASO	6:00a-7:00a			Ricky Silva
Pool	SASO	4:00p-6:30p			Ricky Silva
Pool	Vanden High School	6:30p-8:00p			Mathew Bidou
Baseball Field	v. Marin	2:30p			Claire Gover

Wednesday – April 17, 2019					
Room	Event	Time	Facilities Instructions	End Date	Contact
Boardroom	Management Meeting	9:00am-12:00p	Large conference table w/20 chairs	05/22/19	Sandra Therrien
Boardroom	Board Meeting	6:30p-9:00p	Board Mtg. set up (audience style)		Sandra Therrien
Cafeteria	WDB Job Fair Prep	6:00a-9:00p	Emailed 4/9/19		Eileen Amick
Softball Field	Practice	5:00p-8:00p		05/22/19	James Kilgore
Pool	SASO	4:00p-6:30p			Ricky Silva

Thursday – April 18, 2019					
Room	Event	Time	Facilities Instructions	End Date	Contact
710	Medicare 101	7:00p-9:00p	Open room		Keith James
Cafeteria	WDB Job Fair	6:00a-9:00p	Emailed 4/12/19		Eileen Amick
1738/1746	BVC Swim	6:00a-10:00p			Claire Gover
Pool	BVC Swim	8:00a-6:00p			Claire Gover
Softball Field	v. Mendocino	12:00p & 2:00p			Clare Gover
Vallejo Center	Hyde Park Meeting	6:00p-9:00p			Nicolas Gambino



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Friday – April 19, 2019					
Room	Event	Time	Facilities Instructions	End Date	Contact
804	Human collective	11:30a-2:00p			Saki Cabrera
1738/1746	BVC Swim	6:00a-10:00p			Claire Gover
Pool	BVC Swim	8:00a-6:00p			Claire Gover
Baseball Field	v. Marin	2:30p			Claire Gover

Saturday – April 20, 2019					
Room	Event	Time	Facilities Instructions	End Date	Contact
1738/1746	BVC Swim	6:00a-10:00p			Claire Gover
Pool	BVC Swim	6:00a-10:00p			Claire Gover

Sunday – April 21, 2019					
Room	Event	Time	Facilities Instructions	End Date	Contact
Softball Field	Softball Practice	10:00a-2:00p		05/22/19	James Kilgore