



WEEKLY FACILITIES MEMO

February 24, 2020 – March 1, 2020

Monday – February 24, 2020					
Room	Event	Time	Facilities Instructions	End Date	Contact
135	Teaching 4 Equity	2:30p-4:30p		5/15/2020	Heather Watson-Perez
301	PHYS 008 Office Hours	9:30a-10:00a		5/15/2020	Bogdan Popescu
308	ASTR 010 Office Hours	12:15-12:45pm		5/15/2020	Bogdan Popescu
431	Cosmetology Meeting	12:00-12:45p			Lisa Neely
501	School of Applied Technology & Business	10:15a-11:00a		5/15/20	Kathleen Callison
Board Room	Academic Senate Meeting	1:00p-5:30p			Sheila Kaushal
Board Room	SCSBA Meeting	6:00p-7:00p			Alexandria Therrien
704	Workshop	11:00a-12:00p			Tracy Shneider
708	Workshop	2:00p-3:00p			Tracy Shneider
812	Nursing Department Meeting	10:00a-1:00p			Janet Schwartz
902	Human Services Meeting	12:30p-1:30p		5/15/2020	Saki Cabrera
902	Program Review Meetings	2:30p-4:00p			Ferdinanda Florence
Main Stage Rm 1235 and 1294	Theatre 24 Class	6:30p-10:00p		3/26/2020	Christine Mani
1739	Dance Production Class	2:00p-4:00p		5/15/2020	Ginger Cain
Tennis Courts 1, 2, 3, 4	Cello International Tennis Academy	4:15p-7:15p		3/8/20	Tommy Purcell
Pool/Locker rooms	Vallejo Aquatics Club	6:30p-8:30p			Jennifer Thiem
1877	CDFS 70	4:45p-6:00p		5/18/2020	Barry Bussewitz
2707	Office Hours	1:50p-2:30p		05/15/2020	Rachel Aptekar
2734	Global Medical Brigades	5:30p-6:30p			Michelle Smith

Tuesday – February 25, 2020					
Room	Event	Time	Facilities Instructions	End Date	Contact
135	Teaching 4 Equity	4:00p-6:00p		5/15/2020	Heather Watson-Perez



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446	Div Meeting	8:00a-10:30a		03/12/20	Robin Perrett-Ashby
446	Smart Borrower Workshop	4:00p-5:00p			Kristina Olsen
501	Curriculum and Tech	1:30p-4:00p		5/21/20	Lisa Abbott
Board Room	VPSS Interview Committee	4:00p-5:00p			Alexandria Therrien
701	Quantitative Methods in Human Development (CHDV 133)	6:30p-9:20p		5/19/2020	Sheila Smith
704	English 1 Study Session	2:30p-4:30p		5/15/2020	Joshua Scott
704	English 1	2:30p-4:30p		5/15/2020	Joshua Scott
804	Office Hours	5:00p-5:45p		05/15/2020	David Lara
902	Human Services Meeting	4:30p-5:30p		5/15/2020	Saki Cabrera
Main Stage Rm 1235 and 1294	Theatre 24 Class	6:30p-10:00p		3/26/2020	Christine Mani
1421	ASSC Meeting	3:00p-5:00p			Rischa Slade
1646	Marketing Class	8:30a-11:20a	Have Room open no later than 8:10am	03/13/2020	
1775	Women's Soccer Weight Room Workout	1:45p-3:00p		5/15/20	Jeff Cardinal
Pool/Locker rooms	Vallejo Aquatics Club	6:30p-8:30p			Jennifer Thiem
Tennis Courts 1, 2, 3, 4	Cello International Tennis Academy	5:00p-7:15p		3/8/20	Tommy Purcell
2728	Chemistry Faculty Meeting	12:30-2:00p			Kathleen Conrad



WEEKLY FACILITIES MEMO

February 24, 2020 – March 1, 2020

Wednesday – February 26, 2020					
Room	Event	Time	Facilities Instructions	End Date	Contact
301	PHYS 008 Office Hours	9:30a-10:00a		5/15/2020	Bogdan Popescu
308	ASTR 010 Office Hours	12:15-12:45pm		5/15/2020	Bogdan Popescu
431	Women's Bible Study Fellowship Club	12:15p-1:30p		5/13/2020	Amy Dauffencach
501	School of Applied Technology & Business	10:15a-11:00a		5/15/20	Kathleen Callison
505	CSEA Meeting	2:00p-3:00p			Rei Leal
Boardroom	Management Board Meeting	9:00a-12:00p	8 tables and 16 chairs in a square shape with a whole in the middle.	3/4/2020	Sandra Therrien
Boardroom	College Governance Council Meeting	3:00p-4:00p	One large table, enough to fit 20 people		Laurie Gorman
Board Room	Correctional Education Advisory Board	4:00p-5:00p			Alexandria Therrien
Boardroom	SCC Governing Board Meeting	6:30p-9:30p			
707	Renee Hamlin Office Hours	8:50p-9:20p		5/15/2020	Renee Hamlin
902	Human Services Meeting	12:30p-1:30p		5/15/2020	Saki Cabrera
Main Stage Rm 1235 and 1294	Theatre 24 Class	6:30p-10:00p		3/26/2020	Christine Mani
Faculty Staff Lounge	Puente Mentor/ Student Game Night	6:00p-8:00p			Rebecca LaCount
Gymnasium	Vacaville Extreme Volleyball	6:30p-8:30p			Nikki Garcia
Pool/Locker rooms	Vallejo Aquatics Club	6:30p-8:30p			Jennifer Thiem
1739	Dance Production Class	2:00p-4:00p		5/15/2020	Ginger Cain



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Tennis Courts 1, 2, 3, 4	Cello International Tennis Academy	4:15p-7:15p		3/8/20	Tommy Purcell
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Thursday – February 27, 2020					
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Room	Event	Time	Facilities Instructions	End Date	Contact
446	DIV Meeting	8:00a-10:30a		05/15/2020 (except 03/12/2020)	Robin Perrett-Ashby
Board Room	Academic Calendar Committee Meeting	4:00p-5:00p			Alexandria Therrien
701	Cross-Cultural Child Development (CHDV 135)	6:30p-9:20p		5/21/2020	Sheila Smith
Back Half of Cafeteria	Outreach Presentation/ Lunch	11:00a-1:00p	Set up tables and chairs for 50 students facing stage for the presentation		Alexandria Castaneda
Back Half of Cafeteria	ASSC Event	2:00p-5:00p		04/16/20	Rischa Slade
902	Program Review	2:30p-4:00p			LaNea Jaimez
Main Stage Rm 1235 and 1294	College Behind Bars Film Screening	5:00p-9:00p			Christine Mani
Main Stage Rm 1235 and 1294	Theatre 24 Class	6:30p-10:00p		3/26/2020	Christine Mani
1646	Marketing Class	8:30a-11:20a	Have Room open no later than 8:10am	03/13/2020	
Pool/Locker rooms	Vallejo Aquatics Club	6:30p-8:30p			Jennifer Thiem
1775	Women's Soccer Weight Room Workout	1:45p-3:00p		5/15/20	Jeff Cardinal
2728	Professional Development/ Flexible Calendar Committee Meeting	2:00p-4:00p		5/14/20	Michelle Smith
Tennis Courts 1, 2, 3, 4	Cello International Tennis Academy	5:00p-7:15p		3/8/20	Tommy Purcell



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February 24, 2020 – March 1, 2020

Friday – February 28, 2020					
Room	Event	Time	Facilities Instructions	End Date	Contact
431	CTE Template Workgroup	9:00p-11:00p			Kristin Conner
501	Meeting	12:00-2:00p			Lisa Abott
504	Typing Certificate Testing	11:00a-3:30p		5/15/2020	Patricia Ceja
Board Room	Student Equity and Success Council	11:30a-1:30p			Alexandria Therrien
Board Room	Guided Pathways Steering Committee	1:30p-3:00p			Alexandria Therrien
714	French Club	11:00a-1:00p		5/15/20	Lorna Marlow-Munoz
Gymnasium	ECHS Panoramic Picture	7:30a-9:30a	Bleachers pulled out on one side of the gym		John Pizzo
Tennis Courts 1, 2, 3, 4	Cello International Tennis Academy	4:15p-7:15p		3/8/20	Tommy Purcell
Pool & Locker rooms	Swim Meet Competition	4:00p-7:30p			Ricky Silva
2728	SAC Meeting	12:00p-1:30p			Ruhpreet Bains
Vallejo	Writing and Publishing Books Workshop SBDC	5:30p-8:30p			Tim Murrill

Saturday – February 29, 2020					
Room	Event	Time	Facilities Instructions	End Date	Contact
500	Office Hours	8:00a-9:00a	Please have building 500 open before 8am. Please unlock room 511 and 508.	05/15/2020	Alonso Duarte
511	Accounting Class	9:00a-12:50p		05/15/2020	Alonso Duarte
1737	Recruiting Saturdays	8:30a-1:00p			Claire Gover
1746	Recruiting Saturdays	8:30a-1:00p			Claire Gover
Gymnasium	FilAm Basketball	4:00p-6:00p			Ron Suaiso
2738	BIO 014 Office Hours	11:35a-12:10p		5/15/2020	Maria Magsaysay



WEEKLY FACILITIES MEMO

February 24, 2020 – March 1, 2020

Sunday – March 1, 2020

Room	Event	Time	Facilities Instructions	End Date	Contact
Main Stage Rm 1235	Theater 24 Rehearsal	5:00p-9:00p			Christine Mani
Gymnasium	FilAm Basketball	4:00-6:00p			Ron Suaiso