



Weekly Facilities Memo

Monday, August 6, 2018 – August 12, 2018

Room	Event	Date & Time	End Date	Contact Person
<u>Monday, Aug 06</u>				
414	New Student Orientation	9:30 a.m. – 3:30 p.m.		Jourdan Terry-Hillard
446	Meeting	2:00 p.m. – 4:00 p.m.		Barbara fountain
501	Project	7:00 a.m. – 7:00 p.m.	To 08/06/2018	Jason Yi
611	Meeting	10:00 a.m. – 12:00 p.m.		Khadijah Adjabeng
Pool	Solano Aquatic Otters (SASO)	3:00 p.m. – 6:00 p.m.		Ricky Silva
Tennis Courts (11 & 12)	CITA Tennis	7:00 a.m. – 9:00 a.m.		Phil Cello
Tennis Courts (10-12)	CITA Tennis	9:00 a.m. – 2:15 p.m.		Phil Cello
Tennis Courts (7-12)	CITA Tennis	2:15 p.m. – 6:15 p.m.		Phil Cello
Tennis Courts (10-12)	CITA Tennis	6:15 p.m. – 9:00 p.m.		Phil Cello
<u>Tuesday, Aug 07</u>				
414	New Student Orientation	9:30 a.m. – 3:30 p.m.		Jourdan Terry-Hillard
431	Financial Aid Workshop	12:00 p.m. – 1:00 p.m.		Antoinette Troupe-Garner
431	Financial Aid Workshop	4:00 p.m. – 5:00 p.m.		Antoinette Troupe-Garner
446	TAP Workshop	10:00 a.m. – 12:00p.m.	To 08/07/2018	Emily Wade
501	Project	7:00 a.m. – 7:00 p.m.	To 08/06/2018	Jason Yi
703	Issues in Parenting	6:00 p.m. – 9:45 p.m.	To 08/09/2018	Sheila Smith
902	THC Meeting	9:00 a.m. – 11:00 a.m.		Saki Cabrera
Back ½ of Cafeteria	CSEA Chapter 211 Fall Luncheon	11:30 a.m. – 1:00 p.m.		Janet Schwartz
Old Football Practice Field	NorCal United FC Foundation	4:45 p.m. – 7:00 p.m.	To 08/09/2018	Jon Edmisten
Pool	Solano Aquatic Otters (SASO)	3:00 p.m. – 6:00 p.m.		Ricky Silva
Tennis Courts (11 & 12)	CITA Tennis	7:00 a.m. – 9:00 a.m.		Phil Cello
Tennis Courts (10-12)	CITA Tennis	9:00 a.m. – 2:15 p.m.		Phil Cello
Tennis Courts (7-12)	CITA Tennis	2:15 p.m. – 6:15 p.m.		Phil Cello
Tennis Courts (10-12)	CITA Tennis	6:15 p.m. – 9:00 p.m.		Phil Cello
<u>Wednesday, Aug 08</u>				
414	New Student Orientation	9:30 a.m. – 3:30 p.m.		Jourdan Terry-Hillard

Honeychurch Boardroom Management Meeting
 812 Hospital in – Service for Faculty
 Pool Solano Aquatic Otters (SASO)
 Tennis Courts (11 & 12) CITA Tennis
 Tennis Courts (10-12) CITA Tennis
 Tennis Courts (7-12) CITA Tennis
 Tennis Courts (10-12) CITA Tennis

9:00 a.m. – 12:00 p.m. *Large w/20 chairs* To 12/19/2018
 9:00 a.m. – 5:00 p.m.
 3:00 p.m. – 6:00 p.m.
 7:00 a.m. – 9:00 a.m.
 9:00 a.m. – 2:15 p.m.
 2:15 p.m. – 6:15 p.m.
 6:15 p.m. – 9:00 p.m.

Sandra Therrien
 Janet Schwartz
 Ricky Silva
 Phil Cello
 Phil Cello
 Phil Cello
 Phil Cello

Thursday Aug 09

Library Flex-Cal
 155 Gala Planning
 414 New Student Orientation
 443 Flex-Cal
 443 Flex-Cal
 444 Flex-Cal
 445 Flex-Cal
 445 Flex-Cal
 446 Flex-Cal
 446 Smart Borrower Workshop
 Honeychurch Boardroom Flex-Cal
 Honeychurch Boardroom Flex-Cal
 701 Flex-Cal
 702 Flex-Cal
 703 Issues in Parenting
 743 Flex-Cal
 743 Flex-Cal
 806 Flex-Cal
 811 Fall 2018 EMT Orientation
 811 Fall 2018 EMT Orientation – Evening
 812 1st Year Nursing Orientation
 Cafeteria Doing What Matters
 1421 Flex-Cal
 Faculty Staff Lounge Calworks Program Fall Kickoff
 1738 Flex-Cal
 1738 Flex-Cal
 Old Football Practice Field NorCal United FC Foundation
 Pool Solano Aquatic Otters (SASO)

10:00 a.m. – 11:50 a.m.
 1:30 p.m. – 3:30 p.m.
 9:30 a.m. – 3:30 p.m.
 1:00 p.m. – 2:20 p.m.
 2:30 a.m. – 3:30 p.m.
 2:00 p.m. -3:00 p.m.
 11:00 a.m. – 11:50 a.m.
 2:00 p.m. – 3:30 p.m.
 1:00 p.m. – 3:00 p.m.
 5:00 p.m. – 6:00 p.m.
 8:00 p.m. – 12:00 p.m.
 1:00 p.m. – 3:00 p.m.
 1:00 p.m. – 3:00 p.m.
 1:00 p.m. – 3:00 p.m.
 6:00 p.m. – 9:45 p.m.
 10:00 a.m. – 10:50 a.m.
 11:00 a.m. – 11:50 a.m.
 12:00 p.m. – 3:00 p.m.
 1:00 p.m. – 4:00 p.m.
 6:00 p.m. – 8:00 p.m.
 9:00 a.m. – 3:00 p.m.
 9:00 a.m. – 2:30 p.m. *see Jhay for setup*
 9:00 a.m. – 12:00 p.m.
 8:00 a.m. – 4:00 p.m.
 9:30 a.m. – 11:30 a.m.
 12:00 a.m. – 3:00 p.m.
 4:45 p.m. – 7:00 p.m.
 3:00 p.m. – 6:00 p.m.

To 08/09/2018

To 08/09/2018

Michelle Smith
 Eileen Amick
 Jourdan Terry-Hillard
 Michelle Smith
 Michelle Smith
 Michelle Smith
 Michelle Smith
 Michelle Smith
 Michelle Smith
 Naomi Follett
 Michelle Smith
 Michelle Smith
 Michelle Smith
 Michelle Smith
 Sheila Smith
 Michelle Smith
 Michelle Smith
 Margaret Abel-Quintero
 Janet Schwartz
 Janet Schwartz
 Janet Schwartz
 Karen Cook
 Michelle Smith
 Makesha Thomas
 Michelle Smith
 Michelle Smith
 Jon Edmisten
 Ricky Silva

Thursday Aug 09 (cont.)

Tennis Courts (11 & 12) CITA Tennis
 Tennis Courts (10-12) CITA Tennis
 Tennis Courts (7-12) CITA Tennis
 Tennis Courts (10-12) CITA Tennis

7:00 a.m. – 9:00 a.m.
 9:00 a.m. – 2:15 p.m.
 2:15 p.m. – 6:15 p.m.
 6:15 p.m. – 9:00 p.m.

Phil Cello
 Phil Cello
 Phil Cello
 Phil Cello

<u>Friday, Aug 10</u>			
103	Flex-Cal Librarians	2:00 p.m. – 4:00 p.m.	Michelle Smith
308	Early Learning Center Parent Meeting	9:00 a.m. – 11:30 a.m.	Christie Speck
308	Flex-Cal Mathematics and Science	2:00 p.m. – 4:00 p.m.	Michelle Smith
414	New Student Orientation	9:30 a.m. – 3:30 p.m.	Jourdan Terry-Hillard
445	Flex-Cal – Counseling	2:00 p.m. – 4:00 p.m.	Michelle Smith
446	Flex-Cal	1:00 p.m. – 2:00 p.m.	Michelle Smith
503	Flex-Cal – Applied Tech & Business	2:00 p.m. -4:00 p.m.	Michelle Smith
Honeychurch Boardroom	Meeting w/ Solano County Adult Education Consortium	1:00 p.m. – 2:00 p.m.	Laurie Gorman
703	Flex-Cal	1:00 p.m. – 2:00 p.m.	Michelle Smith
713	Flex-Cal – Social & Behavioral Sciences	2:00 p.m. – 4:00 p.m.	Michelle Smith
807B	Flex-Cal – Health Sciences	2:00 p.m. – 4:00 p.m.	Michelle Smith
Theatre	Flex-Cal	9:00a .m. – 12:00 p.m.	Michelle Smith
1301	Flex-Cal – Liberal Arts	2:00 p.m. – 4:00 p.m.	Michelle Smith
Cafeteria	Flex-Cal Breakfast	8:00 a.m. – 9:00 a.m.	Michelle Smith
Cafeteria	Flex-Cal Lunch	12:00 p.m. – 1:00 p.m.	Michelle Smith
Cafeteria	Flex-Cal	4:30 p.m. – 7:30 p.m.	Michelle Smith
Faculty Staff Lounge	Flex-Cal	1:00 p.m. – 2:00 p.m.	Michelle Smith
Pool	Solano Aquatic Otters (SASO)	3:00 p.m. – 6:00 p.m.	Ricky Silva
Tennis Courts (11 & 12)	CITA Tennis	7:00 a.m. – 9:00 a.m.	Phil Cello
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<u>Saturday, Aug 11</u>			
Faculty Staff Lounge	Open Tournament	7:00 a.m. – 9:00 p.m.	Phil Cello
Tennis Courts	Open Tournament	7:00 a.m. – 9:00 p.m.	Phil Cello
Gym	Bay Area FilAm Basketball	6:00 p.m. -8:00 p.m.	Ron Suaiso

<u>Sunday, Aug 12</u>			
Faculty Staff Lounge	Open Tournament	7:00 a.m. – 9:00 p.m.	Phil Cello
Tennis Courts	Open Tournament	7:00 a.m. – 9:00 p.m.	Phil Cello
Gym	Bay Area FilAm Basketball	6:00 p.m. -8:00 p.m.	Ron Suaiso