



WEEKLY FACILITIES MEMO

February 9, 2020 – March 15, 2020

Monday – March 9, 2020					
Room	Event	Time	Facilities Instructions	End Date	Contact
103 Bib Lab	Canvas Student Workshop	8:30a-9:30a			Carol Zadnik
135	Teaching 4 Equity	2:30p-4:30p		5/15/2020	Heather Watson-Perez
301	PHYS 008 Office Hours	9:30a-10:00a		5/15/2020	Bogdan Popescu
308	ASTR 010 Office Hours	12:15-12:45p		5/15/2020	Bogdan Popescu
431	Cosmetology Meeting	12:00p-12:45p			Lisa Neely
501	School of Applied Technology & Business	10:15a-11:00a		5/15/20	Kathleen Callison
704	Workshop	11:00a-12:00p			Tracy Schnider
708	Workshop	2:00p-3:00p			Tracy Schnider
902	Human Services Meeting	12:30p-1:30p		5/15/2020	Saki Cabrera
902	Program Review Meeting	2:30P-4:00p			Ferdinanda Florence
Main Stage Rm 1235 and 1294	Theatre 24 Class	6:30p-10:00p		3/26/2020	Christine Mani
Faculty Staff Lounge	CENSUS TRAINING	8:00a-5:00p			Maricela Veran
Back Half of Cafeteria	CENSUS TRAINING	8:00a-5:00p			Maricela Veran
1739	Dance Production Class	2:00p-4:00p		5/15/2020	Ginger Cain
Tennis Courts 1, 2, 3, 4	Cello International Tennis Academy	4:15p-7:15p		3/8/20	Tommy Purcell
Pool	SASO Swim Practice	4:00p-6:30p		3/31/2020	Ricky Silva
Pool	Vallejo Aquatics Swim Practice	6:30p-8:00p		3/31/2020	Jennifer Thiem
1877	CDFS 70	4:45p-6:00p		5/18/2020	Barry Bussewitz
2707	Office Hours	1:50p-2:30p		05/15/2020	Rachel Aptekar
2734	Global Medical Brigades	5:30p-6:30p			Michelle Smith

Tuesday – March 10, 2020



WEEKLY FACILITIES MEMO

February 9, 2020 – March 15, 2020

Room	Event	Time	Facilities Instructions	End Date	Contact
135	Teaching 4 Equity	4:00p-6:00p		5/15/2020	Heather Watson-Perez
431	CSEA Negotiations Meeting	11:00a-12:00p			John Siefert
446	Div Meeting	8:00a-10:30a		03/12/20	Robin Perrett-Ashby
501	Curriculum and Tech	1:30p-4:00p		5/21/20	Lisa Abbott
Boardroom	ALG Meeting/ Sexual Harassment Prevention Training	12:00p-2:00p			Sandra Therrien
Boardroom	CBOC Meeting	3:00p-6:00p	Conference Style, enough for 18 people		Jason Yi
701	Quantitative Methods in Human Development (CHDV 133)	6:30p-9:20p		5/19/2020	Sheila Smith
704	English 1 Study Session	2:30p-4:30p		5/15/2020	Joshua Scott
704	English 1	2:30p-4:30p		5/15/2020	Joshua Scott
801	Study Session PSYC 4	10:00a-12:00p			LaNae Jaimez/Theresa Shipe
804	Office Hours	5:00p-5:45p		05/15/2020	David Lara
902	Human Services Meeting	4:30p-5:30p		5/15/2020	Saki Cabrera
Main Stage Rm 1235 and 1294	Theatre 24 Class	6:30p-10:00p		3/26/2020	Christine Mani
Faculty Staff Lounge	CENSUS TRAINING	8:00a-5:00p			Maricela Veran
Faculty Staff Lounge	Campus Cat Group Meeting	5:30p-7:00p			Wendy Phillips
Back Half of Cafeteria	CENSUS TRAINING	8:00a-5:00p			Maricela Veran
1421	ASSC Meeting	3:00p-5:00p			Rischa Slade
1638	Staff Training Session	3:30p-4:30p			Christie Speck
1646	Marketing Class	8:30a-11:20a	Have Room open no later than 8:10am	03/13/2020	
1775	Women's Soccer Weight Room Workout	1:45p-3:00p		5/15/20	Jeff Cardinal
2728	E-Board	3:00p-4:00p			Rei Leal
Pool	SASO Swim Practice	4:00p-6:30p		3/31/2020	Ricky Silva
Pool	Vallejo Aquatics Swim Practice	6:30p-8:00p		3/31/2020	Jennifer Thiem
Tennis Courts 1, 2, 3, 4	Cello International Tennis Academy	5:00p-7:15p		3/8/20	Tommy Purcell



WEEKLY FACILITIES MEMO

February 9, 2020 – March 15, 2020

Wednesday – March 11, 2020					
Room	Event	Time	Facilities Instructions	End Date	Contact
103 Bib Lab	Canvas Student Workshop	2:30p-3:30p			Carol Zadnik
301	PHYS 008 Office Hours	9:30a-10:00a		5/15/2020	Bogdan Popescu
308	ASTR 010 Office Hours	12:15-12:45pm		5/15/2020	Bogdan Popescu
431	Women's Bible Study Fellowship Club	12:15p-1:30p		5/13/2020	Amy Dauffencach
501	School of Applied Technology & Business	10:15a-11:00a		5/15/20	Kathleen Callison
Boardroom	Management Board Meeting	9:00a-12:00p	8 tables and 16 chairs in a square shape with a whole in the middle.	3/4/2020	Sandra Therrien
Boardroom	College Governance Council Meeting	3:00p-4:00p	One table, large enough to fit 20 people		Laurie Gorman
707	Renee Hamlin Office Hours	8:50p-9:20p		5/15/2020	Renee Hamlin
743	1 st Year Nursing Testing	8:30a-10:30a			Janet Schwartz
902	Human Services Meeting	12:30p-1:30p		5/15/2020	Saki Cabrera
Main Stage Rm 1235 and 1294	Theatre 24 Class	6:30p-10:00p		3/26/2020	Christine Mani
Faculty Staff Lounge	CENSUS TRAINING	8:00a-5:00p			Maricela Veran
Back Half of Cafeteria	CENSUS TRAINING	8:00a-5:00p			Maricela Veran
Gymnasium	Vacaville Extreme Volleyball	6:30p-8:30p			Nikki Garcia
1739	Dance Production Class	2:00p-4:00p		5/15/2020	Ginger Cain



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Pool	SASO Swim Practice	5:30a-7:00p		3/31/2020	Ricky Silva
Pool	SASO Swim Practice	4:00p-6:30p		3/31/2020	Ricky Silva
Pool	Vallejo Aquatics Swim Practice	6:30p-8:00p		3/31/2020	Jennifer Thiem
Tennis Courts 1, 2, 3, 4	Cello International Tennis Academy	4:15p-7:15p		3/8/20	Tommy Purcell



WEEKLY FACILITIES MEMO

February 9, 2020 – March 15, 2020

Thursday – March 12, 2020					
Room	Event	Time	Facilities Instructions	End Date	Contact
407E (DSP Computer Lab)	Canvas Student Workshop	9:00a-10:30a			Carol Zadnik
446	Smart Borrower Workshop	9:00a-10:00a			Kristina Olsen
446	DIV Meeting	8:00a-10:30a		05/15/2020 (except 03/12/2020)	Robin Perrett-Ashby
611	Candidate Interviews- Joe Ryan	8:00a-4:00p			
Pam Keith	CSEA Negotiations	2:00p-4:00p			Tracy Vest
701	Cross-Cultural Child Development (CHDV 135)	6:30p-9:20p		5/21/2020	Sheila Smith
705	Workshop	2:00p-3:00p			Tracy Schneider
708	Workshop	11:00a-12:00p			Tracy Schneider
743	NURS 074B	8:30a-11:00a			Janet Schwartz
Main Stage Rm 1235 and 1294	Theatre 24 Class	6:30p-10:00p		3/26/2020	Christine Mani
Faculty Staff Lounge	CENSUS TRAINING	8:00a-5:00p			Maricela Veran
Back Half of Cafeteria	ASSC Event	2:00p-5:00p		04/16/20	Rischa Slade
1646	Marketing Class	8:30a-11:20a	Have Room open no later than 8:10am	03/13/2020	
Pool	SASO Swim Practice	4:00p-6:30p		3/31/2020	Ricky Silva
Pool	Vallejo Aquatics Swim Practice	6:30p-8:00p		3/31/2020	Jennifer Thiem
1775	Women's Soccer Weight Room Workout	1:45p-3:00p		5/15/20	Jeff Cardinal
2728	Professional Development/ Flexible Calendar Committee Meeting	2:00p-4:00p		5/14/20	Michelle Smith
Tennis Courts 1, 2, 3, 4	Cello International Tennis Academy	5:00p-7:15p		3/8/20	Tommy Purcell



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February 9, 2020 – March 15, 2020

Friday – March 13, 2020					
Room	Event	Time	Facilities Instructions	End Date	Contact
504	Typing Certificate Testing	11:00a-3:30p		5/15/2020	Patricia Ceja
505	Applied Tech & Business Division Meeting	9:00a-11:30a	Desks set un in a square/rectangle		Jill Crompton
Boardroom	Student Equity and Success Council	11:30a-1:30p			Dwayne Hunt
714	French Club	11:00a-1:00p		5/15/20	Lorna Marlow-Munoz
Back Half of Cafeteria	California Community College Region 2 Veterans Resource Center Training	8:00a-4:30p			Amy Kennedy
Tennis Courts 1, 2, 3, 4	Cello International Tennis Academy	4:15p-7:15p		3/8/20	Tommy Purcell
Pool	SASO Swim Practice	5:45a-7:00a		3/31/2020	Ricky Silva
Pool	SASO Swim Practice	4:00p-6:30p		3/31/2020	Ricky Silva
Pool	Vallejo Aquatics Swim Practice	6:30p-8:00p		3/31/2020	Jennifer Thiem



WEEKLY FACILITIES MEMO

February 9, 2020 – March 15, 2020

Saturday – March 14, 2020					
Room	Event	Time	Facilities Instructions	End Date	Contact
402/403	Genealogy Workshop	12:00p-5:00p	Remove Wall Barrier Friday Night		Thomas Trujillo
500	Office Hours	8:00a-9:00a	Please have building 500 open before 8am. Please unlock room 511 and 508.	05/15/2020	Alonso Duarte
511	Accounting Class	9:00a-12:50p		05/15/2020	Alonso Duarte
Faculty Staff Lounge	CCTEF Tournament	6:00a-7:00p			Tommy Purcell
Gymnasium	FilAm Basketball	4:00p-6:00p			Ron Suaiso
All Courts	CCTEF Tournament	6:00a-7:00p			Tommy Purcell
2738	BIO 014 Office Hours	11:35a-12:10p		5/15/2020	Maria Magsaysay

Sunday – March 15, 2020					
Room	Event	Time	Facilities Instructions	End Date	Contact
Main Stage Rm 1235 and 1294	Theatre 24 Class Rehearsal	5:00p-9:00p		3/26/2020	Christine Mani
Gymnasium	FilAm Basketball	4:00p-6:00p			Ron Suaiso